

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

Monday, April 20, 2020

PRESENT: Ralph Breitenstein, MD, Chairperson
Kath Schonau, Vice Chairperson (Phone)
David Long, MD, Secretary (Phone)
Bonnie Saxton, Director at Large (Phone)

ABSENT: Fred Postlewait, Treasurer

ALSO, PRESENT: Jim Shepherd, Legal Counsel
Jane Russell, COO (Phone)
Ursula Marinelli, PCHD Foundation Dir.
Lisa Ely, Recorder

Lesley Ogden, MD, CEO (Phone)
Kathryn Doksum, District Finance Mgr. (Phone)
Jon Conner, Facilities Director (Phone)
Doug Boysen, CEO, President (Phone)

CALLED TO ORDER: Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:04 p.m., in the Administrative Conference Room at Samaritan Pacific Communities Hospital.

CITIZEN COMMENTS: No members of the public were present for comments. Public phone-in option was provided.

CONFIRMATION OF AGENDA ITEMS: Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda. No changes needed.

APPROVAL OF MINUTES: After review of the February 18, 2020 Regular Board Meeting minutes, Ralph Breitenstein, MD, asked for a motion to approve the minutes as presented.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the minutes. David Long, MD, moved to approve the minutes. Bonnie Saxton seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager, presented the March financial reports for review and approval as follows: Check Register, Bond Requisition and Interest Summary; Balance Sheet; Trend Analysis for the PCHD General Fund; Capital Fund; and Debt Service Fund.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the financials. Bonnie Saxton moved to accept the financials. David Long seconded. Motion carried by unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd indicated Chris Minor has drafted, for the Board's review, the Addendum to Lease and Operation Agreement of Pacific Communities Health District and Samaritan Pacific Communities Health Services, Inc., which is adding the "APPLE PEDDLER" Property located at 705 SW Coast Hwy, Newport, OR. If there are any questions or concerns, Mr. Shepherd offered to relay this information to Chris Minor. The Board indicated no questions nor update needed. Mr. Shepherd indicated a motion to approve the addendum and appoint a board member to sign would be required.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the addendum and appoint a board member to sign the document. Bonnie Saxton moved to approve and appoint Chairperson Ralph Breitenstein, MD, to sign the addendum. David Long seconded. Motion carried by unanimous voice vote.

HOSPITAL REPORT: Lesley Ogden, CEO, reported that Lincoln County has reported its fifth case of COVID-19. The hospital continues to be conservative with Personal Protective Equipment, which is very important for the front-line workers. In a recent CEO conference call, information was provided about a company in Eugene offering a resource for health systems to decontaminate respirators and reprocess used N-95 masks – all for free.

As far as projects, the hospital will suspend the remodel of the apple peddler building as the focus is currently on the COVID-19 pandemic.

Elective surgeries are on hold right now, except those that are urgent. Since COVID may very well be around for a while our system has a recovery task force, which is connecting with the American Hospital Association (AHA). The AHA is also interested in adopting guidelines to safely resume elective surgery as the COVID curve flattens. The American College of Surgeons, American Society of Anesthesiologists, Association of periOperative Registered Nurses, as well as the Centers for Disease Control are amazingly close in alignment regarding similar drafted guidelines. All are trying to review guidelines that could allow health systems to safely reopen surgery services. It will all depend on timing and related COVID cases – what testing should be required and what protective equipment will be needed.

It has been reported that a second round of federal funding will be released, however there is not enough information about what it looks like and if it will arrive. As soon as information is available it will be shared with the Board. The hospital continues with surge planning and emergency needs.

CONSTRUCTION PROJECTS: Jon Conner, Facilities Director, indicated demolition of the old hospital will start tomorrow. The Neenan site superintendent will be placing up signs and establishing a check-in station for information regarding hand sanitation and social distancing rules for workers. All utilities have been disconnected and demo ready to go. The fuel tank that was decommissioned in 1999 has been tested by an environmental company and has been cleared. Paperwork will be finalized on another tank and for the boilers. The four monitor wells that were drilled in the courtyard are now closed out and should be completed by the DEQ. Peterson CAT will come out on Thursday and remove the generator.

Regarding water resiliency, four RFPs were sent out and two have returned with proposals, which will be reviewed.

BOARD ITEMS/ADMINISTRATIVE REPORTS:

- 2020-2021 Budget Calendar – Kathryn Doksum presented the Budget Calendar for 2020-2021. The Board reviewed and did not have any questions or concerns.
- Appoint Budget Officer – The Board noted that appointment for the PCHD Budget Officer would be Kathryn Doksum.

Ralph Breitenstein, MD, Chairperson, requested a motion to accept the Budget Calendar for 2020-2021 and to appoint Kathryn Doksum, District Finance Manager, as the PCHD Budget Officer. David Long, MD, moved to approve the motion. Bonnie Saxton seconded. Motion carried by unanimous voice vote.

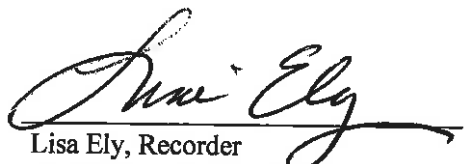
- COVID-19 and Urban Renewal – Ralph Breitenstein, MD, Board Chairman, indicated Spencer Nebel, City Manager of Newport, has reached out to Newport Urban Renewal Agency (URA) Taxing Jurisdictions regarding the potential of repurposing of urban renewal funds to establish a small business economic stabilization fund to address the impacts of the COVID-19 emergency on local small businesses. Under this scenario, banked Tax Increment Financing (TIF) revenue from the South Beach and Newport Northside Urban Renewal Districts would be the source of funding. Funds would be released to the various taxing entities by URAs with those taxing entities returning those funds into a Newport small business economic stabilization fund for business affected by the Governor’s executive order closing certain businesses. This would require each taxing entity to enter into an Intergovernmental Agreement (IGA) to accomplish this task. Action requested by City Manager: That each of the taxing entities discuss the concept of shifting Newport URA’s to a Newport small business stabilization fund and indicate whether there is conceptual support for this endeavor. If there is general support the city will draft an IGA for formal approval of the taxing jurisdiction.


The Board did not have further questions and agreed with the request.

Ralph Breitenstein, MD, Chairperson, requested a motion in support of transferring TIF from URA into the rescue fund. David Long, MD, moved to approve. Bonnie Saxton seconded. Motion carried by unanimous voice vote.

- System Update – Doug Boysen, CEO, President, informed the Board that Samaritan had their best financial year (2019) in quite a while. The system also received a stable rating in March from the S&P. Lots of planning is in place for the system to navigate through the COVID-19 pandemic.

Meeting adjourned at 4:47 p.m.


Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT


David Long, MD
PACIFIC COMMUNITIES HEALTH
DISTRICT