

**PACIFIC COMMUNITIES' HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

Tuesday, December 20, 2022

PRESENT: *Chris Carlson, Vice-Chair*
Ralph Breitenstein, MD, Member at Large
Bonnie Saxton, Treasurer
David Long, MD, Secretary

ALSO, PRESENT: Jim Shepherd, Legal Counsel Ursula Marinelli, Director Foundation
Jon Conner, Facilities Director Ann McCandless, Facilitator/Recorder
Kathryn Doksum, District Finance Manager
Doug Boysen, President-CEO-SHS
Lesley Ogden, VP. CEO, SNLH
Sam Jones, VP. Pt. Care Svcs.

ABSENT: Aimee Thompson, Chairperson

CALLED TO ORDER: Vice-Chair Chris Carlson, called the regular monthly meeting of the Board of Directors to order at about 4:01 pm.

RECOGNITION:

CITIZEN COMMENTS: There were no citizens present at the meeting.

CONFIRMATION OF AGENDA ITEMS: Vice-Chair Chris Carlson, requested confirmation of the meeting agenda. The following changes were made to the agenda

Ursula has an additional item to add to the agenda – Added to Ursula’s STARS Status report.

APPROVAL OF MINUTES: After review of the November 15, 2022, regular board meeting minutes, the following changes were noted to be changed

Correction to Legal Report - Spelling of “Neidem” needs to be changed to Neenan.

Chairperson Chris Carlson requested a motion to approve the November 15, 2022, meeting minutes with the correction made to legal report. Motion carried by David Long, seconded by Bonnie Saxton and approved by unanimous voice vote to accept November 15, 2022 minutes.

MONTHLY REPORTS/QUARTERLY REPORTS:

FINANCIAL REPORTS: Kathryn Doksum reviewed the checks that have been issued for the month November 2022, financial reports for review and approval as follows: Check Register, Balance Sheet Draft, Trend Analysis for the PCHD General Fund, and Trend Analysis for the Debt Service Fund.

The balance sheet is separated out to the two funds, Debt Fund and General Service Fund. As the property taxes are being paid in Lincoln Co., seeing that on the general fund income statement.

Note: We are working through some of the activity from last year, i.e., purchase of the walk-in clinic and the rental agreement between Samaritan and the district.

Chairperson Chris Carlson requested a motion to approve the November 2022 Financials as presented. Motion carried by David Long, seconded by Ralph Breitenstein and approved by unanimous voice vote to accept November 2022 Financials.

LEGAL REPORT FROM COUNSEL: Jim Shepherd provided an update on the Neenan litigation. The mediation did not occur and is rescheduled for January 18, 2023. They failed to sign their liability to their sub-contractors, so could not proceed.

Action: Jim confirmed an agreement needs to be in place before we start the STARS rebuild and will prepare an amendment to the lease and operating agreement for the boards review at the January 17, 2023, regular board meeting.

FOUNDATION AND STARS FUNDING REPORT: Ursula Marinelli reported on the updated pledges for the STARS project.

Highlights included:

- New contributions since the last meeting are \$427k and includes \$77k net proceeds from the gala.
- Pending President Biden's signature, we have been approved to receive \$1m in government funding.
- Total funding commitments to STARS is \$4,570,198 (excludes government funding)
- Pending commitments total \$3.2m

New agenda topic for consideration – SPHS would like to purchase a \$70,000 Cardiac Rehab Heart Monitoring System but only has \$47,000 (Covid grant). The foundation would like to provide SPHS the needed \$23,000 (foundation funds). Typically, anything purchased by the foundation would be under PCHD ownership.

The foundation requests a vote to approve SPHS have full ownership of the Cardiac Rehab Heart Monitoring System.

Chris requested a motion SPHS have full ownership of the Cardiac Rehab Heart Monitoring System. Motion carried by David Long, seconded by Ralph Breitenstein and approved by unanimous voice vote to accept.

