

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

**Monday, June 15, 2020**

**PRESENT:** Ralph Breitenstein, MD, Chairperson  
Kath Schonau, Vice Chairperson  
David Long, MD, Secretary  
Bonnie Saxton, Director at Large

**ALSO, PRESENT:** Jim Shepherd, Legal Counsel  
Jane Russell, COO (Phone)  
Ursula Marinelli, PCHD Foundation Dir.  
Lisa Ely, Recorder  
Sam Jones, VP of Patient Care Services. (Phone)  
Lesley Ogden, MD, CEO  
Kathryn Doksum, District Finance Mgr.  
Jon Conner, Facilities Director (Phone)  
Doug Boysen, CEO, President (Phone)

**CALLED TO ORDER:** Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:03 p.m., in Conference Room B at the Center for Health Education.

**CITIZEN COMMENTS:** No members of the public were present for comments.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda. No changes needed.

**APPROVAL OF MINUTES:** After review of the May 18, 2020 Regular Board Meeting minutes, Ralph Breitenstein, MD, asked for a motion to approve the minutes as presented.

*Chairperson Ralph Breitenstein, MD, requested a motion. Bonnie Saxton moved to approve the minutes. David Long, MD, seconded the motion. Motion carried by unanimous voice vote.*

**FINANCIAL REPORTS:** Kathryn Doksum, District Finance Manager, presented the May financial reports for review and approval as follows: Check Register, Bond Requisition and Interest Summary; Balance Sheet; Trend Analysis for the PCHD General Fund; Capital Fund; and Debt Service Fund.

*Chairperson Ralph Breitenstein, MD, requested a motion. David Long, MD, moved to accept the financials. Bonnie Saxton seconded. Motion carried by unanimous voice vote.*

**LEGAL REPORT FROM COUNSEL:** Jim Shepherd indicated there were two items to address: 1.) Public Contracting Rules and 2.) A Public Hearing. Lawyer Carrie Connelly, from Speer Hoyt, LLC, previously emailed a Public Contracting Rules Packet for the Boards review and consideration. The packet included information about the process of Public Law Adoption, Rules, and samples of adoption and a notice of public hearing. The Board will review and discuss next Monday during a special work session.

**SYSTEM UPDATE:** Doug Boysen, CEO, President, recognized that Lincoln County is currently the hot spot for COVID, but that Benton and Linn Counties have not seen much of an increase. System financials are fine – losses in March and April have been leveled out with the CARES Act Funding. Foundation fundraising events have been canceled throughout the system; however the Foundations are working on a virtual system-wide fundraiser. The system recently recruited a new Chief Quality Officer, who will start in August. Becky Pape, CEO, will be retiring and GSRMC is actively recruiting for her replacement. Boysen pointed out that the system has an Equity and Inclusion Committee, which will continue with roll out for training and education and will be included in the long-term strategy. SHS Bonds of \$60 million were recently refinanced at a real good rate. They sold in about twenty minutes.

**HOSPITAL REPORT:** Lesley Ogden, MD, CEO, provided the following update: Between SPCH and SNLH there are two inpatients for COVID, one at each location. The hospitals are constantly monitoring COVID patients – it appears they continue to come in one at a time. This evening at 7:00 p.m. Lincoln County will hold a public outreach via YouTube with some Samaritan providers from infectious disease and ICU. These providers were chosen to help reach out to our Hispanic patients for additional information and education. The hospital is making a few modifications to hospital surge plans for more visitors and elective visits since returning to regular volumes for surgeries. Work construction continues and there has been amazing progress in the front of the building and construction continues for clinic space on the second floor. Current recruitment for positions was also reviewed.

**CONSTRUCTION PROJECTS:** Jon stated things are moving on the parking lot, light bases installed, and running conduit for power for parking lot. The hospital received approval from the City for drawings along Abbey Street and 9<sup>th</sup> Street. Submittals for electrical vehicle charging stations have been turned in for review from the electrical contractors to the electrical engineer. The site superintendent and the foreman for the electrical contractor will be walking the site on Friday. Flooring issues in the hospital will be looked at on June 30.

**PCHD FOUNDATION REPORT** – Ursula Marinelli, PCHD Foundation Director, presented the Pacific Communities Health District Foundation Report which contained information from January 2020 to present and included the following: Quality and Service Excellence – Patient support grants and funds; Employee Engagement – Foundation Committee distributions, Employee Grants and a new Employee Leave Bank Assistance Fund.; Sustainability – Funds raised and information about the Samaritan Emergency Relief (a five-site foundation effort), Patient Support and Employee Emergency Funds; and Community Partnerships that occurred since January to date. The PCHD Foundation Project/Program/Equipment and Custom Management Report was also provided for review.

