

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, October 15, 2018

PRESENT: Bonnie Saxton, Chairperson
Ralph Breitenstein, MD, Vice Chairperson
Kath Schonau, Secretary
Fred Postlewait, Director at Large

ABSENT: David Long, MD, Treasurer

ALSO PRESENT: Chris Minor, Legal Counsel
Jon Conner, Facilities Director
Ursula Marinelli, Dir. Coast Foundation
Lisa Ely, Recorder
Kathryn Doksum, CPA
Lesley Ogden, MD, CEO
Jane Russell, COO

CALLED TO ORDER: Chairperson Bonnie Saxton called the regular monthly meeting of the Board of Directors to order at 4:05 p.m., in the Education Conference Room at Samaritan Pacific Communities Hospital.

CITIZEN COMMENTS: No members of the public were present.

CONFIRMATION OF AGENDA ITEMS: Chairperson Bonnie Saxton requested confirmation of the meeting agenda.

APPROVAL OF MINUTES: After review of the September 17, 2018 minutes, Chairperson Bonnie Saxton asked for a motion to approve the minutes as presented.

Ralph Breitenstein moved to approve the minutes from September 2018. Kath Schonau seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS – September 2018: Kathryn Doksum presented the following financial reports for review and approval: September 2018 Check Register; Bond Requisition and Interest Summary; Capital Fund; Trend Analysis Report; and the District Fund Report, which included paid invoices as of Oct. 2, 2018.

Chairperson Bonnie Saxton requested a motion to approve the September 2018 financials. Kath Schonau moved to accept the financials. Ralph Breitenstein seconded. Motion carried by a unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Chris Minor indicated he has not had a response from the landlords of the building located at 705 SE Coast Hwy, Newport, which is currently occupied by Samaritan Medical Equipment and SPHS Accounting. The Board wishes to proceed with the original lease and purchase agreement.

HOSPITAL REPORT: Lesley Ogden reported on the following: Recruitment for providers and staff as well as those most recently hired. Hospital year-to-date financials and statistics for September were reviewed. Ogden also announced that Det Norske Veritas, an accreditation company, will soon be on site for the hospital's annual evaluation.

CONSTRUCTION PROJECTS: Jon Conner indicated the new hospital 2nd and 3rd floors are nearing completion. Construction is now moving into landscaping and obtaining water to the building. Samaritan equipment (ie; electrical) for servers and imaging will begin to be placed starting October 24. Moisture testing on concrete floors continues.

FOUNDATION REPORT: None

BOARD ITEMS:

Audit Engagement Letter – Signe Grimstad, CPA, provided a letter of engagement for authorization to perform the PCHD audit for the year ending June 30, 2018.

Chairperson Bonnie Saxton requested a motion to approve the Engagement Letter. Kath Schonau moved to accept. Ralph Breitenstein seconded. Motion carried by a unanimous voice vote.

EXECUTIVE SESSION:

Chairperson Bonnie Saxton moved to hold an executive session at 4:50 p.m. to discuss authority of a representative to negotiate real estate transactions. Executive Session ended at 5:05 p.m.

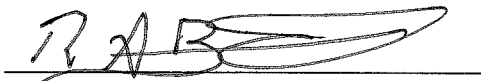
BOARD ITEMS CONT.:

Future Board Meetings – After review of potential attendance during the Thanksgiving holiday week, it was determined to keep the Monday, November 19, meeting as scheduled. In addition, a financial consultant will be invited to a PCHD Meeting after the first of the year.

ADJOURN: As there was no further business to come before the Board, Chairperson Bonnie Saxton declared the meeting adjourned at 5:11 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Ralph Breitenstein, Vice Chairperson
PACIFIC COMMUNITIES HEALTH
DISTRICT