

**PACIFIC COMMUNITIES' HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

**Tuesday, August 16, 2022**

**PRESENT:** Aimee Thompson, Chairperson  
Ralph Breitenstein, MD, Member at Large  
Bonnie Saxton, Treasurer  
David Long, MD, Secretary

**ALSO, PRESENT:** Jim Shepherd, Legal Counsel  
Kathryn Doksum, District Finance Manager  
Catherine Macnab, Facilitator/Recorder  
Sam Jones, VP. Pt. Care Svcs.  
Lesley Ogden, CEO

Ursula Marinelli, Director Foundation  
Jon Conner, Facilities Director  
Karla Clem, Foundation  
Jane Russell, COO

**CALLED TO ORDER:** Chairperson Aimee Thompson, called the regular monthly meeting of the Board of Directors to order at 4:07 p.m.

**CITIZEN COMMENTS:** There were no citizens present at the meeting.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Aimee Thompson, requested confirmation of the meeting agenda. No changes or additions needed.

**APPROVAL OF MINUTES:** After review of the July 19, 2022, regular Board Meeting minutes, Aimee Thompson, requested approval.

*Chairperson Aimee Thompson requested a motion to approve the July 19, 2022, meeting minutes. Ralph Breitenstein moved to approve the minutes. David Long seconded. Motion carried by unanimous voice vote.*

**STARS PROJECT FUNDING COMMITMENT:** Ursula Marinelli reported that potential funders are more likely to provide financial support if they see that there are secured funders already on the project. If the Board is interested in funding the process in the future, it would be helpful in securing funds if the Board were to delegate some of the funding currently. The Board discussed providing secured funding for the project in the amount of \$1 million. The Lincoln City Foundation

*Chairperson Aimee Thompson requested a motion to approve the funding for the STARS facility in the amount of \$1 million. Ralph Breitenstein moved to approve the funding. David Long seconded. Motion carried by unanimous voice vote.*

**BIGGS BUILDING/HOUSING:** Aimee Thompson reported that recently SPHS is experiencing housing shortages for students, travelers, and employees and suggested that the use of on side of the Biggs Street property be utilized for temporary housing. The Board discussed contracting with SPCH and utilities services for the building being covered by SPHS. A contract will be sent to Jim Shepherd by Catherine Macnab.

*Chairperson Aimee Thompson requested a motion to approve moving forward with SPHS use of the Biggs St. Property for temporary student and travelers housing as needed. Ralph Breitenstein moved to approve. Bonnie Saxton seconded. Motion carried by unanimous voice vote.*

**MONTHLY REPORTS/QUARTERLY REPORTS:**

**FINANCIAL REPORTS:** Kathryn Doksum, District Finance Manager, presented the July 2022, financial reports for review and approval as follows: Check Register, Balance Sheet Draft, Trend Analysis for the PCHD General Fund, and Trend Analysis for the Debt Service Fund.

*Chairperson Aimee Thompson requested a motion to approve the financials. David Long moved to approve. Bonnie Saxton seconded. Motion carried by unanimous voice vote.*

**LEGAL REPORT FROM COUNSEL:** Jim Shepherd reported that discovery on the Neenan case has started. Documents have been produced and will continue to be produced. A 3-day joint defense inspection will be starting this Friday with testing. Depositions start in October, and we anticipate that someone on the Health District is deposed to speak. Mediation starting late November to mid-December.

**FOUNDATION AND STARS FUNDING REPORT:** Ursula Marinelli reported the following funding projects for the STARS project financial support has been committed by the following:

- American Rescue Plan act (Lincoln County Grant) \$500,000
- City of Toledo \$15k
- City of Waldport \$2,351
- Corporate Donors \$65k
- Individual Donors \$57,5k
- PCHD \$1,950,000

With Federal appropriations we have made the first cut. Ursula is meeting with Marie Lamfrom Charitable Foundation for \$250k and the program manager will guide Ursula if that is the appropriate amount before she submits the application. City of Newport meeting requested 18k per year for a 5-year pledge and asked for support for infrastructure charges using Urban Renewal funds – request to be brought to Newport City Council meeting in September. Letter of inquiry sent to Roundhouse Charitable Foundation.

