

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Tuesday, February 20, 2024

PRESENT: Aimee Thompson, Chairperson
Ralph Breitenstein, MD, Member at Large
Lola Jones, Treasurer

ALSO, PRESENT: Kathryn Doksum, District Finance Manager
Karla Clem, Executive Director PCHD Foundation
Jon Connor, Facilities Director
Lesley Ogden, CEO
Sam Jones, VP. Patient Care Services
Carrie Connelly, Legal Counsel
Georgia Fisher, Facilitator/Recorder
Warren George, Citizen

ABSENT: Chris Carlson, Vice-Chairperson
David Long, MD, Secretary

CALLED TO ORDER: Chairperson Aimee Thompson called the regular monthly meeting of the Board of Directors to order at 4:05 p.m.

CONFIRMATION OF AGENDA ITEMS: Chairperson Aimee Thompson, requested confirmation of the meeting agenda. There were no requested changes to the agenda.

APPROVAL OF MINUTES: After review of the December 19, 2023, regular board meeting minutes there were no requested changes.

Chairperson Aimee Thompson requested a motion to approve the December 19, 2023, regular Board meeting minutes. Ralph Breitenstein, MD moved to approve. Lola Johnson seconded. Motion carried by unanimous voice vote.

MONTHLY/QUARTERLY REPORTS:

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager presented the January 2024 financial reports for review and approval as follows: Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund and Trend Analysis for the Debt Service fund.

Chairperson Aimee Thompson requested a motion to approve the January 2024 financials as presented. Ralph Breitenstein, MD moved to approve. Lola Johnson seconded. Motion carried by unanimous voice vote.

REPORT FROM LEGAL COUNSEL: Carrie Connelly, Legal Counsel introduced herself as the new legal counsel and noted that she has reviewed two agreements that were provided by Oregon Health Authority (OHA) one was a grant agreement between Samaritan and OHA with a condition of OHA providing the funds for STARS that OHA, PCHD, and Samaritan enter into a tripartite agreement. Revisions have been made and sent to OHA for their approval.

STARS FUNDRAISING REPORT: Karla Clem, Executive Director PCHD Foundation gave the STARS Fundraising report highlights included:

- Currently there is a funding deficit of \$1.3 Million for the STARS project. Fundraising is continuing and there has been a request submitted to Oregon Ways and Means Committee asking them to fund the \$1.3 Million deficit.

ELECTRICAL VEHICLE CHARGING STATIONS PROJECT: Karla Clem gave an update on the Electrical Vehicle Charging Stations.

Chairperson Aimee Thompson requested a motion to approve that PCHD will assume the role as sponsor for the Electric Vehicle Charging Stations project and will assume the potential liability of \$12,500 with the understanding that Samaritan will make a significant gesture toward covering those costs. Lola Johnson moved to approve. Ralph Breitenstein, MD seconded. Motion carried by unanimous voice vote.

WATER RESILIENCY PROJECT: Jon Connor, Facilities Director gave a report on the Water Resiliency Project and highlights included:

- Aimee Thompson and Jon Connor will be attending the City Council meeting tonight to give an update on the project.
- The application for the FEMA grant is in the process of being amended to have Samaritan be the recipient of the grant. The deadline to submit the amended grant is March 12. Scott Duren will be updating the site plan and cost estimate for the submission.

CONSTRUCTION/FACILITIES REPORT: Jon Connor, Facilities Director gave a report and the highlights included:

- STARS – The underground utilities construction has begun and will be meeting with the City to obtain a right of way permit to begin the Biggs street extension.
- Flooring – Gores Construction was selected for the floor replacement and the contract should be finalized next week.
- Da Vinci Robotic Surgical System – Stryker will start the remodel of the operating room for the system starting on March 18 with an estimated finish date by the end of March.


HOSPITAL REPORT: Lesley Ogden, CEO gave the CEO report the highlights were as follows:

- Progress continues at the Coastal Samaritan Treatment & Recovery Services site. There was a native Sitka spruce tree located next door on city park property that needed removal because its critical root zone extended into adjoining property and was a potential hazard. The tree was removed with the blessing of the City of Newport and neighbors were alerted so they understood that the safety of park visitors as well as nearby homes and property were the reasons. There is continued fundraising for the project to fill the \$1.3 million gap from the current total of \$10.4 million raised so far. There have been discussions with the Governor's Office, Oregon Health Authority, and other potential donors to fill in the gap.
- Financials for 2023 have been closed with concentration now being focused on 2024. This includes finishing the metrics for the new, but similar looking, goals and assessing our financial continuous improvement goals (either cost cutting or revenue building). There has been continued positive operational performance but with continued financial challenges around labor and supply costs and declining reimbursements, it makes it more and more challenging to make the margin needed to reinvest in the community. Discussions have started regarding negative budget variances and are being watched closely along with labor productivity including use of agency & locums (temporary, contracted labor).

- Vizient, a health care consulting firm with a focus on facilities & architecture, visited the campus this month looking at workflows and better ways to utilize current spaces for future space planning and will be providing us recommendations in the next few months.
- The flooring replacement project is underway with contracts, scheduling, and planning being finalized.
- Planning and a step-by-step timeline are being created for the installation of the surgical robot.

Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement.

Meeting adjourned: approximately 4:55 p.m.



Georgia Fisher, Recorder

PACIFIC COMMUNITIES HEALTH DISTRICT



David Long, MD

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