

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

Tuesday, February 18, 2020

PRESENT: Ralph Breitenstein, MD, Chairperson **ABSENT:** Kath Schonau, Vice Chairperson
David Long, MD, Secretary
Fred Postlewait, Treasurer
Bonnie Saxton, Director at Large

ALSO, PRESENT: Jim Shepherd, Legal Counsel Lesley Ogden, CEO
Jane Russell, COO Kathryn Doksum, District Finance Manager
Ursula Marinelli, PCHD Foundation Dir Jon Conner, Facilities Director
Lisa Ely, Recorder

CALLED TO ORDER: Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:03 p.m., at the Center for Health Education.

CITIZEN COMMENTS: No members of the public were present for comments.

CONFIRMATION OF AGENDA ITEMS: Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda. Jane Russell, COO, noted that Lesley Ogden, CEO, would be presenting the SPCH Hospital Report rather than her.

APPROVAL OF MINUTES: After review of the January 21, 2020 Regular Board Meeting minutes, Ralph Breitenstein, MD, asked for a motion to approve the minutes as presented.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the minutes. Bonnie Saxton moved to approve the minutes. David Long, MD, seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS: Kathryn Doksum, District Finance Manager, presented the January financial reports for review and approval as follows: Check Register, Bond Requisition and Interest Summary; Balance Sheet; Trend Analysis for the General Fund; Capital Fund; and PCHD Debt Service Fund.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the financials. Bonnie Saxton moved to accept the financials. David Long seconded. Motion carried by unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd stated that they are currently setting the final terms with the client to close escrow and will be ready to send payment by end of the month for the property located at 705 SW Coast Hwy, Newport, OR.

HOSPITAL REPORT: Lesley Ogden, CEO, reported the Lab and Pharmacy departments are moving little by little and that all department moves will be completed over the next couple of weeks. The main entrance will be changing to allow for work at front of the new hospital entrance, which will allow for demolition of the old hospital. Plans are in place to help minimize public frustration and confusion as patients and visitors will have to enter at the Emergency Department entrance. Rest stops/seating and guest assistance is planned for this period of construction.

SPCH is now considered the unofficial experts in resiliency planning – Dr. Ogden testified in front of the Oregon Senate General Government and Emergency Preparedness Committee in support of Senate Bill 1537. It is nice to be recognized as a resiliency hospital and the Board will hear more about the hospital’s role and involvement in this in the future.

Once again, the hospital kept our CMS 3-Star level, but our goal is working toward a 4-star rating. We will continue to bring back our initiatives.

SPCH will roll out new Response to Harm Training. In addition, the hospital has also had Communication and Optimal Resolution (CANDOR) training in January. This training provides hospitals, health systems, and clinicians the tools to respond immediately when a patient is harmed and to promote candid empathetic communication and timely resolution for patients and clinicians.

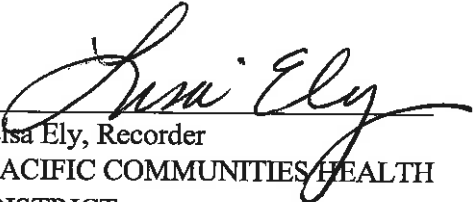
The monthly Quality & Service Excellence Report was presented to the Board regarding information and statistics for the following: Inpatient; Harm Report; Emergency Room; Primary Care Clinics; Specialty Clinics; Support Services; Sustainability; Community Partnership; Employee Engagement; Recruitment; and SPCH 2020 Goals.

CONSTRUCTION PROJECTS: Jon Conner, Facilities Director, indicated work continues with the DEQ regarding two remaining underground storage tanks. In addition, four monitoring wells were drilled in the area of the old courtyard and Engineering is waiting further instruction from the DEQ. The asbestos abatement for the old hospital has been scheduled. The new East employee parking lot will open March 2.


PCHD FOUNDATION REPORT – FOURTH QTR: Ursula Marinelli, PCHD Foundation Director, presented the Pacific Communities Health District Foundation 2019 fourth quarter report. Marinelli reviewed the following categories of her report: Quality and Service Excellence, which contained information about patient support services; Employee Engagement, which reflected committee and grant distributions; Sustainability, which reported YTD funds raised, as well as equipment/support spreadsheet; and Community Partnerships, which listed the many events the Foundation participated in during the fourth quarter of 2019.

BOARD ITEMS/ADMINISTRATIVE REPORTS:

Meeting adjourned at 5:08 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



David Long, MD
PACIFIC COMMUNITIES HEALTH
DISTRICT