

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS  
Monday, October 16, 2017**

**PRESENT:** David Long, MD, Chairperson  
Bonnie Saxton, Vice Chairperson  
Ralph Breitenstein, MD, Director at Large  
Kath Schonau, Treasurer  
Fred Postlewait, Secretary

**ALSO PRESENT:** Chris Minor, Legal Counsel  
Lesley Ogden, CEO  
Kathryn Doksum, CPA  
Ursula Marinelli, PCHD Foundation Director  
Jon Conner, Director of Plant Engineering  
Jason Brown, Neenan Construction  
Lisa Ely, Recorder

**CALLED TO ORDER:** Vice Chairperson Bonnie Saxton called the regular monthly meeting of the Board of Directors to order at 4:04 p.m., in the Education Conference Room at Samaritan Pacific Communities Hospital.

**ASSISTIVE HEARING DEVICES:** Vice Chairperson Bonnie Saxton announced that hearing devices are available; however, there were no public attendees.

**CITIZEN COMMENTS:** No members of the public were present.

**CONFIRMATION OF AGENDA ITEMS:** Vice Chairperson Bonnie Saxton requested confirmation of the meeting agenda.

**APPROVAL OF MINUTES:**

*A motion was made by Ralph Breitenstein to approve the minutes from September 18, 2017. Fred Postlewait seconded the motion. The motion was passed by a unanimous voice vote.*

**FINANCIAL REPORTS – September 2017:** Kathryn Doksum presented the unaudited September financial reports for review and approval.

Kathryn indicated that the PCHD audit by Signe from Grimstad & Associates may be available for review and signing at the November PCHD meeting.

*A motion was made by Ralph Breitenstein to accept the August financial reports. Kath Schonau seconded. Motion carried by a unanimous voice vote.*

**LEGAL REPORT:** Attorney Chris Minor suggested that before a work session is scheduled to review the Lease and Operating Agreement between PCHD and SPSHS, both parties should have an opportunity to review and have in hand final copies of the signed agreement.

Chris Minor also reviewed the request of a former SPHS employee who retired and contacted the District regarding any possible retirement plans that may exist with PCHD. Upon review, Chris noted that section 11.1.7 in the Lease and Operating Agreement mentions the District maintain an eligible Deferred Compensation Plan. It was suggested that Kathryn Doksum contact New York Life to ensure there was no participation at the time of affiliation and to ensure if there were, it was fully paid out and closed.

**CONSTRUCTION UPDATE:** Jon provided an update on SamFit progress. Construction is taking place and getting closer to exact dates for opening. There were a few structural issues and completion dates will be slated for early December for the downstairs area and early March for Physical Therapy area upstairs.

**HOSPITAL REPORT:** Lesley Ogden, CEO reported on the following:


- September reflected a positive month.
- Expense control and realignment continue to occur. Dr. Ogden described examples of shared department management positions and about pooling resources in areas to accomplish goals.
- Staff recruitment continues. New recruiting packets, a new video highlighting the coast, and candidate engagement along with social meet and greet has proven to be very positive. Rachel Baily, MD, is very interested in a position at Samaritan Health Clinic, Newport. There is also a provider interested in the Medical Director and Primary Care position. Two orthopedic physicians and two hospitalists are being entertained.
- The hospital had a very positive report from EMTALA, which vindicated the complaint as a non-issue.
- Dr. Ogden noted that she has been making rounds in the community providing information about the hospital updates, with a most recent visit to City of Yachats.

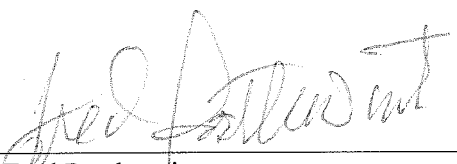
**NEENAN UPDATE:** Jason Brown provided a PowerPoint presentation for the board. Information included photos and details about the concrete foundation pour, delivery of steel, and completion of the Central Utility Plant. Potential issues of concern were also presented, which listed the main sewer line, exterior skin of the existing hospital, seismic upgrade to 1988 building and sequence brace framing – all which can be dealt with but just noted for awareness.

**PCHD FOUNDATION:** Ursula Marinelli, Foundation Director, reported on 3<sup>rd</sup> Quarter Foundation financials, pledges, donation and event proceeds. Due to time constraints, she will email the board a five minute video regarding the Employee Caring Campaign, which provides an overall view of how the campaign dollars have been utilized.

**LEASES AND OPERATING AGREEMENT:** The Board decided to plan a public work session for the Lease and Operating Agreement on Tuesday, Nov. 14, from 4 to 7 p.m. at the Patient Financial Services Building conference room.

**ADJOURN:** As there was no further business to come before the Board, Chairperson David Long declared the meeting adjourned at 5:23 p.m.

  
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Lisa Ely, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

  
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Fred Postlewait  
PACIFIC COMMUNITIES HEALTH  
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