HOSPITAL REPORT: Lesley Ogden, CEO highlighted the various topics from the SPCH report which included the Viral Surge with influenzas A&B, RSV and COVID. The coast is managing but this is not the case with many hospitals around the state have moved to crisis level standard of care. On the coast we are having additional meetings as needed to evaluate bed needs, shifting people around, etc. Inpatient nurses are being placed in the ED to make sure our boarders are being taken care of. Primary care has been asked to work on their days off and we doubled the e-visits we offer.

The State of Oregon allotted \$25 million for hospitals around the state and from that, we will get four nurses to work in our departments for eight weeks. The State will pay 75% percent of the nurses' compensation and we are obligated to pay 25%. Nurse Staffing Committee was notified. The staffing agency will be managing their travel and accommodations.

Lesley also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement, and the Kudos report.

The psychiatry field has shifted to an online dynamic so we may consider telehealth, depending on candidate qualifications.

Patient Transport: LifeFlight RFP – They have concerns regarding their ability to staff. Sam Jones has been discussing potential contract agreement with them and will be meeting with them Thursday.
PacWest – Staff rigs have increased.

OB Recruiting – This has been a difficult position to fill because there aren't many providers available, especially who want to come to a rural area. OBGYN's are being trained to work with robotics and is not something available here on the coast. This is the same issue we have with finding Urologists. Jane shared the preliminary information she has on the topic.

SHS SYSTEM UPDATE: Doug Boysen provided a report on recent activities system wide.

Focus: Number one focus right now is the system wide hospital capacity issues. Review of the OHA website shows ED boarders statewide peaked (353) but has been trending down the last six days and is at 264.

We will continue to work on increasing primary care and behavioral health access across the state. Sweet Home Clinic/Urgent Care Clinic – will be in the same building as the OSU student health building.

Projects:

Sweet Home – New Primary and Urgent Care Clinics

Oregon State Facility going up next to the football stadium and will be in the same building as OSU's student health.

IHN CCO Clinic (new) – The name hasn't been finalized but it is in the planning stages and endorsed by the SHS Board. This is slated to go next to the hospital in Albany. There is a greater need for alternative clinic hours. Physicians will be under a different compensation plan. Anticipate that his model will be successful.

Employee Recruitment and Turnover: Turnover is higher than pre-pandemic but improving. Netting positive employees (retaining more than losing).

Financial Performance: Most of the biggest systems that we benchmark against are in the red, however the SHS system is operating in the black. Operating margin for next year is a .8% and with the non-operating income a 1.1%. A system our size really should be at a 3% yearly but with all the challenges we are going to be conservative this coming year.

Governor Elect: We will work with her successfully to make access better and healthcare thriving in Oregon. She has named James Schroeder as the next OHA Interim Director.

Staff Illnesses: Each day GSRC is easily seeing around 25 RN's calling in sick. RSV is plateauing. Covid isn't really moving. Flu has continued to ramp up. We have extended premium pay to April for RNs when they are willing to cover those shifts.

CONSTRUCTION/ FACILITIES UPDATE: Jon Conner provided STARS update

The transit shelter pad is scheduled for the 1st week of January and should be wrapped up by the 3rd week of January. Emergency Power Upgrade should be completed by end of February pending the arrival of the transfer switch. Schematic design is complete.

Aimee has signed the pre-construction agreement with Gerding.

Construction should start in June 2023 then 12 months of construction.

ABBEY STREET PROPERTY UPDATE: Scheduled to close on January 6th. The current tenants are looking for a new house to rent. By law the tenants are allowed 90 days notice after we close on the house.

Bonnie requested approval to have an electrician inspect the Abbey Street property.

This requested a motion to have an electrician inspect the house. Motion carried by Ralph, seconded by David Long and approved by unanimous voice vote.

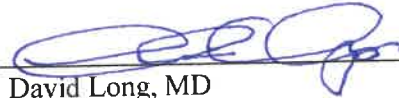
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FEMA Update: Scott Duran, consultant, has been in communication with FEMA regarding questions they have. Scott doesn't feel there will be any issue answering their questions.

Meeting adjourned: approximately 5:17 p.m.



Ann Mccandless, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



David Long, MD
PACIFIC COMMUNITIES HEALTH
DISTRICT