

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

**Tuesday, September 19, 2023**

**PRESENT:** Aimee Thompson, Chairperson  
Chris Carlson, Vice-Chairperson  
Lola Jones, Treasurer  
Ralph Breitenstein, MD, Member at Large  
David Long, MD, Secretary

**ALSO, PRESENT:** Kathryn Doksum, District Finance Manager  
Ursula Marinelli, Regional Foundation Director  
Lesley Ogden, CEO  
Jane Russell, COO  
Jim Shepherd, Legal Counsel  
Georgia Fisher, Facilitator/Recorder  
Representatives from Dig Deep  
    Tia Cavender, CEO  
    Fernando Gonzalez, COO  
    James Diana, Editor/Researcher  
    Peggy Hawker, Project Manager  
    Tim Gross, from Civil West Engineering

**CALLED TO ORDER:** Chairperson Aimee Thompson called the regular monthly meeting of the Board of Directors to order at 4:03 p.m.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Aimee Thompson, requested confirmation of the meeting agenda. There was a request to add the Waiver of Conflict letter for PCHD and the City of Newport drafted by Local Government Group regarding the Opioid Settlement Funds IGA.

**APPROVAL OF MINUTES:** After review of the August 15, 2023, regular board meeting minutes there were no requested changes.

*Chairperson Aimee Thompson requested a motion to approve the August 15, 2023, regular Board meeting minutes. David Long, MD moved to approve. Ralph Breitenstein, MD seconded. Motion carried by unanimous voice vote.*

**LOCAL GOVERNMENT LAW GROUP WAIVER OF CONFLICT LETTER:** Chairman Aimee Thompson, asked for a motion to approve signing the District/City of Newport Waiver of Conflict Letter from Local Government Law Group. The letter states that the City of Newport is willing to waive the conflict that Local Government Law Group represents both the City of Newport and the District and gives Local Government Law Group permission to represent the District in all aspects of the Opioid Settlement Funds IGA.

*Chairperson Aimee Thompson requested a motion to approve signing the District/City of Newport Waiver of Conflict Letter from Local Government Law Group. Ralph Breitenstein, MD moved to approve. David Long, MD seconded. Motion carried by unanimous voice vote.*

**WATER RESILIENCY PROJECT:** Representatives from Dig Deep gave an update on the Water Resiliency Project and highlights included:

- The FEMA grant is still pending in part due to budget issues at the federal government level. It is anticipated that the State will fund the 10% match, so, once approved, the project will be fully funded.
- The archaeological survey was conducted on September 15, and the report is expected soon.
- With the expectation of the award of the FEMA grants, it was recommended that the District not proceed with the applications for the Special Public Works Fund Loan, and the Clean Water State Revolving Fund Loan which were applied for as backup if the FEMA grant was denied. The reasons being for the Special Public Loan - The City of Newport would have to be the applicant and for the loan and for the Works Fund Loan the applicant scenario creates a conflict and could have potential prepayment penalties.
- The State Revolving Fund loan will be left as is as the application can be withdrawn once the FEMA grant is approved and executed.

**MONTHLY/QUARTERLY REPORTS:**

**FINANCIAL REPORTS:** Kathryn Doksum, District Finance Manager presented the August 2023 financial reports for review and approval as follows: Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund and Trend Analysis for the Debt Service fund.

*Chairperson Aimee Thompson requested a motion to approve the August 2023 financials as presented. Ralph Breitenstein, MD moved to approve. Chris Carlson seconded. Motion carried by unanimous vote.*

Kathryn Doksum, District Finance Manager presented the Letter of Engagement from Grimstad & Associates to conduct the audit for the fiscal year ending June 30, 2023.

*Chairperson Aimee Thompson requested a motion for approval to enter into an agreement with Grimstad & Associates to conduct the audit for the fiscal year ending June 30, 2023. David Long, MD moved to approve. Ralph Breitenstein, MD seconded. Motion carried by unanimous vote.*

Kathryn announced that the issue of the District not having a UEI has been resolved and we now have a UEI.

**REPORT FROM LEGAL COUNSEL:** Jim Shepherd, Legal Counsel announced:

- The Neenan flooring litigation has been settled and the settlement monies have been received.
- Jim presented the Letter of Engagement from Local Government Law Group.

*Chairperson Aimee Thompson requested a motion for approval to enter into an agreement with Local Government Law Group to provide legal services for the District. Ralph Breitenstein moved to approve. Chris Carlson seconded. Motion carried by unanimous vote.*

**STARS FUNDRAISING REPORT:** Ursula Marinelli gave the PCHD Foundation Executive Director and STARS Fundraising report highlights included:

- City of Toledo has granted another \$2500 making the total committed funding to date \$10,249,060 and expect to need another \$1 to \$1.5 Million based on the construction and equipment costs.
- The Foundation is still waiting on the OHA Agreements with the expectation to get them by the next deadline of October 17.
- Karla Clem spoke about the Employee Caring Campaign that runs throughout October and will be sending a request for volunteers to serve ice cream sundaes to staff at the hospital and clinics.

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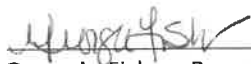
**HOSPITAL REPORT:** Lesley Ogden, CEO gave the CEO report the highlights were as follows:

- An annual influenza vaccine is available now and is being offered to all employees with drive-thru flu vaccination clinics for the public occurring on Saturday, October 7. Last year we reached an 85% vaccination rate and our goal for this year is 99%.
- A new monovalent Covid vaccine has now been authorized for those ages 6 months and up and will be available soon. We anticipate offering this to our employees free of charge.
- RSV vaccines are available for adults 60+, pregnant women, and infants within the first week of life.
- For all of these vaccines, no government subsidies apply, prices will range from very reasonable for influenza (\$20-25) to midrange for Covid (\$120) to expensive (\$250-495) for RSV. The hope is that most insurance plans will cover most of these new vaccines or updated formulations.
- Demolition and site preparation is underway at the STARS coastal site, our 16-bed inpatient/outpatient substance use disorder treatment center. Furnishings and computers are being finalized and a new business director, Shelli-Alinari-Beebe, has been hired for both the Lebanon & Coastal STARS programs with a start date of October 23.
- The Samaritan coastal hospitals have signed a contract with Life Flight Network to provide ground medical transport beginning later this year. Life Flight will be basing advanced life support ambulances and crews at both Samaritan North Lincoln Hospital and Samaritan Pacific Communities Hospital for the purpose of providing our patients with more reliable, timely and safe interfacility transportation. The crew will have dedicated quarters on each hospital campus and designated parking/charging spots for their ambulances. We anticipate that it may take the remainder of the year for them to hire, train, and staff a 24/7/365 crew at each location. This contract will not impact the agreement that Lincoln County has with Pacific West Ambulance and South Lincoln Ambulance for responding to 911 emergency calls and transporting patients.

Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement.

**FARWELL URSUALA MARINELLI, REGIONAL FOUNDATION DIRECTOR:** Chairperson Aimee Thompson acknowledged that this would be Ursula's last board meeting as she is retiring on October 1 and thanked her for all she has done for the board and the hospital. The board took a moment to show their appreciation and noted that she will be missed.

**Meeting adjourned:** approximately 5:15 p.m.

  
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Georgia Fisher, Recorder  
PACIFIC COMMUNITIES HEALTH DISTRICT

  
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David Long, MD  
PACIFIC COMMUNITIES HEALTH DISTRICT