Marinelli stated that on third floor waiting area of the hospital, there is an art metal tree on the wall, which is designed to be a memory tree donated by Nancy Stevens in memory for Dr. Kenneth Stevens. For a donation of \$25 one can purchase a leaf. There will only be 75 available and this information will be on the Foundation Website in the next week or two.

**BOARD ITEMS/ADMINISTRATIVE REPORTS:**

**PCHD Foundation Trustee Nominations:** Ursula Marinelli, Foundation Director, presented the PCHD Trustees who would like to renew their positions for an additional three-year term beginning July 2020 and ending June 2023: Brian Haggerty (Trustee 2004 – present), Attorney; David Larsen, MD, (Trustee 2016 – present), General Surgeon; Tim Miller (Trustee 1992 – present), Rancher; George Plant (Trustee 1999 – present), Retired Business Professional; Aimee Thompson (Trustee 2014 – present), Business Owner, Thompson’s Sanitary.

*Chairperson Ralph Breitenstein, MD, requested a motion to approve the Trustee terms as presented. Kath Schonau moved to accept the nominations. Bonnie Saxton seconded. Motion carried by a unanimous voice vote.*

**OCCC Nursing Program funding request:** Ralph Breitenstein stated the Board has reviewed and recommends the funding of \$40K.

*Chairperson Ralph Breitenstein, MD, requested a motion to approve the OCCC funding request. Bonnie Saxton moved to approve. Kath Schonau seconded. Motion carried by a unanimous voice vote.*

**Public Hearing to adopt the 2020-2021 PCHD Budget Resolution 21-01:**

Chairperson Ralph Breitenstein convened a public meeting at 5:02 p.m. for adopting the PCHD 2020-2021 Budget. As no citizens were available for comment, the meeting proceeded.

Kathryn Doksum, PCHD Budget Officer, presented the following for the Board’s Resolution 21-01 regarding adopting the budget; LB1; LB11; LB20; LB30; LB35; and LB50.

*Chairperson Ralph Breitenstein, MD, requested a motion to adopt Resolution 21-01 for the budgeted amount of \$11,301,165. Kath Schonau moved to approve the motion. Bonnie Saxton seconded. Motion carried by unanimous voice vote (4 – Yeas, 0 – Nays, 0 – Abstain).*

The budget hearing ended at 5:10 p.m.

**Nomination of Board Officers:**

**Current Slate: for 2019-2020:**

Chairperson – Ralph Breitenstein, MD

Vice Chair – Kath Schonau

Secretary – David Long, MD

Treasurer – ~~Fred Postlewait~~ (Resigned 6/10/2020)

Director at Large – Bonnie Saxton

After a brief discussion the Board decided to keep the current slate “as is” for the year 2020-2021.

*A motion was made by Chairperson Ralph Breitenstein, MD, to adopt the current slate for the next fiscal year 2020-2021. Kath Schonau moved to approve. David Long, MD seconded the motion. Motion carried by unanimous voice vote (4 – Yeas, 0 – Nays, 0 – Abstain).*

**Hospital Improvement – Privacy:** It was brought to the Board’s attention that there were some concerns about privacy between the ICU and the ACU departments. In the old hospital there was a door that secluded the ICU department for more privacy and currently there is not a door in the new facility.

Samaritan Administration previously address the concerns of staff but had not heard of any recent concerns. Sam Jones, VP of Patient Services, will follow up with ICU Department and report back.

**Public Contracting/Water Resiliency:** New Public Contracting Rules will need to be adopted at the July 20, PCHD Meeting. A public hearing notice for rules and adoption will be sent out to media sources. A special work session will be set for Monday, June 22, for further discussion.


**Board Member Resignation:** The Board would like to formally accept Fred Postlewait’s resignation as of June 10, 2020. The Board would also like to thank Mr. Postlewait for his years of service and for all the help with the construction of the new hospital.


*Chairperson Ralph Breitenstein, MD, requested a motion to accept Mr. Postlewait resignation. Kath Schonau moved to approved. Bonnie Saxton seconded. Motion carried by a unanimous voice vote.*

**Executive Session:** Entered at 5:47 p.m., in regard to ORS 192.660(2) (e)

**Ended:** 6:00 p.m.

**Meeting adjourned:** 6:02 p.m.

  
Lisa Ely, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

  
David Long, MD  
PACIFIC COMMUNITIES HEALTH  
DISTRICT