

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

Monday, April 19, 2021

PRESENT: Ralph Breitenstein, MD, Chairperson
 Aimee Thompson, Vice Chairperson
 David Long, MD, Secretary
 Bonnie Saxton, Director at Large
 Chris Carlson, Treasurer

ALSO, PRESENT: Jim Shepherd, Legal Counsel Lesley Ogden, MD, CEO
 Jane Russell, COO Kathryn Doksum, District Finance Manager
 Lisa Ely, Recorder Jon Conner, Facilities Director

CALLED TO ORDER: Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 3:59 p.m.

CITIZEN COMMENTS: No members of the public were present for comments.

CONFIRMATION OF AGENDA ITEMS: Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda. No changes needed.

APPROVAL OF MINUTES: After review of the March 15, 2021, Regular Board Meeting minutes, Ralph Breitenstein, MD, requested approval.

Chairperson Ralph Breitenstein, MD, requested a motion. David Long, MD, moved to approve the minutes. Bonnie Saxton seconded. Motion carried by unanimous voice vote.

Water System Consulting Report – Scott Duren reviewed a PowerPoint presentation regarding the Steering Committee Alternatives Review Summary, which contained the following:

- On-site Storage w/Pump Station Alternatives, which requires coordination with the City, off-site transfer, and independent supply
- On-site Storage w/pump station alternative requires coordination with City
- Alt 1 – Gravity Feed to Bayfront
- Alt 2 – Ground Level vs Recessed Tank
- Alt 3 – Harden City Backbone Pipeline

Health District & City Alternatives Review Summary (review of all three as comparable by means of scoring) was reviewed. An alignment study is needed to refine costs and apply for grant. Consider scheduling constraints and costs. Next steps:

- Develop deal points for an intergovernmental agreement
- Define project alignment and costs
- Prepare and submit FEMA HMGP sub-application
- Investigate additional alternatives

MONTHLY REPORTS/QUARTERLY REPORTS

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager, presented the March financial reports for review and approval as follows: Check Register; Bond Requisition and Interest Summary; Balance Sheet; Trend

Analysis for the PCHD General Fund; Capital Fund; and Debt Service Fund.

Chairperson Ralph Breitenstein, MD, requested a motion. Bonnie Saxton moved to accept the financials. David Long, MD, seconded. Motion carried by unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd indicated there was nothing to report at this time.

HOSPITAL REPORT: Dr. Ogden announced the Center for Health Education (CHE) is fully open for anyone who wants a vaccine. It is interesting that some of our appointment schedules are lagging – an effort tomorrow with SNLH fire is half-filled. The County vaccine clinics and the CHE is half-filled as well. In addition to taking patients by appointment at the CHE, we will try and see how fast we can take walk-ins. The vaccine target market is shifting from now from elderly to younger community members. The mobile unit was set to go out to settings where folks are having a hard time getting to appointments, but the Johnson & Johnson vaccine has placed distribution on hold. Samaritan continues to become a Highly Reliable Organization, to reach the point of zero patient harm – no medication errors, no surgery errors, nothing that causes any patient harm. Interviews with stakeholders and front-line staff has been completed and a climate report is being compiled for the whole system and for each hospital, which will help with different strategies for success at sites. More people will be needed for increased reporting with positions centrally for Patient Safety and Experience areas and locally as well to increase processing complaints (within seven days) to ensure we can meet goals – if a safety issue comes about, we can investigate, get a solution, and make needed changes. Samaritan Medical Group implemented contracts April 1, which was the deadline for the majority of physicians moving forward to new equitable transparent contracts that incorporate a commitment to quality, increased patient access, and aligned productivity.

The American Heart Association notified SPCH that we were recognized for our work on quality of care for stroke patients called “Get with the Guideline, 2020 Gold plus award” – SPCH was recognized nationwide. Dr. Ogden reviewed the following statistics and highlights for the following: Inpatient; HARM Report; Emergency Room; Primary Care Clinic; Specialty Clinics; Support Services; Community Partnership; Sustainability; and Employee Engagement, which also included recruiting.

SYSTEM UPDATE: Not available

CONSTRUCTION PROJECTS: Refer to project topics in Board Items/Administrative Reports.

BOARD ITEMS/ADMINISTRATIVE REPORTS:

- **2021-2022 Budget Calendar** – The Board was presented the annual calendar for review.
- **2021-2022 Budget Officer Appointment** – Kathryn Doksum was appointed as the PCHD Budget Officer.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the annual budget calendar and the appointment of Kathryn Doksum as Budget Officer. David Long, MD, moved to accept. Bonnie Saxton seconded. Motion carried by unanimous voice vote.

- **Walk-In Clinic Project** – Jon Conner stated demolition started a week ago. SPCH has received first comments from OHA and are still waiting for final approval. The City of Newport’s review indicates a tentative approval and a response/reply was sent today. Conner indicated there has been an increase in costs for the Walk-In Clinic. Covid brought pause, which now has caused an escalation in material and labor. The initial permit was requested in 2019, but since that time rules have changed – in 2020 OHA switched to OAR and Facility Guideline Institute. With new facility guidelines and an X-Ray machine, there is not enough electrical service to the building as to support the clinic function. The current machine of choice is by General Electric, which is a better price than the prior option but does require more power. In addition, the City is requiring the frontage road between the west side of the building and HWY 101 be removed and incorporate landscape as it does not meet city parking requirements.

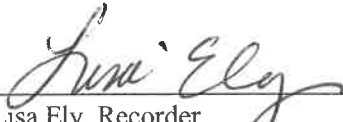
With all the necessary changes, this has placed the project over the original budget by \$250,000. Postponing the remodel will cost more – can shell out the building for now, but it would escalate the project an additional \$25,000. Now is the time for the most cost-effective means and easiest installation.

Discussion amongst the Board indicated they did not want the Walk-In Clinic remodel to be delayed for community access to emergency services and recommends increasing the current loan to Samaritan to an additional \$250,000 with the same terms.

Chairperson Ralph Breitenstein, MD, requested a motion to approve an additional \$250,000 to the current lease and operating agreement with Samaritan. David Long, MD, moved to approve. Chris Carlson seconded. Motion carried by unanimous voice vote.


- **Discussion – Renewal of Modifying Contract for Distribution of Revenues:** There is Board consensus to pursue looking at renewal of modifying distribution of revenues. Chairperson Ralph Breitenstein, MD, will reach out to Doug Boysen and Dan Smith. Information will be brought back to a future board meeting for review.
- **Water Resiliency:** After listening to the Water Consulting Report presented by Scott Duran, there appears to be too many unknowns at this time. The Board will table this project and will await the City of Newport's strategy and plan to move forward.

Meeting adjourned: 5:49 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT

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David Long, MD
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