SPCH Auxiliary support proposed for \$25k. Lincoln City presentation next month. MJ Murdock Charitable Trust has shown interest in funding. Gala proposed for December 10, 2022. Asking for support of \$50k from the Siletz Charitable Contribution Fund.

Total Committed funding: \$2,589,851  
Total Pending funding: 3,465,000  
Total Planned funding: \$795,149  
Total: \$6,850,000

**HOSPITAL REPORT:** Lesley Ogden, CEO reported.

We are still wrestling with interfacility transport delays so a request for information (RFI) has been sent out to multiple ambulance agencies to see who might have available resources to help. The RFI closes at end of August. Accumulated responses will be reviewed and follow up conversations will then occur to identify an interfacility transport ambulance partner. In July, Lincoln County renewed a contract with Pacific West Ambulance for 5-years of continued 911 response services but due to increased call volumes and staffing difficulties, PWA no longer has the bandwidth to perform timely interfacility transports, so that is why we are searching for another partner.

What is SHS doing to attract talent?

- a. Updated marketing materials, including video
- b. Revamped job posting language
- c. Employer branding on Indeed, Glassdoor and LinkedIn
- d. Added two dedicated sourcers to Talent Acquisition team
- e. Targeting areas where layoffs are occurring
- f. Encouraging employees to review SHS on Indeed and Glassdoor

- g. Encouraging sharing of job opportunities on social media
- h. Expanded remote and out-of-state work (up to 29 employees)
- i. Evaluating international hiring options

What is SHS doing to be market competitive?

- a. Targeted increases to address hard-to-recruit positions
- b. Targeted entry-level jobs to increase lowest pay ranges plus medical insurance subsidy
- c. Increased hiring and referral bonuses (both amount and categories as well as easing the requirements)
- d. Added bonus amounts to job postings
- e. Made PTO available on hire
- f. Planned 2023 benefit enhancements

What is SHS doing to increase internal mobility?

- a. Expanding CNA1 and CNA2 training programs
- b. Continuing to develop apprenticeship programs including medical assistants, phlebotomists/pharmacy techs (pending), OR techs (future)
- c. Expanded tuition reimbursement to include non-degree college programs
- d. Developed additional leadership training

SPCH has now reach a CMS Overall 4-Star Ranking! SPCH and SNLH are the highest ranked hospitals in the Samaritan system currently. Both internal and external marketing campaigns are being developed so we can celebrate and let our community know about our success. Please thank staff for the huge role they have played in receiving this recognition.!

In addition, Lesley Ogden, CEO also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, and Employee Engagement.

**SHS REPORT:** Doug Boysen, CEO reported:


- New step for High Reliability Journey posting Serious Safety Events for all sites on our webpage with broad explanation of what occurred.
- COVID: We are seeing a decline in cases and we are seeing that this subvariant is highly contagious but less severe.
- Congratulations to SPCH Leadership and PCHD Board on 4 Star Status.
- SPCH received the Stroke Gold Achievement award.
- Went live with direct patient scheduling at 6 Samaritan Primary care clinics. Phase two we will institute across the rest of the system.
- Employee Engagement: sponsored Samaritan's Day at 3 County fairs and sponsored a Samaritan Night at Corvallis Knights game with fireworks and 400 raffle tickets attendees.
- New VP of Marketing – Kimberly Schauer
- Oregon State University lease finalized for construction of student health center on campus which will house an SHS clinic for faculty and public in Corvallis.
- Financials for the system continue to be in the black but Albany and Good Sam are struggling currently due to higher census, acuity, and agency costs. SHS is being mindful and thoughtful on costs for now.
- Sweet Home clinic groundbreaking event on August 29<sup>th</sup>.

**CONSTRUCTION/ FACILITIES UPDATE:** Jon Conner reported that Emergency power upgrade has been sent to Oregon Health Authority. Final drawings and specifications were received from Stantec for the STARS project. This weekend we are scheduled to do destructive testing with 13 locations that will have holes drilled, humidity probes inserted, and pull tests completed. Jon and the attorneys will be there to witness. On August the 9<sup>th</sup> we started remodeling the temporary pharmacy space for the Residents use and should wrap up by the end of this week.

**Meeting adjourned:** 5:08 p.m.

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Catherine Macnab, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT



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David Long, MD  
PACIFIC COMMUNITIES HEALTH  
DISTRICT