

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS  
Monday, September 18, 2017**

**PRESENT:** Bonnie Saxton, Vice Chairperson  
Ralph Breitenstein, MD, Director at Large  
Kath Schonau, Treasurer  
Fred Postlewait, Secretary

**ABSENT:** David Long, MD, Chairperson

**ALSO PRESENT:** Jim Shepard, Legal Counsel  
Lesley Ogden, CEO  
Kathryn Doksum, CPA  
Ursula Marinelli, PCHD Foundation Director  
Jon Conner, Director of Plant Engineering  
Lorie Williams, VP Patient Care Services  
Ryan Combs, COO  
Lisa Ely, Recorder

**CALLED TO ORDER:** Chairperson Bonnie Saxton called the regular monthly meeting of the Board of Directors to order at 4:05 p.m., in the Collins Conference Room at the Center for Health Education.

**ASSISTIVE HEARING DEVICES:** Chairperson Bonnie Saxton announced that hearing devices are available; however, there were no public attendees.

**CITIZEN COMMENTS:** There were no members of the public present.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Saxton requested confirmation of the meeting agenda and added Lease and Affiliation agreement to the agenda.

**APPROVAL OF MINUTES:**

*A motion was made by Kath Schonau to approve the minutes from August 14, 2017. Ralph Breitenstein seconded the motion. The motion was passed by a unanimous voice vote.*

**FINANCIAL REPORTS – August 2017:** Kathryn Doksum presented the unaudited August financial reports for review and approval. Assets listed for disposal were also presented.

Kathryn reminded the Board about contracting for the Arbitrage calculation, which is an IRS requirement. The District must show the calculation providing assurance there is no rebate due to the IRS from interest earned on borrowed money. The question is still open on whether the District should engage PFM. This was tabled by Legal counsel until documents have been reviewed recently received from PFM assigning current contracts to a new legal entity.

*A motion was made by Kath Schonau to accept the August financial reports and the list of Assets for disposal and seconded by Ralph Breitenstein. Motion carried by a unanimous voice vote.*

**LEGAL REPORT:** Attorney Jim Shepard had three items to present:

- Correct email address for Dr. David Long was requested.
- Inquiry on PCHD webpage regarding a Pension question: A former Samaritan Pacific Health Services employee inquired with the PCHD regarding a possible pension that may have been in place prior to the districts affiliation with Samaritan. It was noted the health district did not currently have pensions and everything transitioned over to Samaritan at time of affiliation. A return email will be sent to individual who was inquiring informing them to contact Samaritan Pacific Health Service's Human Resources Department for any further questions.
- Chris Minor had received notice from PFM that they would no longer be handling the District's Financial Management and that a new contract/agreement must be made by PFM Financial, who would then handle arbitration needs and the bond related services for next 19 to 20 years.

**CONSTRUCTION UPDATE:** Jon presented progress on the elevator pit and electrical prefab. \$30K was saved for plumbing by utilizing local contractors. The bonus of having local contractors will also prove beneficial when a majority of the contractors are gone and our local sub will know the location and layout of the system if maintenance is needed in the future.

**HOSPITAL REPORT:** Lesley Ogden, CEO reported on the following:

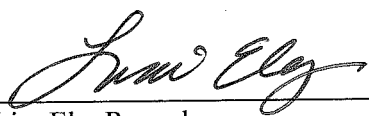
- August numbers reflect a positive month.
- Recruitment continues for Samaritan Health Clinic, Newport and potential new physician assistants at Depoe Bay Clinic. An offer will be made to Dr. Javid for hospitalist and possible internal medicine, which he could start next summer.
- Dr. Goldstein is performing well at Samaritan health clinic, Newport.
- Update on staff recruitment. The board and Dr. Ogden discussed ideas on public relations, provider recruitment and incentives to get and keep providers here.


**PCHD Foundation:** Ursula Marinelli, Foundation Director, inquired to see if the district would be interested in updating the PCHD Webpage to reflect current times and progress of the hospital. It was also noted by Fred Postlewait that the site needs to be reviewed on a regular bases for maintenance purposes. The board agreed to pay for cost of the website and an upgrade. Annual cost is approximately \$220.00 per year and an update may cost around \$350.00.

*Motion was made by Kath Schonau and seconded by Ralph Breitenstein and carried by a unanimous voice vote.*

**Leases and Affiliation:** The Board decided to hold off on reviewing the Lease and Affiliation agreement between the PCHD and Samaritan Health Services until all had a chance to review.

**ADJOURN:** As there was no further business to come before the Board, Chairperson Saxton declared the meeting adjourned at 5:50 p.m.

  
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Lisa Ely, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

  
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Fred Postlewait  
PACIFIC COMMUNITIES HEALTH  
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