

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, July 17, 2017**

PRESENT: David Long, MD, Chairperson
Bonnie Saxton, Vice Chairperson
Ralph Breitenstein, MD, Director at Large
Kath Schonau, Treasurer

ABSENT: Fred Postlewait, Secretary

ALSO PRESENT: Chris Minor, Legal Counsel
Doug Boysen, EVP-Chief Administration Officer
Kathryn Doksum, CPA
Ursula Marinelli, PCHD Foundation Director
Jon Conner, Director of Plant Engineering
Jason Brown, Neenan Representative
Patty Kinion, Recorder

CALLED TO ORDER: Chairperson Long called the regular monthly meeting of the Board of Directors to order at 4:02p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES: Chairperson Long announced that hearing devices are available; however there were no public attendees.

CITIZEN COMMENTS: There were no members of the public present.

CONFIRMATION OF AGENDA ITEMS: Chairperson Long requested confirmation of the meeting agenda.

APPROVAL OF MINUTES: After the review of the June 18, 2017 minutes, corrections were required. Correction of "Jeff Shepard" to "Jim Shepard" in the legal report. Correction of the secretary board officer from "Ralph Postlewait" to "Fred Postlewait".

A motion was made by Kath Schonau to approve the corrected minutes from June 18, 2017. Ralph Breitenstein seconded the motion. The motion was passed by a unanimous voice vote.

FINANCIAL REPORTS-June 2017: Kathryn Doksum presented the June financial reports for review and approval, pages five through eleven of the board packet. Included in the report is a list of fixed assets to be removed from inventory.

A motion made by Ralph Breitenstein to accept the removal of the fixed assets listed on page eleven of the board packet and seconded by Bonnie Saxton. Motion carried by a unanimous voice vote.

A motion was made by Kath Schonau to accept the financial reports and seconded by Ralph Breitenstein. Motion carried by a unanimous voice vote.

LEGAL REPORT: Attorney Chris Minor reported that the Pacific Communities Health District has

received an email requesting details regarding our vendors and specifically where we are spending our money. This company is out of Florida and is building a database with the requests they have sent out to numerous agencies. PCHD has a fee schedule of \$.10 per page for copies and \$25 per hour for staff time. It is unclear the scope of the information being requested. Chris Minor recommended not waiving the record request fees.

A motion was made by Kath Schonau to deny waving the fees for record requests. Ralph Breitenstein seconded the motion. Motion carried by a unanimous voice vote.

CONSTRUCTION UPDATE: Jon Conner, SPCH Director of Plant Engineering and Jason Brown, a Neenan representative, gave an informational construction update. Currently, the footprint of the new section of the hospital is being created and they have nearly completed the process of isolating all utilities. Chris Minor suggested updating easements once completed. Jon Conner responded that there is a plan in place to update easements. There will be a GMP meeting tomorrow and as of now, all is on schedule.

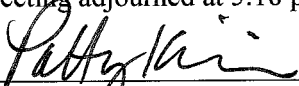
HOSPITAL REPORT: Kathryn Doksum and Doug Boysen reported for Dr. Lesley Ogden.

- There are concerns about recent bills passing that will affect the Good Samaritan and Albany hospitals. Currently, critical access hospitals are not affected by these bills. They are looking at ways to reduce staff through attrition, re-negotiate contracts for better pricing and implement LEAN methods to reduce the costs of supplies.
- Lesley Ogden will be presenting hospital updates at upcoming Newport Chamber of Commerce, Toledo City Council and Siletz Tribal meetings.
- Sam Fit and the SPCH physical therapy should be completed the end of February. We will still be paid as a critical access rate for this facility due to close proximity to the hospital campus.
- Doug Boysen feels a positive momentum regarding provider recruitment. He believes the right recruitment team is in place, they just need time. Bonnie Saxton questioned the shortage in the Internal Medicine clinic and Kath Schonau suggested exit interviews. Doug responded that those things are being done and they are moving toward fewer locums and focusing on hiring permanently placed providers which takes more time.
- SPCH has been rated 5 stars by CMS for customer service and continues to have high patient satisfaction ratings.


PCHD Foundation Trustee Nominations: Ursula Marinelli, Foundation Director presented a second quarter written report, including an overview of the Women's Giving Circle and the Estate Planning event that took place in May.

Nomination of Board Officers: The following officers were administered a written oath of office in front of Wanda Janes, a Notary public in the State of Oregon, David Long, MD, chairperson; Kath Schonau, treasurer. Fred Postlewait, secretary was absent. Attorney Chris Minor reminded the board that their oath as directors continues until they are replaced.

ADJOURN: As there was no further business to come before the Board, Chairperson Long declared the meeting adjourned at 5:18 p.m.



Patty Kinion, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Fred Postlewait
PACIFIC COMMUNITIES HEALTH
DISTRICT