

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Tuesday, December 17, 2024

PRESENT: Aimee Thompson, Chairperson
David Long, MD, Secretary
Lola Jones, Treasurer
Ralph Breitenstein, MD, Member at Large
Chris Carlson, Member

ALSO, PRESENT: Kathryn Doksum, District Finance Manager
Carrie Connelly, Legal Counsel
Jon Connor, Facilities Director
Catherine Macnab, Facilitator/Recorder
Jane Russell, COO SPCH
Lesley Ogden, CEO SPCH
Sam Jones, VP of PCS SPCH
Doug Boysen, CEO SHS

CALLED TO ORDER: Aimee Thompson, Chairperson called the regular monthly meeting of the Board of Directors to order at 4:01 p.m.

CONFIRMATION OF AGENDA ITEMS: Aimee Thompson, Chairperson, requested confirmation of the meeting agenda. A request was made to add an update on CHE Charges.

INVITATION FOR CITIZEN COMMENTS: There were no citizens present at the meeting.

APPROVAL OF MINUTES: After review of the November 19, 2024, regular Board meeting minutes there were no requested changes.

Aimee Thompson, Chairperson requested a motion to approve the November 19, 2024, regular Board meeting minutes. Ralph Breitenstein, MD moved to approve. David Long, MD seconded. Motion carried by unanimous voice vote.

630 AUDIT REPORT: Signe Grimstad presented the 2024 630 Audit report at the November 19, 2024 meeting. After review by the Board, the 630-audit report there were no questions brought forward.

Aimee Thompson, Chairperson requested a motion to approve the 2024 630 Audit report. Ralph Brietenstein moved. David Long, MD seconded. Motion carried by unanimous voice vote.

CHE CHARGES: Jane Russell presented background on the expenses for the CHE increases, utilization related to health care affiliation requirements and a recommendation to start charging for equipment utilization to cover costs for equipment replacement needs. The proposed fee structure for the facility is less expensive than comparable sites. The CHE kitchen is currently an unlicensed kitchen. It would be very easy to get the licensure, the cost would be low and there is a great need in the community for rental of a commercial kitchen. This will go into place in January 2025.

Aimee Thompson, Chairperson requested a motion to approve CHE charges and utilization. Lola Jones moved.

Chris Carlson seconded. Motion carried by unanimous voice vote.

MONTHLY/QUARTERLY REPORTS:

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager presented the November 2024 financial reports. The Board reviewed the financials that were in the packet including the Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund and Trend Analysis for the Debt Service fund.

Aimee Thompson, Chairperson requested a motion to approve the November 2024 financials as presented. Lola Jones moved to approve. Ralph Breitenstein, seconded. Motion carried by unanimous voice vote.

REPORT FROM LEGAL COUNSEL: Carrie Connelly, Legal Counsel gave a report and the highlights included:

- Staff has confirmed that OEM and FEMA grant funding can pass through SHS to District.
- Water Systems Consulting contract is already with SHS, so no design contract assignment needed. SHS will continue to directly contract for all design and construction work.
- Newport City Attorney has been contacted regarding needed changes to District/City IGA to reflect: 1) relocation of the Water Resiliency Project tank from City right of way onto the hospital property, 2) SHS receipt of grant, not District; and 3) need for District grant of easement to City allow tank maintenance.
- SHS attorney has authorized Carrie to draft update the District's lease with SHS to allow tank and system on District Property.

CONSTRUCTION/FACILITIES/WATER RESILIENCY REPORT: Jon Connor, Facilities Director gave a report and the highlights included:

- Flooring on phase 22 of 44. January we will start the two phases in Surgery
- STARS – Everything is going well. Schedule shows May 29th date of temporary certificate of occupancy.
- Water resiliency – signed agreement from FEMA returned. Meeting with Scott for continued design and request for reimbursement. This is a new process but does not sound as if it will be very arduous to get funding.
- Housing project – SDs being updated and waiting on other work to be completed.
- Emergency Power Upgrade – waiting for outlets then can have inspection ordered.

NEWPORT CITY CENTER REVITALIZATION: Ralph Breitenstein, MD

- At the last meeting the council pushed for a vote and after analyzing for grant assistance the couplet won. The couplet will start on 9th street and will go past the Armory and will hook back in at City Hall. This is the best-case scenario for the Health District. There will be additional meetings regarding code changes related to buildings and residencies. The timeline is that 1-2 years for branding, but the project will be in 5-7 years.

HOSPITAL REPORT: Lesley Ogden, CEO gave the CEO report, the highlights were as follows:

- Samaritan Health Services had achieved the prestigious gold status on Oregon's Antimicrobial Stewardship Honor Roll for all 5 of its hospitals.
- The Association for Professionals in Infection Control and Epidemiology (APIC) awarded a \$50,000 critical access hospital scholarship to Kristen Berholtz, Coastal Infection Prevention Program manager.
- SPCH was designated one of the 2025 U.S. News and World Report Best Hospitals for Maternity Care.
- SHS has been working on logistics for opening the Coastal STARS program with official opening to the public anticipated on July 7th, 2025.
- \$143k was raised at the Foundations Gala this past weekend.
- SHS is scaling down daily incident command meetings to once a week.

Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement.

Meeting adjourned at 5:35 pm.

Catherine Macnab, Recorder
PACIFIC COMMUNITIES HEALTH DISTRICT

David Long, MD
PACIFIC COMMUNITIES HEALTH DISTRICT