

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, December 17, 2018

PRESENT: Bonnie Saxton, Chairperson
Ralph Breitenstein, MD, Vice Chairperson
David Long, MD, Treasurer
Kath Schonau, Secretary

ABSENT: Fred Postlewait, Director at Large

ALSO PRESENT: Jim Shepherd, Legal Counsel
Jon Conner, Facilities Director
Ursula Marinelli, Dir. Coast Foundation
Lisa Ely, Recorder
Kathryn Doksum, CPA
Lesley Ogden, MD, CEO
Jane Russell, COO

CALLED TO ORDER: Chairperson Bonnie Saxton called the regular monthly meeting of the Board of Directors to order at 4:03 p.m., in the Education Conference Room at Samaritan Pacific Communities Hospital.

CITIZEN COMMENTS: No members of the public were present.

CONFIRMATION OF AGENDA ITEMS: Chairperson Bonnie Saxton requested confirmation of the meeting agenda.

APPROVAL OF MINUTES: After review of the November 19, 2018 minutes, Chairperson Bonnie Saxton asked for a motion to approve the minutes as presented.

Ralph Breitenstein moved to approve the minutes from November 2018. David Long seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS – November 2018: Kathryn Doksum presented the following financial reports for review and approval: November 2018 Check Register; Capital Fund; Trend Analysis Report; and the District Fund Report, which included paid invoices as of November 15, 2018.

Chairperson Bonnie Saxton requested a motion to approve the November 2018 financials. David Long moved to accept the financials. Ralph Breitenstein seconded. Motion carried by a unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd indicated the District should begin as soon as possible to exercise their plan to move forward with the purchase of the building located at 705 SE Coast Hwy, Newport, which is currently occupied by Samaritan Medical Equipment and SPS Accounting.

HOSPITAL REPORT: Lesley Ogden presented information about the following: Ideas from Strategic Planning Session, Updates on Quality & Service; Employee Engagement, staff recruitment, census and utilization statistics and November and YTD earnings.

CONSTRUCTION PROJECTS: Jon Conner reported a preoccupancy walk-through will take place Tuesday, Dec. 18. Fire Marshal will perform walk-through on Wednesday, Dec. 19. The Oregon Health Authority will be out on January 3, and 4 for review – once they have conducted inspection SPCH will have two weeks to complete any necessary corrective actions.

BOARD ITEMS:

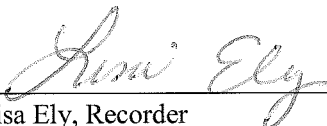
PCHD AUDIT: Signe Grimstad, CPA, presented an overview of the June 30, 2018, Audit Report to the Board. Highlights contained the following:

- **Financial review**, which included her Independent Auditors Report, Management’s Discussion and Analysis, Basic Financial Statements of combined Government-wide and Fund Financial Statements, Statement of Net Position and Governmental Funds Balance Sheet, Statement of Activities and Governmental Funds Statement on Revenues, Expenditures and Changes in Fund Balance, and a review of Notes to Financial Statements.
- **Required supplemental review** of Major Fund, which included: Statement of Revenues, Expenditures and Changes in Fund Balance, Budget and Actual, and General Fund.
- **Other supplemental review** of Major Fund included: Schedule of Revenues, Expenditures and Changes in Fund Balance, Budget and Actual, Debt Fund and Capital Projects Fund. In addition, a Summary of Real and Assessed Market Values, and Consolidated Tax Rates within the District.
- **Compliance review**, which included Independent Auditor’s Report Required by Oregon State Regulations.


Chairperson Bonnie Saxton requested a motion to approve the Audit. David Long moved to accept the audit. Ralph Breitenstein seconded. Motion carried by a unanimous voice vote.

Executive session entered into session at 5:05 p.m. to discuss real estate. Executive session ended at 5:15 p.m.

ADJOURN: As there was no further business to come before the Board, Chairperson Bonnie Saxton declared the meeting adjourned at 5:15 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau
PACIFIC COMMUNITIES HEALTH
DISTRICT