

**PACIFIC COMMUNITIES HEALTH DISTRICT**  
**REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**  
**Tuesday, August 15, 2023**

**PRESENT:** Aimee Thompson, Chairperson  
Chris Carlson, Vice-Chairperson  
Lola Jones, Treasurer  
Ralph Breitenstein, MD, Member at Large  
David Long, MD, Secretary

**ALSO, PRESENT:** Kathryn Doksum, District Finance Manager  
Ursula Marinelli, Regional Foundation Director  
Lesley Ogden, CEO  
Jane Russell, COO  
Sam Jones, VP, Patient Care Services  
Doug Boysen, President-CEO, SHS  
Jim Shepherd, Legal Counsel  
Jon Connor, Facilities Director  
Georgia Fisher, Facilitator/Recorder

**CALLED TO ORDER:** Chairperson Aimee Thompson called the regular monthly meeting of the Board of Directors to order at 4:00 p.m.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Aimee Thompson, requested confirmation of the meeting agenda. There were no requested changes to the agenda.

**APPROVAL OF MINUTES:** After review of the July 18, 2023, regular board meeting minutes there were no requested changes.

*Chairperson Aimee Thompson requested a motion to approve the July 18, 2023, regular Board meeting minutes. David Long, MD moved to approve. Lola Jones seconded. Motion carried by unanimous voice vote.*

**WATER RESILIENCY PROJECT AND GRANT FUNDING:** Member at Large, Ralph Breitenstein provided an update on the Water Resiliency Project. He met with Ted Smith, Citizen at his property where the water tank would be located to hear his concerns regarding where the tank will be placed

Moving the tank would be costly and would not benefit the district financially. Jon worked with Scott on pros and cons of each option, and one is a ground mounded tank across the street from the hospital. Because of the impact to the neighbors, it is worth talking with the city and confirming Bay front pumping concerns due to the infrastructure and continuous pumping. If it is not, this would be a recommended option. The city would run the pumping unless there is an emergency which would require the hospital to pump. The Board discussed considerations regarding neighbors around the hospital. This could affect the FEMA grant and the Board recommended speaking with Dig Deep. Jon has a document with 3 options for placement of the tank and will discuss these options with the City of Newport. Placing the tank on the hill was chosen due to not requiring pumping and saving the district money on the project. The district felt that there should be another neighborhood meeting to go over the information that Jon has gathered regarding pros and cons for all options. Jon Connor, Facilities Director asked the board and was given the go ahead to speak with the city again regarding the options for the project as the city has new staff and other options are now available.

The FEMA grant is waiting for the results from the Archaeological evaluation that is scheduled for the end of October. The Board believes the grant will be awarded but are still unsure of the timing, but it will most likely be quarter two or three of next year. There can be no bids submitted until the FEMA grant is signed.

The state revolving fund is unlikely to happen due to lack of funds from prior projects. There is a state loan that could be a backup if approved by federal senate. Keeping Dig Deep on the project is recommended.

Kathryn and Ursula have been working on a UEI and found that the organization name change from the Pacific communities hospital district to the Pacific Communities Health District was never filed. A resolution was found and has been filed with the County. We do not have an official IRS organization letter for the Health District. We do not know what name the EIN number is filed under and when it was filed. A request has been filed a request to get the organization letter from the IRS.

#### **MONTHLY/QUARTERLY REPORTS:**

**FINANCIAL REPORTS:** Kathryn Doksum, District Finance Manager presented the July 2023 financial reports for review and approval as follows: Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund and Trend Analysis for the Debt Service fund.

*Chairperson Aimee Thompson requested a motion to approve the July 2023 financials as presented. Ralph Breitenstein, MD moved to approve. Chris Carlson seconded. Motion carried by unanimous vote.*

**REPORT FROM LEGAL COUNSEL:** Jim Shepherd, Legal Counsel announced:

- The Neenan flooring litigation has been settled and the Board expects to receive the settlement monies this month.
- Minor, Bandonis, & Haggerty law firm will be closing at the end of this year. They recommend Carrie Connelly with Local Government Law Group in Eugene to represent the foundation and will be available to assist in making the transition from Minor, Bandonis, & Haggerty to Local Government Law Group.

