

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

Monday, November 18, 2019

PRESENT: Ralph Breitenstein, MD, Chairperson
Kath Schonau, Vice Chairperson
David Long, MD, Secretary
Bonnie Saxton, Director at Large

ABSENT: Fred Postlewait, Treasurer

ALSO, PRESENT: Jim Shepherd, Legal Counsel
Ursula Marinelli, PCHD Foundation Dir.
Jon Conner, Facilities Director

Jane Russell, COO
Kathryn Doksum, District Finance Manager
Lisa Ely, Recorder

CALLED TO ORDER: Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:03 p.m., in the hospital Education Conference Room.

CITIZEN COMMENTS: No members of the public were present for comments.

CONFIRMATION OF AGENDA ITEMS: Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda.

APPROVAL OF MINUTES: After review of the Oct. 21, 2019 Regular Board Meeting minutes, Ralph Breitenstein, MD, asked for a motion to approve the minutes as presented.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the minutes. Bonnie Saxton moved to approve the minutes. Kath Schonau seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS: Kathryn Doksum presented the October financial reports for review and approval as follows: Bond Requisition and Interest Summary; Check Register; Balance Sheet; Trend Analysis for all departments; Capital Fund; PCHD Debt Service Fund; and the District Fund Report, which included paid invoices as of Oct. 31, 2019.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the financials. David Long, MD, moved to accept the financials. Kath Schonau seconded. Motion carried by unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd apprised the Board that Resolution 20-02 has been created and is awaiting review and signatures for approval.

*Chairperson Ralph Breitenstein, MD, requested a motion to approve **Resolution 20-02 – Authorizing the purchase of certain property located at 705 SW Coast Hwy, Newport, OR.** Bonnie Saxton moved to approve. David Long, MD, seconded. Motion carried by unanimous voice vote.*

The Board requested Kathryn Doksum to issue a check for \$97K to Western Title for a deposit to purchase the property located at 705 SW Coast Hwy, Newport, OR, with current owner C3J, L.P.

Chairperson Ralph Breitenstein, MD, requested a motion to authorize Doksum to issue check. Bonnie Saxton moved to approve. David Long, MD, seconded. Motion carried by unanimous voice vote.

HOSPITAL REPORT: Jane Russell, COO, informed the board of the following: Fifteen babies had been delivered last week – 28 more YTD than last year; The hospital held a job fair last Friday to encourage the community to see the job opportunities at the coast; On November 12, a meeting was held with Dr. Richard Leman, Chief Medical Officer for Health Preparedness and Public Health Response with Oregon Public Health Division, who provided a presentation on Oregon Crisis Standards of Care; The hospital expects Det Norske Veritas, Accreditation for Healthcare Organization, to visit tomorrow morning, with survey to occur for a three day period – Samaritan North Lincoln had their visit last week; Federal Mammography Quality Standards Act and Program inspection occurred last week and the inspector found zero non-conformities. In addition, there was a State inspection of the Imaging Department for all X-Ray emitting equipment with expectation of not having any non-conformities.

In addition, Russell reviewed and shared with the Board the Quality and Service Excellence Report, which included information and statistics about the following: Inpatient; Emergency Room; Primary Care Clinics; Specialty Clinics; Support Services; Community Partnership; Sustainability; and Employee Engagement.

CONSTRUCTION PROJECTS: Jon Conner mentioned construction on the '88 building is moving forward with no real challenges regarding the schedule. Finishes on the second floor continue and painting continues the first floor. Training dates are being set for kitchen equipment. Final inspections should occur the third week in January and a meeting with the general contracted for a walk through for abatement will be held.

Car charging update: Decision needs to be made in Phase III, whether to bring over power from the electrical room from the east side or an option from a nearby electrical pole, which would be a shorter run and the meter for the power could be separate for data pulling. Plan for car charging station is to start with two, with potential to increase stations later in time.

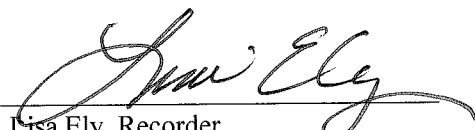
PCHD FOUNDATION REPORT:


Ursula Marinelli, Director of Coast Foundations, presented the Pacific Communities Health District Foundation 2019 3RD Quarter report. Marinelli reviewed the Foundation's involvement in Quality and Service Excellence, which includes patient support for grants and funds; Employee Engagement, which included Employee Committee, Employee Assistance Grants and Employee Caring Campaign; Sustainability, which included purchases and funds raised; and Community Partnership, which included Jeffersonian Dinner, Lemonade stand for SNAP at Newport Farmers Market, Med Talk, Women's Giving Circle meeting, and individual community member tours.

BOARD ITEMS/ADMINISTRATIVE REPORTS:

- Board Resolution 20-02: Addressed during Report form Legal Counsel (above).

Meeting adjourned at 5:07 p.m.


Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT


David Long, MD
PACIFIC COMMUNITIES HEALTH
DISTRICT