

**PACIFIC COMMUNITIES HEALTH DISTRICT**  
**REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**  
**Tuesday, June 25, 2024**

**PRESENT:** Aimee Thompson, Chairperson  
David Long, MD, Secretary  
Lola Jones, Treasurer  
Ralph Breitenstein, MD, Member at Large

**ABSENT:** Chris Carlson, Vice-Chairperson

**ALSO, PRESENT:** Kathryn Doksum, District Finance Manager  
Carrie Connelly, Legal Counsel  
Jon Connor, Facilities Director  
Georgia Fisher, Facilitator/Recorder  
Sam Jones, VP. Patient Care Services  
Jane Russell, COO  
Lesley Ogden, CEO  
Crystal Bowman, OCCC Director of Nursing

**CALLED TO ORDER:** Aimee Thompson, Chairperson called the regular monthly meeting of the Board of Directors to order at 4:01 p.m.

**CONFIRMATION OF AGENDA ITEMS:** Aimee Thompson, Chairperson, requested confirmation of the meeting agenda. There were no additional items added to the agenda.

**APPROVAL OF MINUTES:** After review of the May 21, 2024, regular board meeting minutes there were no requested changes.

*Aimee Thompson, Chairperson requested a motion to approve the May 21, 2024, regular Board meeting minutes. Ralph Breitenstein, MD moved to approve. Chris Carlson seconded. Motion carried by unanimous voice vote.*

**OCCC CHARITABLE CONTRIBUTION FOR NURSING PROGRAM:** Crystal Bowman, Director of Nursing and Allied Health, Oregon Coast Community College (OCCC) gave a presentation on the OCCC nursing program, and the highlights included:

- The graduating class of 2024 was twenty-eight students, and all had accepted employment on graduation day
- The LPN to RN program graduated eight LPN-RN
- Overall enrollment has increased by thirty percent

*Chairperson Aimee Thompson asked for a motion to approve the request for funding of \$75,000 for the OCCC Nursing program. Lola Jones moved to approve. Ralph Breitenstein, MD seconded. Motion carried by unanimous voice vote.*

**PUBLIC HEARING TO ADOPT THE 2024-2025 PCHD BUDGET RESOLUTION 25-01:** Chairperson Aimee Thompson convened a public meeting at 4:31 p.m. for adoption of the PCHD 2024-2025 Budget. As no citizens were available for comment, the meeting proceeded.

Kathryn Doksum, PCHD Budget Officer, presented the draft budget and Resolution 25-01 formally adopting the budget; also presented were forms LB1; LB11; LB20; LB30; LB35; and LB50.

*Chairperson Aimee Thompson requested a motion to adopt Resolution 25-01 for the budgeted amount of \$18,592,612.*

*Ralph Breitenstein, MD moved to approve the motion. Lola Jones seconded. Motion carried by unanimous voice vote.*

Yeas	4
Nays	0
Absent	1
Abstained	0

Public Hearing ended at 4:40 p.m.

#### **MONTHLY/QUARTERLY REPORTS:**

**FINANCIAL REPORTS:** Kathryn Doksum, District Finance Manager presented the May 2024 financial reports. The Board reviewed the financials that were in the packet including the Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund and Trend Analysis for the Debt Service fund.

*Aimee Thompson, Chairperson requested a motion to approve the May 2024 financials as presented. Lola Johnson moved to approve. Chris Carlson seconded. Motion carried by unanimous voice vote.*

**REPORT FROM LEGAL COUNSEL:** Carrie Connelly, Legal Counsel did not have a legal counsel update.

**CONSTRUCTION/FACILITIES/WATER RESILIENCY REPORT:** Jon Connor, Facilities Director gave a report and the highlights included:

- STARS – Foundation installation is complete. Work has begun to stable wrap installation, drainpipes, and sand leveling to prepare for pouring the slab. Will be reviewing change orders with Ryan McAllister from Gerding Builders.
- FLOORING – Started this week and is going well.

**HOSPITAL REPORT:** Lesley Ogden, CEO gave the CEO report the highlights were as follows:

- National Cancer Survivors Day was celebrated on Sunday, June 2, in two locations across the Samaritan service area, in Newport at the Center for Health Education and in Corvallis on the OSU campus. Many touched by cancer, whether survivors, loved ones or care team members gathered to enjoy good food & music, an arts activity, community cancer resources, and talks from Samaritan’s cancer care team and cancer survivors.
- On June 3, Samaritan held a Third Annual Internal Epic Summit at the Boulder Falls Inn Event Center in Lebanon. Leaders across the organization learned about tools within Epic, both currently available and planned for the future, that can enhance the experience for patients, clinicians, and support personnel. Of particular note is an artificial intelligence (AI) module, DAX, which is being tested by a handful of our clinicians. Early feedback is that a complete patient note is automatically transcribed based on the AI listening to the patient encounter (with patient consent) that is later validated by the clinician, and this

allows a face-to-face interaction between the patient and clinician, minus the computer, which hasn't occurred since clinician charting became the norm.

- This month, the Samaritan Scramble golf tournament was held at The Corvallis Club on Thursday, June 6. This annual tournament benefits Samaritan's Patient Support Program that provides funding assistance for patients in need, specifically with expenses such as medical bills, transportation, prescriptions, nutritional supplements, and groceries. The funds raised by the tournament are shared with all five of the Samaritan hospitals in Lincoln, Linn, and Benton counties. Last year the tournament raised nearly \$119,000, and we are already hearing that we raised even more this year.

Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement.

**PCHD BOARD OF DIRECTORS POSTIONS FOR 2024-2025:** There were no changes to the Board of Directors.

**Slate of officers for 2024-2025:**

Chairperson: Aimee Thompson  
Vice Chairperson: Chris Carlson  
Secretary: David Long, MD  
Treasurer: Lola Jones  
Director at Large: Ralph Breitenstein, MD

**EXECUTIVE SESSION:** The Board went into Executive Session at 5:18 and came out of session at 5:24.

**DIRECTOR OF RESIDENCY PROGRAM:**

*Aimee Thompson, Chairperson requested a motion to contribute \$150,000 to Samaritan for a sign in and retention bonus for the hire of the Director of the Residency program with the maturation of the sign on bonus being three years. Lola Jones moved to approve. Ralph Breitenstein, MD seconded. Motion carried by unanimous voice vote.*

**HOUSING FEASIBILITY STUDY:**

*Aimee Thompson, Chairperson requested a motion to enter into a contract with Capri Architecture in the amount of \$16,770 for a Housing Feasibility Study for building housing for residents. Ralph Breitenstein, MD moved to approve. Lola Jones seconded. Motion carried by unanimous voice vote*

**Meeting adjourned:** approximately 5:40 p.m.

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Georgia Fisher, Recorder  
PACIFIC COMMUNITIES HEALTH DISTRICT

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David Long, MD  
PACIFIC COMMUNITIES HEALTH DISTRICT