

**PACIFIC COMMUNITIES' HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

**Tuesday, November 15, 2022**

**PRESENT:** Aimee Thompson, Chairperson  
Chris Carlson, Vice Chair  
Ralph Breitenstein, MD, Member at Large  
Bonnie Saxton, Treasurer  
David Long, MD, Secretary

**ALSO, PRESENT:** Jim Shepherd, Legal Counsel  
Jon Conner, Facilities Director  
Jane Russell, COO  
Sam Jones, VP. Pt. Care Svcs.  
Kathryn Doksum, District Finance Manager  
Ursula Marinelli, Director Foundation  
Karla Clem, Sr. Development Specialist  
Ann McCandless, Facilitator/Recorder

**ABSENT:** Catherine Macnab, Facilitator/Recorder

**CALLED TO ORDER:** Chairperson Aimee Thompson, called the regular monthly meeting of the Board of Directors to order at about 4:05 pm.

**CITIZEN COMMENTS:** There were no citizens present at the meeting.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Aimee Thompson, requested confirmation of the meeting agenda. No changes or additions needed.

**APPROVAL OF MINUTES:** After review of the October 18, 2022, regular board meeting minutes, one edit is needed to reflect that Chris Carlson was in attendance. Motion to approve by Ralph and 2<sup>nd</sup> by Chris Carlson

*Chairperson Aimee Thompson requested a motion to approve the October 18, 2022 regular meeting minutes with one edit to reflect Chris Carlson was in attendance. Motion carried by Ralph Breitenstein, seconded by Chris Carlson and approved by unanimous voice vote to accept the October 18, 2022 minutes.*

**WATER PROJECT UPDATE:** Ralph Breitenstein provided highlights of the meeting with Dig Deep and the City of Newport held yesterday, Nov. 14.

FEMA Grant - We likely won't have an answer until fall 2023 but will likely be asked for additional information in the summer.

Additional Grant Application – The city will have to be the applicant, loan will come out of the state revolving fund, low interest, up to \$10Mil. The City would ultimately own the asset for our benefit.

If we proceed with the loan, the attorneys will need to draw up a new IGA and this all needs to be wrapped up by the end of the year so the project can be presented at the January 17 board work session.

**MONTHLY REPORTS/QUARTERLY REPORTS:**

**FINANCIAL REPORTS:** Kathryn Doksum, District Finance Manager, presented the October 2022, financial reports for review and approval as follows: Check Register, Balance Sheet Draft, Trend Analysis for the PCHD General Fund, and Trend Analysis for the Debt Service Fund.

The checking/savings balances don't reflect funds issued to STARS. Kathryn will create a future cash projection and include in the future.

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*Chairperson Aimee Thompson requested a motion to approve the financials. David Long moved to approve. Ralph Breitenstein seconded. Motion carried by unanimous voice vote.*

**LEGAL REPORT FROM COUNSEL:** Jim Shepherd reported on the ~~Neidem~~ *Neenan* case. Depositions continue, Samaritan council feels it's productive. They are preparing for Nov. 30 mediation which has a continuance date for Dec. 14. If settlement isn't reached by middle of December, depositions will continue, and an arbitration date will be set.

Regarding the lease on the STARS facility, in the process of getting Samaritan signatures in the next day or two.

**FOUNDATION AND STARS FUNDING REPORT:** Ursula Marinelli reported on the updated pledges for the STARS project.

Nov. 11 – Received two donations:

- \$100k from Oregon Community Foundation
- \$200k from a patient in ICU and has been very positive about the staff.

County \$500k – The county does not care either way who the recipient is of the funds and hopefully this will be resolved at the meeting this month.

GALA – Scheduled for Dec. 10, 126 seats sold so far. Max is 140 seats.

**HOSPITAL REPORT:** Lesley Ogden, CEO highlighted the various topics from the Samaritan Pacific Communities Hospital (SPCH) report which included the Coastal STARS project and the DNV and transport custody surveys. Also discussed were the employee engagement and residency surveys, budget status, RSV and Covid.

Transport Custody survey examines how we handle mentally ill patients. The only thing that needed to be resolved was moving patient signage. There was lots of good feedback from the surveyors regarding the team and management.

DNV – After three full days of surveying multiple areas, we are officially reaccredited by CMS. This also included clearing all non-conformities from 2021. We ended up with six low level non-conformities and two high level non-conformities.

RSV – We are now under a state of emergency for RSV. This will route resources and ensure patients get care they need.

Covid – We continue to be under the Federal emergency guidelines for Covid. Based on a 60-day notice promised to us by CMS, that we have not received, we believe emergency status will continue past the January 11th date.

Announcement – Lesley had secretly nominated Jane Russell and Sam Jones for the American Hospital Association, Rural Hospital Leadership Team Award and announced today that they are finalists. This is a nationally recognized award and we will be working with the AHA. A press release and more information will go out soon.

In addition, Lesley also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement, and the Kudos report.

**SHS SYSTEM UPDATE:** Due to Doug's scheduling conflicts, Ralph made a recommendation to include the SHS System updated into the Hospital Update. This was agreeable to the group.

**CONSTRUCTION/ FACILITIES UPDATE:** Jane Russel provided the report on Jon Connor's behalf. Emergency power upgrade continues. The transfer switch has been ordered and underground conduit has been placed.


We had a kick-off meeting with Gerding Builders and Clark Kjos Architects to bring Gerding up to speed on the project. Gerding will produce a project estimate to compare to Clark Kjos.

We had a meeting with the City to understand the expectations for Biggs Street improvements. The City will extend Biggs Street from 58<sup>th</sup> to 60<sup>th</sup> and will propose a cost split of 80% City/20% health district. We will need to submit a conditional use permit which will require a public hearing and the process can take 90-120 days.

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Urgent Care Building: SPCH will fund the repainting of the urgent care building and the plan is to complete this fall, weathering permitting. The exterior sign is due to be installed on the Hwy 101 side Dec. 1<sup>st</sup>. The transit shelter should be arriving in a few weeks for install.

**Meeting adjourned:** approximately 5:20 p.m.

  
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Kimberly Burt, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

  
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David Long, MD  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

