

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, August 20, 2018

PRESENT: Ralph Breitenstein, MD, Vice Chairperson
Fred Postlewait, Director at Large
Kath Schonau, Secretary
David Long, MD, Treasurer

ABSENT: Bonnie Saxton, Chairperson

ALSO PRESENT: Jim Shepherd, Legal Counsel
Jon Conner, Facilities Director
Ursula Marinelli, Dir. Coast Foundation
Joe Kunkel, District Project Manager
Kathryn Doksum, CPA
Lesley Ogden, MD, CEO
Jane Russell, COO
Lisa Ely, Recorder

CALLED TO ORDER: Vice Chairperson Ralph Breitenstein called the regular monthly meeting of the Board of Directors to order at 4:04 p.m., in the Education Conference Room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES: Vice Chairperson Ralph Breitenstein announced that hearing devices are available; however, there were no public attendees.

CITIZEN COMMENTS: No members of the public were present.

CONFIRMATION OF AGENDA ITEMS: Vice Chairperson Ralph Breitenstein requested confirmation of the meeting agenda. Future meeting minutes will note when an individual attends via phone. No other additions or changes requested.

APPROVAL OF MINUTES: After review of the July 16, 2018, minutes Vice Chairperson Ralph Breitenstein asked for a motion to approve the minutes as presented.

David Long moved to approve the minutes from July 16, 2018. Fred Postlewait seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS – July 2018: Kathryn Doksum presented the following financial reports for review and approval: July 2018 Check Register; Bond Requisition and Interest Summary; Capital Fund; Trend Analysis Report; and the District Fund Report, which included paid invoices as of 8/14/2018.

Vice Chairperson Ralph Breitenstein requested a motion to approve the July 2018 financials. Kath Schonau moved to accept the financials. Fred Postlewait seconded. Motion carried by a unanimous voice vote.

Doksum also presented and reviewed the July surplus list.

Vice Chairperson Ralph Breitenstein requested a motion to approve the July 2018 Surplus List. Kath Schonau moved to approve. David Long seconded. Motion carried by a unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd indicated that there were no items for discussion.

HOSPITAL REPORT: Lesley Ogden reported information on the following:

The hospital recently kicked off a "Quiet at Night" initiative called HUSH: Help Us Support Healing, which is a multidisciplinary campaign to reduce noise and improve the patient experience by dimming lights, decreasing volumes on cell phones, alarms, etc.

Leadership Rounding will begin September 1, and will be directed by the CEO, COO and VP of Nursing. Rounding will include visitation to hospital departments and clinics to answer questions and obtain information to help improve services and the patient experience. Employee forums will continue during September. A recruitment list of new providers was reviewed as well as the month of July hospital statistics.

CONSTRUCTION PROJECTS: Jon Conner reported the sheetrock on the first floor is almost complete except the operating rooms. Sheetrock on the second floor almost complete as well and third floor framing rough in and electrical continues. Elevators will be arriving this month. Planning for transition and move continue.

An Intergovernmental Agreement (IGA) will need to be entered into with the City of Newport in order to connect the city water line on 9th Street to the new hospital building. Joe Kunkel provided a PowerPoint presentation reflecting the necessity of the agreement. A draft IGA letter was presented and reviewed by the Board, which would then be presented at the Newport City Council, regular meeting of the Board.

Vice Chairperson Ralph Breitenstein requested a motion to approve the IGA with the City of Newport. David Long moved to approve. Kath Schonau seconded. Motion carried by a unanimous voice vote.

FOUNDATION REPORT: Ursula Marinelli, Director of Coast Foundations, presented the Pacific Communities Health District Foundation second quarter report, which included: Financials; grants; funds; equipment purchases; and services supported.

BOARD ITEMS: None.

EXECUTIVE SESSION:

Vice Chairperson Ralph Breitenstein moved to hold an executive session to discuss authority for negotiating property at 5:10 p.m. Session ended at 5:16 p.m.

ADJOURN: As there was no further business to come before the Board, Vice Chairperson Ralph Breitenstein declared the meeting adjourned at 5:16 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau
PACIFIC COMMUNITIES HEALTH
DISTRICT