**STARS FUNDRAISING REPORT:** Ursula Marinelli gave the PCHD Foundation Executive Director and STARS Fundraising report highlights included:

- Quality and Service Excellence since July 1, 2022, there are 282 patients enrolled in our patient support programs and awarded \$54,007.
- Employee Engagement since July 1, 2022, the Foundation has assisted 11 employees and awarded \$26,374.
- On July 24 the PCHD Foundation Board created a Resident Ex-Officio for the Board of Trustees and elected five new trustees.
- The Samaritan Foundations Stronger Together Campaign has a systemwide goal of \$35 Million and has raised \$13,599,724.
- PCHDF's 2023 fundraising goal is \$1.35 Million and through July 2023 the Foundation has raised \$871,393.
- Central Willamette Credit Union has offered an Affinity debit card where three percent of debits going to the Samaritan Foundations Patient Support Fund.
- North Lincoln Hospital Foundation Gala netted \$127,000.
- With the retirement of Ursula Marinelli on October 2, Karla Klem has been promoted to Executive Director for Pacific Communities Health District Foundation (PCHDF), Leslie James has been promoted to Executive Director for North Lincoln Hospital Foundation (NLHF), Kimberlee Gray will start on September 5 as Senior Development Specialist for PCHDF and Kennedy Courtney will continue as Senior Development Specialist for NLHF.

**CONSTRUCTION/FACILITIES REPORT:** Jon Connor, Facilities Director gave a report and the highlights included:

- The belly tank on the generator has been re-painted as it was showing rust.
- STARS – Site demo started last week and will be meeting with the contractor tomorrow and will be starting grading soon. The owner of the adjacent lot has given us permission to access the site via his lot to keep the traffic in the neighborhood to a minimum. Bid packages were due last Thursday and Gerding are in the process of looking at them and we will start negotiating with the GMP once one is selected.

**HOSPITAL REPORT:** Lesley Ogden, CEO gave the CEO report the highlights were as follows:

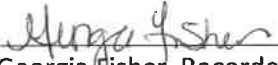
- Senator Dick Anderson made the announcement at the North Lincoln Hospital Foundation Summer Gala that the Oregon Health Authority is funding the \$2.9 million fundraising gap to finish the Samaritan Treatment and Recovery Services (STARS) facility project. The Gala raised \$127,798 for the project and it is very notable that much of the money raised was from new donors and sponsorships.
- The Oregon Board of Pharmacy surveyed the hospital last week and looked at everything from cleaning processes and products to inventory accuracy and drug diversion processes. The pharmacy survey had only a few recommendations and passed with flying colors!
- SPCH Volunteer Services reported 8,889 hours of services were given in 2022 by volunteers in the recent annual report. Sixty-eight volunteers served the hospital in 2022 and 7 new volunteers joined the program. Volunteers assist in the following patient care locations in or around the hospital: Cardiopulmonary, Emergency Department, ACU/ICU, Guest Assistance Desk, Health Education Center, Sleep Lab, No One Dies Alone program, Patient Representative, Infusion Center, Surgical Services, Labor & Delivery, Nutrition Services. They donated \$19,000 in 2022 that was raised in the Gift Shop and through eight fundraiser events including Care Wear scrubs & shoe sale, Mary Kay Sale, Bake Sale, and aluminum can collection from around the hospital.

Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, Employee Engagement.

**SHS System Update:** Doug Boysen, President-CEO, SHS gave the SHS System update for Doug Boysen, CEO the highlights were as follows:

- For the first six months of the year the system is doing well. There are some areas that are continuing to be concentrated on. The system is also working on hospital operations and health plans so that they can work better together versus working separately. Financially systemwide there is a positive margin while other hospitals across the state are still recovering from a bad year in 2022.
- Outside consultants have been hired for space planning needs across the system focusing on the Good Samaritan Hospital campus as we have outgrown the space and have postponed work needed.
- SHS did an application migration of EPIC our Electronic Medical Record System to the cloud-based Microsoft Azure without any issues.
- Turnover during the pandemic was greater and now SHS is seeing lower vacancy and turnover rates across the system.
- The Samaritan Clinic in the new Oregon State University (OSU) Health Center has opened and will be operating primary care and SamCare Express clinic open to faculty, employees, students, and members of the public. Also, in the Samaritan Athletic Medicine Building on the OSU campus a retail pharmacy has opened.
- The Sweet Home Clinic will be opening in September.

**Meeting adjourned:** approximately 5:20 p.m.

  
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Georgia Fisher, Recorder  
PACIFIC COMMUNITIES HEALTH DISTRICT

  
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David Long, MD  
PACIFIC COMMUNITIES HEALTH DISTRICT