

**PACIFIC COMMUNITIES HEALTH DISTRICT**  
**REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**  
**Tuesday, November 21, 2023**

**PRESENT:** Aimee Thompson, Chairperson  
Chris Carlson, Vice-Chairperson  
Ralph Breitenstein, MD, Member at Large  
David Long, MD, Secretary

**ALSO, PRESENT:** Kathryn Doksum, District Finance Manager  
Karla Clem, Executive Director PCHD Foundation  
Jon Connor, Facilities Director  
Sam Jones, VP. Patient Care Services  
Lesley Ogden, CEO  
Georgia Fisher, Facilitator/Recorder  
Scott Duran, WSC  
Signe Grimstad, Grimstad & Associate

**ABSENT:** Lola Jones, Treasurer

**CALLED TO ORDER:** Chairperson Aimee Thompson called the regular monthly meeting of the Board of Directors to order at 4:02 p.m.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Aimee Thompson, requested confirmation of the meeting agenda. The following agenda items were added:

- Audit Report – Signe Grimstad, Grimstad & Associates
- Bank Account Signers Update – Kathryn Doksum, District Finance Manager
- STARS Funding Letter of Commitment – Karla Clem, Executive Director PCHD Foundation

**APPROVAL OF MINUTES:** After review of the October 17, 2023, regular board meeting minutes there were no requested changes.

*Chairperson Aimee Thompson requested a motion to approve the October 17, 2023, regular Board meeting minutes. Ralph Breitenstein, MD moved to approve. Chris Carlson seconded. Motion carried by unanimous voice vote.*

**MONTHLY/QUARTERLY REPORTS:**

**WATER RESILIENCY PROJECT:** Scott Duran, WSC gave an update on the Water Resiliency Project and highlights included:

- After conducting a Survey and the results from the Geotechnical findings, it was decided to not go forward with having the tank placed on the Fall Street site and revisit the hospital site alternative for the tank. Which includes locating the tank at grade in the parking lot east of the hospital and putting the pump station next to the tank or in the hospital storage yard. With this alternative no deep foundation and less piping would be needed and will be able to revisit the size of the tank with the option to have a smaller tank.

- To go forward with the project WSC is asking to use \$50K of contingency in the existing WSC contract to complete the next steps in the project including modifying the FEMA HHGP sub application, preparing preliminary design of hospital site with cost estimate and to confirm hospital site is preferred for the city, SHS and PCHD. The anticipation time to complete this step is 2 to 3 months.

*Chairperson Aimee Thompson requested a motion to authorize using \$50K of contingency funding of the existing contract to change the project to the hospital site versus the Fall Street site. Ralph Breitenstein, MD moved to approve. Chris Carlson seconded. Motion carried by unanimous voice vote.*

**AUDIT REPORT:** Signe Grimstad, CPA with Grimstad & Associate presented audit report for the year ending June 30, 2023.

*Chairperson Aimee Thompson requested a motion to approve the Audit Report for the year ending June 30, 2023. Ralph Breitenstein, MD moved to approve. David Long, MD seconded. Motion carried by unanimous vote.*

**FINANCIAL REPORTS:** Kathryn Doksum, District Finance Manager presented the November 2023 financial reports for review and approval as follows: Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund and Trend Analysis for the Debt Service fund.

*Chairperson Aimee Thompson requested a motion to approve the November 2023 financials as presented. Ralph Breitenstein, MD moved to approve. David Long, MD seconded. Motion carried by unanimous vote.*

**BANK ACCOUNT SIGNERS UPDATE:** Kathryn Doksum, District Finance Manager noted that we need to update our signers for First Security bank.

*Chairperson Aimee Thompson requested a motion to remove Bonnie Saxton and add Lola Jones, Treasurer as a signer on the First Security Bank account. Chris Carlson moved to approve. Ralph Breitenstein, MD seconded. Motion carried by unanimous vote.*

**REPORT FROM LEGAL COUNSEL:** No report Jim Shepherd, Legal Counsel was not in attendance.

**STARS FUNDRAISING REPORT:** Karla Clem gave the STARS Fundraising report highlights included:

- The total committed funding to date is \$10,282,062 with \$200,000 pending for a total of funding of \$10,482,062.
- The \$200,000 from the City of Lincoln City is pending as the North Lincoln Hospital Foundation has applied for a grant for the funding that they have set aside.

