

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Tuesday, October 15, 2024

PRESENT: Aimee Thompson, Chairperson
David Long, MD, Secretary
Lola Jones, Treasurer
Ralph Breitenstein, MD, Member at Large

ALSO, PRESENT: Kathryn Doksum, District Finance Manager
Karla Clem, Executive Director PCHD Foundation
Carrie Connelly, Legal Counsel
Jon Connor, Facilities Director
Catherine Macnab, Facilitator/Recorder
Jane Russell, COO SPCH
Terry Buggenheim, NLHD BOD Chair
Peggy Hawker, Dig Deep
Tia Cavender, Dig Deep
Lesley Ogden, CEO SPCH
Sam Jones, VP of PCS SPCH

CALLED TO ORDER: Aimee Thompson, Chairperson called the regular monthly meeting of the Board of Directors to order at 4:04 p.m.

CONFIRMATION OF AGENDA ITEMS: Aimee Thompson, Chairperson, requested confirmation of the meeting agenda. A report from Dig Deep on the Water resiliency project was added to the agenda.

DIG DEEP: Dig deep has entered into a contract with NLH on a similar project. FEMA has approved the first-year award for \$944847. We are looking into how to receive the federal share. This is a one-year award and is sufficient for the engineering portion of the project for a 300k gallon tank with seismic upgrades. The performance period is until March 2025, but OEM is preparing a request for an extension. Discussed making a public announcement to the community. The next phase is to help with execution with the grant agreement which will make the project eligible to go back and submit the pre-award expenses and pay for the rest of the design. The categoric placement of the new location could have triggered some new requirements but this was excluded. Dig Deep will work with SPCH Marketing on communication to the public. The language for the grant agreement will be sent to Carrie Connelly by Jon Conner. One way to mitigate delays is to prep attorneys that any change made will delay the whole process. The pre-award activities are in process along with upcoming review of state legislation.

APPROVAL OF MINUTES: After review of the September 17, 2024, regular Board meeting minutes there were no requested changes.

Aimee Thompson, Chairperson requested a motion to approve the September 17, 2024, regular Board meeting minutes. Ralph Breitenstein, MD moved to approve. David Long, MD seconded. Motion carried by unanimous voice vote.

MONTHLY/QUARTERLY REPORTS:

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager presented the September 2024 financial reports. The

Board reviewed the financials that were in the packet including the Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund and Trend Analysis for the Debt Service fund.

Aimee Thompson, Chairperson requested a motion to approve the September 2024 financials as presented. David Long, MD, moved to approve. Lola Jones, seconded. Motion carried by unanimous voice vote.

REPORT FROM LEGAL COUNSEL: Carrie Connelly, Legal Counsel gave a report and the highlights included:

- Moving along with the overarching direct award contract with Capri.
- The contracts with for Capri Architecture, Civil West Engineering and Foundation Engineering have been created.

CONSTRUCTION/FACILITIES/WATER RESILIENCY REPORT: Jon Connor, Facilities Director gave a report and the highlights included:

- Change Order Log: at about 25 to 27 change orders now.
 - ✓ All are additions that came from the permitting process.
 - ✓ \$207k has not been spent of the contingency fund. Provided we do not run into any big issues this will reduce the change orders costs by that month.
 - ✓ The architectural team meets and goes through all change orders to verify and provide guidance on costs.
 - ✓ The plan review process took longer than anticipated and the architects anticipated a 6-month construction administration process. We are past that and with the added construction schedule and they are requesting an additional \$106k to take us to the end of the project. With this and the contingency we will end up at \$10,147,327. We are at \$11,862,000 funds raised for the project. This does not include the FFE costs and will push us over the funds raised.
 - ✓ We have credited some of the costs involved in the project due to changes in the projects to less expensive supplies and change orders.
- Capri Architecture, Civil West Engineering and Foundation Engineering contracts are in process of signature.
- Drilling rig will be on site in November to do test drilling.
- Flooring project on phase 16 of 44. This is one of the most difficult phases with the ED entrance being shut down but will open up next Monday.
- Jon will start working with Scott on the design and contracts for the water resiliency project.

NEWPORT CITY CENTER REVITALIZATION: Ralph Breitenstein, MD

- More information at the next meeting.

HOSPITAL REPORT: Lesley Ogden, CEO gave the CEO report, the highlights were as follows:

- The flooring replacement project continues and is now most visible in the hallways with the entry, waiting room and hallway in front of the Emergency Department being fixed. ED registration and triage has moved to the main lobby, and we are taking patient through the back hallways and elevators.
- The Employee Caring Campaign ends today, and we have seen a total of funds given by staff of over \$350,000 as of October 9, 2024.
- Lots of options for flu clinics this year at our SHCN clinic and the Healthier You Expo at the Che.
- SHS has activated a system-wide virtual Emergency Operations center last week due to decreased shipments of IV fluids caused by damage at the Baxter plant in North Carolina. We are looking at about 60% of prior allocations. A clinical subgroup has outlined conservation efforts by department. A current fluid inventory is now available on the SHS internet site. We continue to investigate other sources for fluids, making our own and adjusting administration guidelines. We are not conserving fluids for those patients who need them.

Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement.

ECONOMIC DEVELOPMENT ALLIANCE: Aimee Thompson, Chairperson, has reviewed what it would look like if we lost NOAA in our community and is working with SPCH Leadership to put together information regarding healthcare services to help support NOAA staying in Lincoln County for the Economic Development Alliance use.

Meeting adjourned: 5:10 p.m.



Catherine Macnab, Recorder
PACIFIC COMMUNITIES HEALTH DISTRICT



David Long, MD
PACIFIC COMMUNITIES HEALTH DISTRICT