

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

**Tuesday, January 19, 2021**

**PRESENT:**                 Ralph Breitenstein, MD, Chairperson  
                                  Kath Schonau, Vice Chairperson  
                                  David Long, MD, Secretary  
                                  Bonnie Saxton, Director at Large  
                                  Chris Carlson, Treasurer

**ALSO, PRESENT:**       Jim Shepherd, Legal Counsel                 Lesley Ogden, MD, CEO  
                                  Kathryn Doksum, District Finance Mgr.     Sam Jones, VP of Patient Services  
                                  Lisa Ely, Recorder                             Jon Conner, Facilities Director

**CALLED TO ORDER:** Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:00 p.m.

**CITIZEN COMMENTS:** No members of the public were present for comments.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda. No changes needed.

**APPROVAL OF MINUTES:** After review of the December 21, 2020, Regular Board Meeting minutes and the December 28, 2020, Special Work Session minutes, Ralph Breitenstein, MD, requested approval.

*Chairperson Ralph Breitenstein, MD, requested a motion. Kath Schonau moved to approve the minutes. Chris Carlson seconded the motion. Motion carried by unanimous voice vote.*

**MONTHLY REPORTS/QUARTERLY REPORTS**

**FINANCIAL REPORTS:** Kathryn Doksum, District Finance Manager, presented the December financial reports for review and approval as follows: Check Register; Bond Requisition and Interest Summary; Balance Sheet; Trend Analysis for the PCHD General Fund; Capital Fund; and Debt Service Fund.

*Chairperson Ralph Breitenstein, MD, requested a motion. Kath Schonau moved to accept the financials. David Long, MD, seconded. Motion carried by unanimous voice vote.*

**LEGAL REPORT FROM COUNSEL:** Jim Shepherd indicated there is nothing to report from legal counsel at this time.

**HOSPITAL REPORT:** Lesley Ogden, MD, updated the Board regarding status for COVID, which is currently consuming a lot of time, planning, and resources. The hospital started vaccinations for staff in December and should wind down in early February. Health workers and educators in the community were able to go to the Walk-In Clinics on January 15 to 17. When larger priority groups become eligible for vaccinations (i.e., 65 and older) there will plans to vaccinate those who meet that criteria. Future plans also include involving the Samaritan clinics in vaccinating patients. The hospital is now working with Lincoln County for Mass Vaccination Clinics starting this week. Response has been wonderful as people are stepping up to assist. Emergency Medical Services and Fire Agencies have been out and about

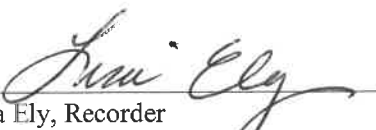
assisting those within the community eligible to receive the first doses. SPCH received positive press in the OAHHS Hospital Voice publication concerning COVID response in Newport and with our County partners. The Samaritan Health System has started a project to become a Highly Reliable Organization (HRO), which is an effort to zero in on our patient safety and quality goals to reach a goal of zero harm events, ever. Baseline information will be gathered to see where we stand with harm events over the years, how advanced each of the hospitals/clinics have been in self-evaluation, error reduction, and what our culture has been in each of our sites concerning patient safety and quality. Once the assessment is complete, a plan will be created for moving forward with objectives related to HRO. December financial performance reports are not currently available due to change in federal reporting guidelines. The following statistics were reviewed: Inpatient, HARM Report; Emergency Room; Primary Care Clinic; Specialty Clinics; Support Services; Community Partnership, Sustainability, and Employee Engagement.

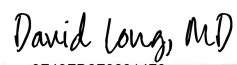
**CONSTRUCTION PROJECTS:** Jon Conner reported he has started with the design team for the Walk-In Clinic remodel project. There will be a meeting tomorrow to review some outstanding MEP design items: 1.) Prior to the pause with COVID, plans were to shell out an area for the X-Ray room but that will now be included. 2.) An electrical engineer will have to do some planning for power requirements for the electrical portion of the X-Ray room and review of the mechanical design as there may be possible code changes due to the new design. The six-month building permit expired due to pause for COVID, so a new permit will need to be submitted. The Water Resiliency Project is moving ahead as the first meeting will be held this Friday with Dig Deep, LLC. Conner also provided an update regarding the hospital flooring issues. The risk manager from Neenan indicated they are in contact with an attorney and might have information in mid-January to end of January so there should be information to report at next month's board meeting.

**BOARD ITEMS/ADMINISTRATIVE REPORTS:**

- **Center for Health Education – Condensing Unit replacement:** Jon Conner reported that the condensing unit needs to be replaced due to electrical issues and the coastal weather conditions – the spray-on coating has not lasted, which has corroded and has caused the fins to disintegrate. The original warranty covered two years after installation, but the unit is now six years old. Replacement cost is estimated at \$34,000 and Conner has been working with Arrow Heating for a proposal. In addition, Connor provided an update regarding the cooling tower complaint: He reached out to the neighbor and explained the process that the hospital has gone through, which included readings and limitations on the fans. The neighbor appreciated the update. Monitoring will continue.

**Meeting adjourned: 4:57 p.m.**

  
Lisa Ely, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

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David Long, MD  
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