

**PACIFIC COMMUNITIES' HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

Tuesday, January 18, 2022

PRESENT: Ralph Breitenstein, MD, Chairperson
Aimee Thompson, Vice Chairperson
David Long, MD, Secretary
Bonnie Saxton, Director at Large
Chris Carlson, Treasurer

ALSO, PRESENT: Jim Shepherd, Legal Counsel
Sam Jones, VP of Patient Care
Jon Conner, Facilities Director
Ursula Marinelli, Foundation Dir.
Lisa Ely, Recorder
Lesley Ogden, MD, CEO
Kathryn Doksum, District Finance Manager
Lisa Gray, Gray's Web Design
Terry Buggenhagen, SNLH District Chair

CALLED TO ORDER: Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:00 p.m.

CITIZEN COMMENTS: No members of the public were present for comments.

CONFIRMATION OF AGENDA ITEMS: Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda. No changes or additions needed.

APPROVAL OF MINUTES: After review of the December 20, 2021, Regular Board Meeting minutes, Ralph Breitenstein, MD, requested approval with amendment to change the month of October to November for review of minutes.

Chairperson Ralph Breitenstein, MD, requested a motion. Bonnie Saxton moved to approve the minutes. Aimee Thompson seconded. Motion carried by unanimous voice vote.

PRESENTATIONS:

- **Gray's Web Design** -- Aimee Thompson provided a brief history on the District's Webpage as an introduction to Lisa Gray, who developed and currently supports the District's web page. The District is interested in updating and refreshing the website. Gray met with Aimee Thompson, Ursula Marinelli, and Lisa Ely the previous month for discussion and ideas. The current site has some issues with dated look, older coding function, needs a better Google function, and updated coding techniques that are disability accessible. Gray's proposal includes building a better site that would be easy to update, have more content, could create forms, take a poll, receive information for public input, be visually engaging, raise awareness about what the District does and focus on a message to the community. The website logo will also be reviewed for an update.

MONTHLY REPORTS/QUARTERLY REPORTS

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager, presented the December 31, 2021 financial reports for review and approval as follows: Check Register, Balance Sheet, Trend Analysis for the PCHD General Fund, and Trend Analysis for the Debt Service Fund.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the financials. David Long, MD, moved to accept. Bonnie Saxton seconded. Motion carried by unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd reported that the Samaritan lawsuit against Neenan for the hospital defective floor issues has been filed. Neenan has filed an answer and the third-party has filed complaint against subcontractors. In a couple of weeks we may receive copies of the responses. By the end of March or late spring all of the answers will probably be in and filed for a mediation. If that is not successful, the next step will go to trial.

HOSPITAL REPORT: Dr. Ogden provided an update about the following:

There has been an increase in COVID positive cases, thus the need for a large volume of testing, which will have to be mitigated by drive up appointments only. Two things that are helpful: There will be a number of COVID test kits being made available to the public through federal sources and face masks have been upgraded – Samaritan Health Services (SHS) facilities now require staff to wear the N-95 mask instead of the surgical mask. Meetings are now virtual and conference rooms are closed. The system is still seeing a number of staff members being affected by COVID, not serious cases, but it does require time off-work. The hospital has prioritized services based on staffing needs for services such as emergency care, hospitalist, and urgent care. SHS has placed a formal request to the state for clinical and non-clinical staffing need and we will now wait for a response on what they can send to us.

In addition, Dr. Ogden also reviewed the Samaritan Pacific Health Services (SPHS) Quality & Service Excellence statistics for the following: Inpatient, Emergency Room, Primary Care Clinics, Specialty Clinics, Support Services, Community Partnership, Sustainability, and Employee Engagement. December financials are not quite yet available.

SYSTEM UPDATE: Doug Boysen presented the following for SHS:

Precautions that are in place at SPHS are the same in the system – surgeries and administrative precautions are reviewed every day and we are closely watching staffing needs.

The system focus for 2022: Continue to move forward on becoming a highly reliable organization – the safest system with consistent outcomes.

