

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, July 16, 2018

PRESENT: Bonnie Saxton, Chairperson
Ralph Breitenstein, MD, Vice Chairperson
Fred Postlewait, Director at Large
David Long, MD, Treasurer

ABSENT: Kath Schonau, Secretary

ALSO PRESENT: Jim Shepherd, Legal Counsel
Jon Conner, Facilities Director
Lisa Ely, Recorder
Kathryn Doksum, CPA
Lesley Ogden, MD, CEO (via phone)

CALLED TO ORDER: Chairperson Bonnie Saxton called the regular monthly meeting of the Board of Directors to order at 4:01 p.m., in the Education Conference Room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES: Chairperson Bonnie Saxton announced that hearing devices are available; however, there were no public attendees.

CITIZEN COMMENTS: No members of the public were present.

CONFIRMATION OF AGENDA ITEMS: Chairperson Bonnie Saxton requested confirmation of the meeting agenda. No additions or changes requested.

APPROVAL OF MINUTES: After review of the June 18, 2018, minutes Chairperson Bonnie Saxton asked for a motion to approve the minutes as presented.

Ralph Breitenstein moved to approve the minutes from June 18, 2018. Fred Postlewait seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS – June 2018: Kathryn Doksum presented the following May financial reports for review and approval: June 2018 Balance Sheet; Check Register; Bond Requisition and Interest Summary; PCHD Capital Fund; PCHD Debt Service Fund; the Trend Analysis Report; and the District Fund Report, which includes paid invoices as of 7/02/2018.

Chairperson Bonnie Saxton requested a motion to approve the June 2018 financials. David Long moved to accept the financials. Ralph Breitenstein seconded. Motion carried by a unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Jim Shepherd indicated that there were no items for discussion.

HOSPITAL REPORT: Lesley Ogden reported information on the following:
Staffing: The Employee Survey has been completed and results indicate an overall satisfaction and or happy

employees. Any items that are actionable will be addressed to help move the positive meter upward. Recruitment: SPHS has hired Johnie Souza, a Recruitment and Retention Specialist who started July 9; Psychiatrist Charles Romero, MD, will start October 1; Stephanie Bosch, DO, at Waldport Clinic started August 1; Nakema Dorr, FNP, currently a locum will begin permanent employment at Waldport Clinic on January 1, 2019; Hospitalist Michael Javid, DO, will start August 1; New Emergency Department Manager, Cicely Farris will start Aug. 5; and Jane Russell, COO, will start Aug. 1.

CONSTRUCTION PROJECTS: Jon Conner reported the sheetrock and plumbing on the first floor continues. Rough-in on third floor continues but has been completed on the second floor. Water heater, boiler and vacuum pump are installed in the CUP. Facility purging continues with managers and departments to get ready for move-in. A permit must be obtained for the modular Walk-In Clinic to be relocated to the PFS parking lot. The City of Newport requires Intergovernmental Agreement to install a larger water line for extension from 9th Street to Bay Street. City will cover half of the cost. The hospital and district should consider drafting a MOU for the other half of the expense.

BOARD ITEMS

Housing Opportunity presented by Jon Conner: SPHS will be renting three duplexes at Wilder Community Living near the Oregon Coast Community College. Each complex has four units, which contain two bedrooms and one bathroom. The complexes will be utilized for rotating providers, interns, staff and for new providers to help transition them into permanent housing. SPHS would like to extend an offer to the District to see if they would like to be a part of subsidizing one of the three complexes. District will consider and a decision will be provided at the August PCHD meeting.

ADJOURN: As there was no further business to come before the Board, Chairperson Bonnie Saxton declared the meeting adjourned at 4:47 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau
PACIFIC COMMUNITIES HEALTH
DISTRICT