

PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF
Tuesday, February 20, 2018

PRESENT: David Long, MD, Chairperson
Bonnie Saxton, Vice Chairperson
Ralph Breitenstein, MD, Director at Large
Kath Schonau, Treasurer
Fred Postlewait, Secretary

ALSO PRESENT: Brian Haggerty, Legal Counsel Ryan Combs, CCO
Kathryn Doksum, CPA Jon Conner, Facilities Director
Lesley Ogden, MD, CEO Lisa Ely, Recorder

CALLED TO ORDER: Chairperson David Long called the regular monthly meeting of the Board of Directors to order at 4:02 p.m., in the Education Conference Room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES: Chairperson David Long announced that hearing devices are available; however, there were no public attendees.

CITIZEN COMMENTS: No members of the public were present.

CONFIRMATION OF AGENDA ITEMS: Chairperson David Long requested confirmation of the meeting agenda. *Ralph Breitenstein asked to add MRI interest finance request; Tax Lot Consolidation; and ENT Building Update.*

APPROVAL OF MINUTES: After review of the January 16, 2018, minutes Chairperson David Long asked for a motion to approve the minutes as presented.

A motion was made by Ralph Breitenstein to approve the minutes from January 16, 2018, with the recommendation of removing "Chairman" prior to his name in the MRI discussion. Bonnie Saxton seconded the motion. Motion carried by unanimous voice vote.

FINANCIAL REPORTS – January 2018: Kathryn Doksum presented the January financial reports for review and approval. Presented were the January 2018 Balance Sheet, Check Register, Bond Requisition and Interest Summary, PCHD Capital Fund, PCHD Debt Service Fund, and the Trend Analysis Report.

Chairperson David Long requested a motion to approve the financials. Ralph Breitenstein motioned to accept the financials. Bonnie Saxton seconded. Motion carried by a unanimous voice vote.

LEGAL REPORT FROM COUNSEL: Brian Haggerty brought forth discussion points for the MRI purchase. It was suggested that an interest rate be chosen and to also determine the terms of payment (start date). Haggerty proposed mocking the template of the previous MRI purchase with a fixed straight amortized loan and at what interest rate should the loan be set? The District Board agreed to 3.5 percent, which Leslie Ogden, MD, would convey to Samaritan Health Services for approval. Haggerty asked when should the payment and interest terms should start? Fred indicated it could be dispersed at the discretion of the hospital with which Kathryn Doksum suggested interest accrual begin thirty days after disbursement. Lesley Ogden, CEO, will relay information to SHS and come back to the District Board with information.

ENT building: John Conner presented an overview of the proposed layout requested by The Eye Associates. The floor layout and proposed costs were reviewed. Rent would be based on \$1.43 per square foot. Kath Schanau requested a review of what the request of \$390K encompassed. After review it was noted minutes from the January meeting should be corrected to the following: District would provide no more than \$100K for remodel and up to \$20K for asbestos abate; the hospital up to no more than \$100K; and The Eye Associates would be contributing up to \$200K for furnishings and upgrades.

HOSPITAL REPORT: Lesley Ogden, CEO, reviewed and reported the following:

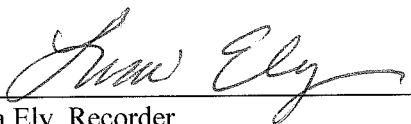
- Work continues solidifying details of our plans to reach CMS 4-Star Status in 2018
- Employee Forums monthly – Doug Boysen featured on February 15th
- Physician/Provider Recruitment
 - Hiring a coastal-based recruiting/retention specialist
 - Physician Recruitment
 - Primary Care Medical Director
 - Psychologist
 - Walk-In Clinic Provider
 - LCSW
 - Family/Internal Medicine Physicians/Providers - *actively interviewing*
 - Orthopedics – *actively interviewing*
 - 12 permanent providers (5 physicians) added from January 2017 to July 2018
 - Staff Recruitment
 - Surgery Manager – *Donna Huey starting March 5th*
 - ED Manager
 - Rehabilitation Manager
 - COO – *actively interviewing*
 - Clinics Director – *actively interviewing*
- Census and Utilization: December's inpatient census (11.29 ADC) was below budget by 0.31. Outpatient activity (i.e. clinic visits = 4,254 below budget by 1,568) performing above budget were oncology and walk-in clinics.
- Financial Results: December's total revenue was below budget by \$1,313,299, deductions were below budget, and net income was (\$886,932). Expenses were greater than budget in salaries, benefits, supplies, agency, depreciation, and insurance. YTD \$136,238.
- Expense Control: Efforts continue to identify both cost cutting measures and to maintain our current FTE count
- Community Partnership: Hospital partnership with Children's Advocacy Center celebrated at Mardi Gras Gala – February 3. Beam signing and New Hospital and Health Care Provider Recruitment Update – February 13.
- Upcoming PR Opportunities:
 - Rotary Newport – March 1st
 - Oregon Workforce Needs Forum in Portland – March 22nd

CONSTRUCTION PROJECTS: Jon Conner reported the new hospital construction is tracking well. The SamFit building will have a state inspection on March 26, and Physical Therapy should be able to start seeing patients around April 9.

BOARD ITEMS/ADMINISTRATIVE REPORTS: Newport 2040 Vision Committee inquired about a possible member from the District Board to join their committee. Ralph Breitenstein volunteered to join.

Bonnie Saxton motioned to approve Ralph Breitenstein as representative for the PCHD. David Long seconded. Motion carried by a unanimous voice vote.

ADJOURN: As there was no further business to come before the Board, Chairperson David Long declared the meeting adjourned at 5 p.m.



Lisa Ely, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Fred Postlewait
PACIFIC COMMUNITIES HEALTH
DISTRICT