*Chairperson Aimee Thompson requested a motion to that PCHD would be the funder of last resort for STARS if we do not meet our fundraising goal. Chris Carlson moved to approve. Ralph Breitenstein, MD seconded. Motion carried by unanimous vote.*

**CONSTRUCTION/FACILITIES REPORT:** Jon Connor, Facilities Director gave a report and the highlights included:

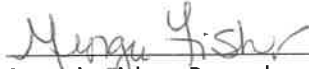
- Flooring – Next week we will start the mockup of two spaces, one in prep and recovery in surgery and the other in the emergency department lounge. One space of both sheet vinyl flooring and one space of the plank vinyl so they can ensure that what the designer recommends will work. Once it is confirmed that it will work the contract for the rest of the building will be finalized.

**HOSPITAL REPORT:** Lesley Ogden, CEO gave the CEO report the highlights were as follows:

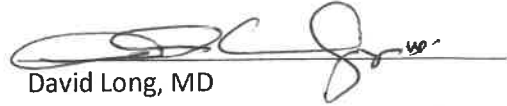
- Since 2010, the National Organization of State Offices of Rural Health set aside the third Thursday of every November to celebrate National Rural Health Day. This year it was on Thursday, November 16. It was an opportunity to highlight the unique health care challenges faced by rural people then show how rural programs and policies and the efforts of partners and stakeholders help address and reduce health care disparities in rural communities. The theme this year was "Innovation in Rural Health Care Delivery," so rural health providers who deliver innovative, affordable, and coordinated care to the 61 million Americans who call rural communities home was highlighted. Dr. Ogden joined Robert Duehmig, OR Office of Rural Health Director, Ray Hino, CEO of Southern Coos Hospital & Health Center, and another health care provider from Eastern Oregon for a Community Conversation virtually from noon-1pm to talk about the importance of rural health, why it is important to promote, and how to celebrate.
- In other efforts to raise awareness of health issues that are uniquely rural, Dr. Ogden was invited to speak at the 2023 Oregon State of Reform Health Policy Conference in Portland on November 14. Robert Duehmig, and Dr. Ogden discussed "Tackling Healthcare Challenges in Rural Communities: Workforce, Finance, & Maternal Health." The mission of the conference is to bridge the gap between healthcare and health policy through annual health policy conferences focusing on region-specific health issues. The aim is to bring together all sectors of healthcare to cultivate meaningful policy change informed by what is happening on the ground.
- This month, Senator Dick Anderson will be bringing Oregon Senate President Rob Wagner who represents Southwest Portland District 19 to Samaritan North Lincoln Hospital for a short discussion on rural hospital needs and concerns, our coastal STARS program, and early learning center needs. We are also trying to schedule Oregon Representative Travis Nelson from North/NE Portland over the next couple of months to visit our hospitals in Lincoln County so he can learn more about rural health care delivery. He is very active creating and promoting health care legislation, so the more he knows about rural health, the more helpful he can be to our needs.
- The ground ambulance project with LifeFlight continues to move forward and they are busy putting the final touches on their quarters, hiring new employees, and getting them ready to deploy to our coastal hospitals in mid-December. The Coastal STARS project also continues to move forward as the City of Newport plan reviewer approved the overall building, electrical, mechanical, and plumbing permits and the final furniture approval meeting with the designer took place at the beginning of the month.
- On November 7-8, Det Norske Veritas (DNV) surveyors were onsite for an unannounced, annual maintenance hospital/clinic survey. All eight non-conformities from 2022 were closed and 2 level-1 non-conformities (increased specificity of blood borne pathogen training and nursing services documentation) and 6 level-2 non-conformities were identified (OR fire training within designated timeframe, post-acute care discharging patients must receive CMS 5-star facility rating flyer prior to discharge, weekly eye wash testing must be performed, hazardous waste containers must have date recorded when opened and first used, refrigerant system must have proper leak detection alarm, one-time use blood pressure cuffs must only be used one, and used instruments must be treated with appropriate chemicals prior to arrival in sterile processing. The surveyors raved about our facility running like an acute care hospital rather than a typical critical access hospital. But the best compliment was that all the surveyors would be honored to receive care in our hospital and would send their friends and family here!

Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement.

**Meeting adjourned:** approximately 5:48 p.m.



Georgia Fisher, Recorder  
PACIFIC COMMUNITIES HEALTH DISTRICT



David Long, MD  
PACIFIC COMMUNITIES HEALTH DISTRICT