

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

**Monday, October 21, 2019**

**PRESENT:** Ralph Breitenstein, MD, Chairperson  
Kath Schonau, Vice Chairperson  
David Long, MD, Secretary  
Fred Postlewait, Treasurer  
Bonnie Saxton, Director at Large

**ABSENT:**

Lesley Ogden, CEO, SPHS  
Ursula Marinelli, PCHD Foundation Dir.  
Kathryn Doksum, District Finance Manager  
Lisa Ely, Recorder

**ALSO, PRESENT:** Jim Shepherd, Legal Counsel  
Jane Russell, COO  
Sam Jones, VP of Patient Care Serv.  
Jon Conner, Facilities Director

**CALLED TO ORDER:** Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:00 p.m., in conference rooms A and B at Center for Health Education.

**CITIZEN COMMENTS:** No members of the public were present for comments.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Ralph Breitenstein, MD, requested confirmation of the meeting agenda.

**APPROVAL OF MINUTES:** After review of the Sept. 16, 2019 Regular Board Meeting minutes, Ralph Breitenstein, MD, asked for a motion to approve the minutes as presented.

*Chairperson Ralph Breitenstein, MD, requested a motion to approve the minutes. Bonnie Saxton moved to approve the minutes. Fred Postlewait seconded the motion. Motion carried by unanimous voice vote.*

**FINANCIAL REPORTS:** Kathryn Doksum presented September financial reports for review and approval: Bond Requisition and Interest Summary; Check Register; Balance Sheet; Capital Fund; PCHD Debt Service Fund; and the District Fund Report, which included paid invoices as of Sept. 30, 2019.

*Chairperson Ralph Breitenstein, MD, requested a motion to approve the financials. David Long, MD, moved to accept the financials. Fred Postlewait seconded. Motion carried by unanimous voice vote.*

**LEGAL REPORT FROM COUNSEL:** Jim Shepherd indicated it is time to engage with the attorney representing C3J, LC (owner of the PFS building). Discussion needs to occur regarding interest rate and tax-exempt issue. If the Board moves forward with tax exempt issue, the cost incurred would be approximately \$18K. Interest rate for commercial loans was around 5 percent last week and is in the high 4 percent area this week. Shepherd requested approval of the Board to move forward with negotiations.

*Chairperson Ralph Breitenstein, MD, requested a motion to approve for legal counsel to move forward with negotiations. Bonnie Saxton moved to approve. Fred Postlewait seconded. Motion carried by unanimous voice vote.*

**HOSPITAL REPORT:** Dr. Ogden provided an update on the following:

The hospital recently underwent a gap analysis for the Communication and Optimal Resolution (CANDOR) program, which adopts a process to respond when a patient harm event occurs.

Ogden announced she was honored to receive the Economic Development Alliance of Lincoln County's "Economic Development Community Impact" Award at the 25<sup>th</sup> Anniversary Gala on October 9. The award is in recognition of work involved in coordinating healthcare on the Central Oregon Coast.


SPCH will host the Oregon Health Authority's Medical Director who will meet with the Medical Staff, Administration and Managers to discuss crises care standard guidelines and tools. Investigations continue for power and water resiliency for the hospital for emergency use.


Hospital construction continues with work in the 1988 building. Staff training and scheduling on department moves also continue.

**CONSTRUCTION PROJECTS:** Jon Conner indicated the exterior is being finished with green screen. The 2<sup>nd</sup> floor painting and 1<sup>st</sup> floor sheet rock and mudding is almost complete. There will be an upcoming meeting for domestic hot water and piping. Medical gas needs have been reviewed. Tuesday, workers will block off the area near the gift shop and focus on tying the main building into the 1988 building.

**BOARD ITEMS/ADMINISTRATIVE REPORTS:** None. The Board took a tour to see the progress of the 1988 building.

**Meeting adjourned at 4:55 p.m.**

  
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Lisa Ely, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

  
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David Long, MD  
PACIFIC COMMUNITIES HEALTH  
DISTRICT