Continue workforce recruitment and retention: An economic impact report from the state indicates in healthcare alone there are over 20,000 open jobs.

Continue to increase access to primary care and mental health services: Corvallis will have a new primary clinic near Reser Stadium and new primary clinic in Lebanon.

Continue to look at alignment with health plans and the rest of the operations in the system: Currently SHS has the InterCommunity Health Network Coordinate Care Organization, Medicare advantage, and commercial plan. Future focus on healthcare will move toward value-based reimbursement.

Plan for more growth at Good Samaritan: Add more patient rooms (single instead of double), which would also allow for more capacity to receive patients from the coast when transfers are necessary.

Continue further activities around diversity, equity, and inclusion.

Increase in donor engagement: Would like overall more engagement from our community stakeholders so they can provide feedback to help SHS be a better organization.

Continue on financial stability.

Maximize perioperative services and making sure good input through operating rooms.

CONSTRUCTION PROJECTS: Jon Conner indicated the Urgent Care and Occupational Medicine Clinic has wrapped up, however there is one piece of mechanical equipment, an outdoor direct outdoor air system to set on the roof, which was delayed to COVID issues. This equipment should be installed the second week of February.

Regarding the energy rebate allowance authorized by the District board, Conner mentioned that he has reached out to the electrical engineer who will work on a proposal for the electrical upgrade plan for the emergency power lighting and power outlets, plus the two air handlers.

PACIFIC COMMUNITIES HEALTH DISTRICT FOUNDATION (PCHDF) REPORT: Ursula Marinelli presented the Foundation Executive Director's Report, which covered information as of January 18, 2022. For Foundation Quality and Service Excellence: Information was provided about assistance grants, which included the Oregon Community Funds and PCHDF.

Employee engagement: Marinelli indicated she is currently the Samaritan North Lincoln Hospital (SNLH) Coastal

Foundation interim director as the former director has resigned. There is a current employee from SNLH that will act as an interim associate director learning to do the day-to-day operations for a three-month trial period. Employee Caring Campaign wrapped up in the fourth quarter and raised over \$68K with 45.30 % staff engagement. For sustainability, in the fourth quarter \$252,660 was raised and the Foundation received an appreciated stock gift of \$16,688, which went into the endowment fund. List of items approved was also reviewed. Community Partnerships – Stakeholders have been pulled together to help with the Samaritan Treatment & Recovery Services (STARS) program. The Sheriff’s office participated in the “No Shave November” event and proved \$13,475 to the cancer funds. The Coast Busters Walk raised \$14,154 for the breast cancer patients/Women’s Cancer Fund.

BOARD ITEMS/ADMINISTRATIVE REPORTS:

- **FEMA GRANT:** The application for the Water Resiliency plan was turned in to the state on January 7. The state will take a look at all of the grants submitted, review them, and then make their suggestion for grant qualification to forward to FEMA. Notice about the acceptance or denial from the state should be around the end of February. Cost estimate for the project is just under \$5M. The District’s match for the grant would be \$1.25M.

STARS: The District is still interested in building or finding a location for a STARS facility. There is an opportunity for a building that is for sale at 5840 NW Biggs St., Newport. The site will be toured for opinion to support the function of a STARS facility.

Executive Session entered into at 5:13 p.m. **Per ORS 192.660(2)(e)**

Executive Session ended at 5:24 p.m.

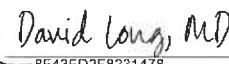
The board of directors agreed to pursue an offer to purchase the property and building located at 5840 NW Biggs St., Newport.

Chairperson Ralph Breitenstein, MD, requested a motion. Chris Carlsen moved to have Real Estate Agent Freddy Saxton make an offer for \$950K with 60-day contingency. David Long, MD, seconded. Motioned carried by a unanimous voice vote.

Meeting adjourned: 5:31 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT

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David Long, MD
PACIFIC COMMUNITIES HEALTH
DISTRICT