

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

**Monday, June 17, 2019**

**PRESENT:** Bonnie Saxton, Chairperson  
Ralph Breitenstein, MD, Vice Chairperson  
Kath Schonau, Secretary

**ABSENT:** Fred Postlewait, Director at Large  
David Long, MD, Treasurer

**ALSO, PRESENT:** Jim Shepherd, Legal Counsel  
Lesley Ogden, MD, CEO, SPHS  
Jon Conner, Dir. of Plant Engineering

Kathryn Doksum, District Finance Manager  
Ursula Marinelli, PCHD Foundation Dir.  
Lisa Ely, Recorder

**CALLED TO ORDER:** Chairperson Bonnie Saxton called the regular monthly meeting of the Board of Directors to order at 4:03 p.m., in the Education Conference Room at Samaritan Pacific Communities Hospital.

**CITIZEN COMMENTS:** No members of the public were present for comments.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Bonnie Saxton requested confirmation of the meeting agenda.

**APPROVAL OF MINUTES:** After review of the May 20, Regular Board Meeting minutes, Bonnie Saxton asked for a motion to approve the minutes as presented.

*Ralph Breitenstein moved to approve the minutes. Kath Schonau seconded the motion. Motion carried by unanimous voice vote.*

**FINANCIAL REPORTS:** Kathryn Doksum presented the following May financial reports for review and approval: Bond Requisition and Interest Summary; Check Register; Balance Sheet; Capital Fund; Trend Analysis Report; PCHD Debt Service Fund; Surplus List; and the District Fund Report, which included paid invoices as of June 4, 2019.

*Chairperson Bonnie Saxton requested a motion to approve the financials. Ralph Breitenstein moved to accept the financials. Kath Schonau seconded. Motion carried by a unanimous voice vote.*

**LEGAL REPORT FROM COUNSEL:** Jim Shepherd reported that their office had a conversation today with Dennis Bartoldus and they anticipate receiving an appraisal this week. Once they receive that information it will be shared with the Board.

**HOSPITAL REPORT:** Dr. Ogden reported the hospital received a good report back from Det Norske Veritas regarding following up with generator testing protocols. SHS just completed the Employee Engagement survey and when the results are available they will be presented to the Board. Departments are currently working on Cascading Goals, which will tie back to the hospital and organization goals.

**Quality & Service Excellence report reviewed for:** Inpatient; Emergency Room; Primary Care Clinics; Specialty Clinics; Support Services; Community Partnership; Sustainability; and Employee Engagement.

**Currently Recruiting for the following:** two CRNA's; a position for Walk-In Clinic; a Family Medicine/IM provider; two Hospitalists; a Pediatrician; a Licensed Clinical Social Worker; a Psychiatric, APC; and two Psychologists.

**CONSTRUCTION PROJECTS:** Jon Conner reported that the Emergency Department's building exterior is in the process of being completed. The parking lot will be completed within the next few days and ready for striping after inspection, which will take place on Wednesday.

**BOARD ITEMS/ADMINISTRATIVE REPORTS:**

**OCCC Nursing Funding Requests:** Linda Mollino, MSN, RN, from Oregon Coast Community College thanked the Board for continuing to support the Nursing Program in the past year and provided an informational update, which included the following:

- Oregon Licenses by Type and Age in Oregon
- Oregon Number of Licenses by Type of Gender
- Number of Licenses by Type by County
- Employers are struggling to find workers
- Co-enrollment with other colleges for bachelor's degree
- Continued Growth in Healthcare workers with credentials is possible
- OCCC Nursing Program facts
- Class of 2021 Application Data: New challenges and growth
- Estimated Nursing Student Costs for 2019-2020
- Nursing Assistant Program
- OCCC Nursing Assistant Level 1 Class estimated costs for 2019-2020
- Medical Assistant program employment data
- Medical Assistant Program Costs
- Emergency Management Services
- Early Childhood Education Program
- Oregon's Nurse Faculty Challenges

In addition, Mollino provided information about providing summer classes for CNAs and a new sponsor program in which businesses and or individuals can participate.

**PCHD Foundation Trustee Nominations:** Ursula Marinelli, Foundation Director, presented the PCHD Trustees who would like to renew their positions for an additional three-year term beginning July 2019 and ending June 2022: Kathleen Grady (Trustee 2005 – present), Grand Central Pizza and local liquor store owner; Latori Lager (Trustee 2016 – present), Executive Director of ReConnections Counseling; Matthew Updenkelder (Trustee 2013 – present), Director of Construction at Wave; and Kathy Windell (Trustee 2008 – present), Retired Teacher.

*Chairperson Bonnie Saxton requested a motion to approve the Trustee terms as presented. Ralph Breitenstein moved to accept the nominations. Kath Schonau seconded. Motion carried by a unanimous voice vote.*

**Public Hearing to adopt the 2019-2020 PCHD Budget Resolution 20-01:** Chairperson Bonnie Saxton convened a public meeting at approximately 4:50 p.m. for adopting the PCHD 2019-2020 Budget. As no citizens were available for comment, the meeting proceeded.

Kathryn Doksum, PCHD Budget Officer, presented the following for board review: Resolution 20-01 Adopting the Budget; LB1; LB11; LB20; LB30; LB35; and LB50.

Chairperson Bonnie Saxton requested a motion to adopt Resolution 20-01 for the budgeted amount of \$22,284,049. Ralph Breitenstein moved to approve the motion. Kath Schonau seconded. The vote was as follows:

Yeas – 3  
Nays – 0  
Abstain – 0

The budget hearing ended at 5:00 p.m.

**Adoption of Resolution 19-03 to accept election results:** The Board of Directors of the Pacific Communities District reviewed the Official Abstract of Votes in accordance with ORS 255.295, as presented by the Lincoln County Clerk's office, and determined from it the results of the May 21, 2019 Special District Election. Renewals for four-year term included Bonnie Saxton and Ralph Breitenstein.

*A motion was made by Chairperson Bonnie Saxton to adopt Resolution 19-03. Ralph Breitenstein moved to approve. Kath Schonau seconded the motion. The vote was as follows:*

Yeas – 3  
Nays – 0  
Abstain – 0

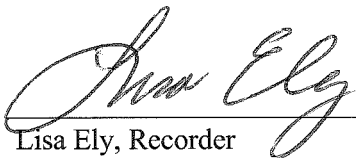
**New Slate proposed for 2019-2020:**

Chairperson – Ralph Breitenstein, MD  
Vice Chair – Kath Schonau  
Secretary – David Long, MD  
Treasurer – Fred Postlewait  
Director at Large – Bonnie Saxton

*A motion was made by Chairperson Bonnie Saxton to adopt the proposed board chair positions for 2019-2020. Ralph Breitenstein moved to approve. Kath Schonau seconded the motion. The vote was as follows:*

Yeas – 3  
Nays – 0  
Abstain – 0

Meeting adjourned at 5:16 p.m.



\_\_\_\_\_  
Lisa Ely, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT



\_\_\_\_\_  
Kath Schonau  
PACIFIC COMMUNITIES HEALTH  
DISTRICT