

**PACIFIC COMMUNITIES HEALTH DISTRICT**  
**REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**  
**Monday, May 21, 2018**

**PRESENT:** David Long, MD, Chairperson  
Bonnie Saxton, Vice Chairperson  
Ralph Breitenstein, MD, Director at Large  
Kath Schonau, Treasurer  
Fred Postlewait, Secretary

**ABSENT:** None

**ALSO PRESENT:** Jim Sheppard, Legal Counsel  
Jon Conner, Facilities Director  
Lisa Ely, Recorder  
Kathryn Doksum, CPA  
Lesley Ogden, MD, CEO

**CALLED TO ORDER:** Chairperson David Long called the regular monthly meeting of the Board of Directors to order at 4:03 p.m., in the Education Conference Room at Samaritan Pacific Communities Hospital.

**ASSISTIVE HEARING DEVICES:** Chairperson David Long announced that hearing devices are available; however, there were no public attendees.

**CITIZEN COMMENTS:** No members of the public were present.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson David Long requested confirmation of the meeting agenda.

**APPROVAL OF MINUTES:** After review of the April 16, 2018, minutes Chairperson David Long asked for a motion to approve the minutes as presented.

*Ralph Breitenstein moved to approve the minutes from April 16, 2018. Bonnie Saxton seconded the motion. Motion carried by unanimous voice vote.*

**FINANCIAL REPORTS – April 21, 2018:** Kathryn Doksum presented the April financial reports for review and approval. Presented were the April 2018 Balance Sheet, Check Register, Bond Requisition and Interest Summary, PCHD Capital Fund, PCHD Debt Service Fund, and the Trend Analysis Report.

*Chairperson David Long requested a motion to approve the April 2018 financials. Ralph Breitenstein moved to accept the financials. Bonnie Saxton seconded. Motion carried by a unanimous voice vote.*

**LEGAL REPORT FROM COUNSEL:** Jim Sheppard indicated a few items were needed for board review:  
1.) Cost for MRI increased from \$850K to \$876K. Additional funds are needed as the old equipment is not compatible with the need for uninterrupted power supply. A new purchase agreement will need to be revised and approved by the Board.

*David Long requested a motion to approve the increase cost and a revision to purchase agreement. Bonnie Saxton approved motion and Kath Schonau seconded. Motion carried by a unanimous voice vote.*

2.) Legal fees provided from Minor, Bandonis, and Haggerty, PC, will increase from \$135 to \$190 per hour.

3.) Variance request for the new Central Utility Plant was approved by the City of Newport.

**HOSPITAL REPORT:** Lesley Ogden provided information on the following topics: Quality and Service Excellence; Employee Engagement; Staff Recruitment; Sustainability; and Community Partnership , which includes CEO community outreach and upcoming PR opportunities.

**CONSTRUCTION PROJECTS:** Jon Conner reported that contractors continue to work on the exterior sheeting and brickwork. Framing continues on the second floor and rough-in continues on the third floor. Contractors hope to begin sheet rock next week on the first floor. Low voltage electrical installation has also started. ENT building renovation started two weeks ago and now completely gutted. The first meeting with the architect will take place Thursday, May 24.

**BOARD ITEMS/ADMINISTRATIVE REPORTS:**

**Oregon Coast Community College (OCCC) Nursing Program funding request:** Linda Mollino, Director, Career and Technical Education, and Lucinda Taylor, Director of Advancement, presented an informational handout along with a formal letter of request for the District to continue the annual contribution of \$40K to the OCCC Nursing Program. Funding will help maintain current technology in the college sim lab, provide first-rate instruction from qualified nurse educators, and simultaneously keep costs as low as possible for students.

*Bonnie Saxton requested a motion to approve funding the OCCC Nursing program for the district's fiscal year 2018-2019. Ralph Breitenstein moved to accept. Kath Schonau seconded. Motion carried by a unanimous voice vote.*

**Draft Budget 2018-2019:** Kathryn Doksum presented the Draft Budget for 2018-2019. *The Board reviewed and acknowledged the report.*


**Transportation workshop for June Board Meeting:** Ralph Breitenstein wished to confirm community involvement regarding transportation needs as an agenda item for the June board meeting. It was determined by the board to start the community involvement process by inviting Cynda Bruce, Transit Manager of Lincoln County Transportation Service. An invite will also be extended to Bryn McCornack who represents The 60+ Advisory Committee.


**Electric car charging station:** Ralph Breitenstein suggested the possibility of installing an electric car charging station near the new hospital. If not fully installed, maybe to have the electrical wiring plumbed for future completion. The board concluded that further research for cost and usage would be helpful to determine consideration.

**ADDITIONAL ITEMS:**

**Housing:** Kath Schonau inquired about the prior month's board notes in regards to the two vacant lots owned by the District-- each 50 feet wide by 100 feet long located next to Avamere. A brief discussion was held in regards to housing needs for Samaritan (ie: staff, students, providers, locums). This discussion will be re-addressed in the future once the new hospital is complete.

**ADJOURN:** As there was no further business to come before the Board, Chairperson David Long declared the meeting adjourned at 5:44 p.m.

  
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Lisa Ely, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

  
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Fred Postlewait  
KATH SCHONAU  
PACIFIC COMMUNITIES HEALTH  
DISTRICT