

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Tuesday, May 21, 2024

PRESENT: Aimee Thompson, Chairperson
Chris Carlson, Vice-Chairperson
David Long, MD, Secretary
Lola Jones, Treasurer
Ralph Breitenstein, MD, Member at Large

ALSO, PRESENT: Karla Clem, Executive Director PCHD Foundation
Kathryn Doksum, District Finance Manager
Carrie Connelly, Legal Counsel
Jon Connor, Facilities Director
Georgia Fisher, Facilitator/Recorder
Sam Jones, VP. Patient Care Services
Jane Russell, COO

CALLED TO ORDER: Aimee Thompson, Chairperson called the regular monthly meeting of the Board of Directors to order at 4:01 p.m.

CONFIRMATION OF AGENDA ITEMS: Aimee Thompson, Chairperson, requested confirmation of the meeting agenda. There was one addition to the agenda - OHA Draft Tripartite Agreement.

APPROVAL OF MINUTES: After review of the April 16, 2024, regular board meeting minutes there were no requested changes.

Aimee Thompson, Chairperson requested a motion to approve the April 16, 2024, regular Board meeting minutes. Ralph Breitenstein, MD moved to approve. Chris Carlson seconded. Motion carried by unanimous voice vote.

MONTHLY/QUARTERLY REPORTS:

Budget Calendar and Budget Officer Appointment for 2024-2025:

Kathryn Doksum, District Finance Manager presented the Budget calendar for 2024-2025 and noted that the Budget Officer for 2024-2025 needs to be appointed.

Chairperson Aimee Thompson requested a motion to approve the Budget Timeline for 2024-2025 and to appoint Kathryn Doksum, District Finance Manager as the Budget Officer for 2024-2025. Lola Jones moved to approve the Budget Timeline for 2023-2024 and to appoint Kathryn Doksum, District Finance Manager as the Budget Officer for 2024-2025. David Long, MD seconded. Motion carried by unanimous vote.

Draft Budget for 2024 - 2025: Kathryn Doksum, District Finance Manager presented the 2024-2025 Draft Budget. The Annual Budget Message, Exhibits and Forms LB-1; LB-11; LB 20; LB-30 and LB-50 were included in the presentation.

April 16, 2024

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager was not at the meeting to present the April 2024 financial reports. The Board reviewed the financials that were in the packet including the Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund and Trend Analysis for the Debt Service fund.

Aimee Thompson, Chairperson requested a motion to approve the April 2024 financials as presented. Lola Johnson moved to approve. Chris Carlson seconded. Motion carried by unanimous voice vote.

REPORT FROM LEGAL COUNSEL: Carrie Connelly, Legal Counsel gave the legal counsel update, and the highlights were as follows:

- The agreements that were provided by Oregon Health Authority (OHA) for a grant agreement between Samaritan and OHA with a condition of OHA providing the funds for STARS and that OHA, PCHD, and Samaritan enter into a tripartite agreement has been finalized and ready for approval.

Carrie Connelly, Legal Counsel requested a motion to approve the tripartite agreement, subordination, and declaration of restrictive covenants between Samaritan Pacific Health Services, Pacific Communities Health District and Oregon Health Authority in the form presented and authorized the board chair to sign the agreement, once finalized, subject to attorney review. David Long, MD moved to approve. Lola Johnson seconded. Motion carried by unanimous voice vote.

CONSTRUCTION/FACILITIES/WATER RESILIENCY REPORT: Jon Connor, Facilities Director gave a report and the highlights included:

- WATER RESILIENCY REPORT – the last neighborhood meeting is tonight, and we are still waiting to hear from FEMA.
- STARS – Concrete will be poured this week.
- FLOORING – Plan and scheduled are done and work will begin in the middle of June.

HOSPITAL REPORT: Lesley Ogden, CEO gave the CEO report the highlights were as follows:

- Celebrating Samaritan’s Week will be observed the week of May 13-17. This week is to create an appreciative environment for our employees with gifts, food, and fun events.
- The work on our sustainability with targeted work on adherence to budgets and right-sizing labor costs continues This involves manager small group meetings with their “one-up,” leadership labor productivity review, and leadership net contribution reviews once per month. These new sets of meetings give a deeper look into reasons for not meeting budget predictions and propose solutions. There has been some early success convincing some of the best travelers to stay and fill full-time jobs and our S&P overall system rating and outlook remains stable after a recent survey of our financial position.
- On May 8, Jane Russell, SPCH COO, represented the coastal hospitals as the Oregon Coastal Caucus met in Lincoln City at Chinook Winds Casino. The Coastal Caucus is a bicameral, bipartisan group of Oregon State Legislators that represent all legislative districts along the Oregon coast and address issues based on geography rather than partisanship. Jane was part of a three-person panel discussion about coastal workforce issues and solutions and the panel was rounded out with our close partner, Oregon Coast Community College President, Birgitte Ryslinge, and the Oregon Coast Small Business Development Center Director, Gregory Price. This gathering allowed us to network and propose possible workforce solutions directly to our legislative representatives and it was nice that Samaritan was recognized as a leader in economic issues along the coast.
- Marty Cahill, SHS Hospitals COO, visited with federal legislators in Washington, DC about a number of issues affecting Samaritan hospitals. He and other Oregon hospital representatives were able to meet with multiple legislators and were joined by Oregon Hospital Association staff. These types of advocacy efforts are invaluable at elevating problems and issues that can be influenced by our elected officials.

Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement.

EXECUTIVE SESSION: The Board when into Executive Session at 4:47 and came out of session at 5:05.

Meeting adjourned: approximately 5:13 p.m.

Georgia Fisher, Recorder
PACIFIC COMMUNITIES HEALTH DISTRICT

David Long, MD
PACIFIC COMMUNITIES HEALTH DISTRICT