

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

Monday, August 19, 2019

PRESENT: Ralph Breitenstein, MD, Chairperson
 Kath Schonau, Vice Chairperson
 David Long, MD, Secretary
 Fred Postlewait, Treasurer
 Bonnie Saxton, Director at Large

ABSENT:

ALSO, PRESENT: Jim Shepherd, Legal Counsel
 Jon Conner, Dir. of Plant Engineering
 Jane Russell, COO

Kathryn Doksum, District Finance Manager
Ursula Marinelli, PCHD Foundation Dir.
Sheila Husing, Recorder

CALLED TO ORDER: Chairperson Ralph Breitenstein, MD, called the regular monthly meeting of the Board of Directors to order at 4:00 p.m., in the Center for Health Education at Samaritan Pacific Communities Hospital.

CITIZEN COMMENTS: No members of the public were present for comments.

CONFIRMATION OF AGENDA ITEMS: Chairperson Ralph Breitenstein, MD requested confirmation of the meeting agenda and asked to move Joe Kunkel's presentation of Phase Two-Budget update following the minutes approval.

APPROVAL OF MINUTES: After review of the July 15, 2019 Regular Board Meeting minutes, Ralph Breitenstein asked for a motion to approve the minutes as presented.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the minutes. Bonnie Saxton moved to approve the minutes. David Long, MD seconded the motion. Motion carried by unanimous voice vote.

BOARD ITEMS/ADMINISTRATIVE REPORTS:

PHASE TWO – BUDGET: Joe Kunkel updated the Board of the Phase 2 of the budget report highlighting where the contingency funds are being utilized. Exterior studs; floor vibration issues; old ambulance bay; deck edge; fill material for the old helipad and basement and moisture mitigation.

Chairperson Ralph Breitenstein, MD, requested a motion to approve the request for \$325,398 from the contingency Bond & Interest money. David Long, MD, moved to approve the request and Kath Schonau seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS: Kathryn Doksum presented the following July financial reports for review and approval: Bond Requisition and Interest Summary; Check Register; Balance Sheet; Capital Fund; PCHD Debt Service Fund; and the District Fund Report, which included paid invoices as of August 6, 2019.

Chairperson Ralph Breitenstein, MD requested to approve the financials via email vote due to a missing page from the Board Packet.

LEGAL REPORT FROM COUNSEL: Jim Shepherd reported that their office has received the appraisal for the PFS Building purchase. The Appraisal came in at \$970,000 with a 60-day acceptance clause.

Chairperson Ralph Breitenstein, MD, requested a motion to proceed to accept the appraisal of \$970,000. David Long, MD, moved to accept the appraisal request Bonnie Saxton seconded the motion. Motion carried by unanimous voice vote.

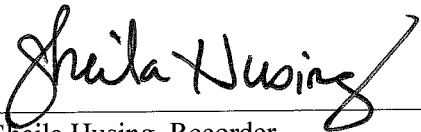
HOSPITAL REPORT: Jane Russell, COO reported that Samaritan has been awarded two grants to develop a Rural Training Track Family Medicine Residency Program for the coast. \$500,000 from OHA and \$750,000 from HRSA. The goal is to have residents enter this program beginning July of 2022. The Patient and Family Advisory Committee is being re-energized. SPCH worked with consultants to Ignite the Patient Experience to improve our HCAHPS scores and raise our CMS star rating. SPCH received a 2018 AHA/ASA Stroke Gold Plus Quality Achievement Award.

Quality & Service Excellence report reviewed for: Inpatient; Emergency Room; Primary Care Clinics; Specialty Clinics; Support Services; Community Partnership; Sustainability; and Employee Engagement.

Currently Recruiting for the following: Family Medicine; two Hospitalists; a Pediatrician; a Licensed Clinical Social Worker; a Psychiatric, APC; Psychologists and a General Surgeon.

CONSTRUCTION PROJECTS: Jon Conner had nothing to add to Joe Kunkel's detailed hospital update.

Meeting adjourned at 5:25 p.m.



Sheila Husing, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



David Long, MD, Secretary
PACIFIC COMMUNITIES HEALTH
DISTRICT