

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

Monday, August 17, 2020

PRESENT: Ralph Breitenstein, MD, Chairperson
Kath Schonau, Vice Chairperson
David Long, MD, Secretary
Bonnie Saxton, Director at Large

ALSO, PRESENT: Jim Shepherd, Legal Counsel
Jane Russell, COO (Phone)
Lisa Ely, Recorder
Lesley Ogden, MD, CEO (Phone)
Kathryn Doksum, District Finance Mgr.
Ursula Marinelli, PCHD Foundation Dir. (Phone)

CALLED TO ORDER: Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:00 p.m., in the Conference Room at Samaritan Medical Supply building.

CITIZEN COMMENTS: No members of the public were present for comments.

CONFIRMATION OF AGENDA ITEMS: Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda. No changes needed.

APPROVAL OF MINUTES: After review of the July 20, 2020 Regular Board Meeting minutes, Ralph Breitenstein, MD, asked for a motion to approve the minutes as presented.

Chairperson Ralph Breitenstein, MD, requested a motion. Bonnie Saxton moved to approve the minutes. David Long, MD, seconded the motion. Motion carried by unanimous voice vote.

POTENTIAL ADDITIONAL BORROW AND TAX RATE INFORMATION: Duncan Brown, Director, PFM Financial Advisors, presented a PowerPoint to the Board and reviewed the following information: Background for the authorization of District voters approval in 2015 for the issuance of up to \$57M. \$49,935,000 million was issued in 2016 with a \$7,065,000 million in remaining authorization. PFM estimated the potential levy rate impacts of additional financing across four scenarios; 10-year and 15-year financing terms with \$1M and \$3M. Current Debt Service and Levy Expectations data and graphs were reviewed for the four scenarios along with a summary of results and tax-exempt comparison.

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager, presented the July financial reports for review and approval as follows: Check Register, Bond Requisition and Interest Summary; Balance Sheet; Trend Analysis for the PCHD General Fund; Capital Fund; and Debt Service Fund. Capital outlay line item was also reviewed.

Chairperson Ralph Breitenstein, MD, requested a motion. David Long, MD, moved to accept the financials. Bonnie Saxton seconded. Motion carried by unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd noted that Tyler Jacobsen, VP, General Counsel at Samaritan and Carrie Connelly from Speer Hoyt, LLC, have reviewed the Pacific Communities Health District and Samaritan Pacific Communities Health Services, Inc. Funding Agreement for Design of Water Resiliency System. The resolution was presented for the Board's review.

Resolution number 21-02 of the Pacific Communities Health District Authorizing Entering into a Funding Agreement for a water Resiliency System was brought forth for review and approval of the Board.

The Board indicated no changes were needed for the proposed resolution.

Now, therefore, be it resolved that Board of Directors of PCHD hereby authorize Resolution 21-02. Kath Schonau moved to adopt the resolution. David Long, MD, seconded. Motion carried by unanimous voice vote.

HOSPITAL REPORT: Lesley Ogden, MD, CEO, announced that Margaret Mikula, MD, has joined Samaritan Health Services as Chief Quality Officer. This new position will help the system continue efforts to achieve the highest levels of clinical quality, patient experience, and safety.

Three Lincoln County nursing students were this year's recipients of the Gribler Loving Trust Nursing Scholarship from the Pacific Communities Health District Foundation. Gabrielle Denison of Toledo received \$3,000 and two CNAs that are employees at Samaritan, Kaci Noah and Joy Thayer, each received \$1,500.

SPCH once again was the recipient of the American Heart Association/American Stroke Association Stroke Gold Plus Quality Achievement Award with Target: Type 2 Diabetes Honor Roll.

Moves are now taking place into the 2nd floor clinic space, formerly and temporarily occupied by Pharmacy and Wound and Infusion clinics. The space will be converted back for primary care clinic space and diabetic educators. Construction continues for off-street improvements and parking lots.

Ogden reviewed the Quality & Service Excellence Report and reviewed the following categories: Inpatient; HARM Report; Emergency Room; Primary Care Clinic; Specialty Clinics; Support Services; Community Partnership; and Employee Engagement.


CONSTRUCTION PROJECTS: Jon Conner absent – Information covered in hospital report.

BOARD ITEMS/ADMINISTRATIVE REPORTS:


- New Board Member – Interview with Mr. Chris Carlson: Ralph Breitenstein, MD, introduced Chris Carlson as a new potential board member and noted he was invited to come see how the PCHD Board operates. Carlson was born in Cape Code and moved to Waldport as a child and proceeded to grow up there. He became a full-time contractor in 1987 and enjoys giving back to the community. Board duties and responsibilities were discussed including process for new board member election.

The Board will vote for the addition of new board member at the next meeting slated for September 21, 2020.

Meeting adjourned: 5:30 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



David Long, MD
PACIFIC COMMUNITIES HEALTH
DISTRICT