

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS  
Monday, August 14, 2017**

**PRESENT:** David Long, MD, Chairperson  
Bonnie Saxton, Vice Chairperson  
Ralph Breitenstein, MD, Director at Large  
Kath Schonau, Treasurer  
Fred Postlewait, Secretary

**ABSENT:**

**ALSO PRESENT:** Jim Shepard, Legal Counsel  
Lesley Ogden, CEO  
Kathryn Doksum, CPA  
Ursula Marinelli, PCHD Foundation Director  
Jon Conner, Director of Plant Engineering  
Jason Brown, Neenan Representative  
Lorie Williams, VP Patient Care Services  
Patty Kinion, Recorder

**CALLED TO ORDER:** Chairperson David Long called the regular monthly meeting of the Board of Directors to order at 4p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

**ASSISTIVE HEARING DEVICES:** Chairperson David Long announced that hearing devices are available; however there were no public attendees.

**CITIZEN COMMENTS:** There were no members of the public present.

**CONFIRMATION OF AGENDA ITEMS:** The agenda was adjusted to have Jason Brown, a Neenan representative speak earlier in the meeting. It was also agreed that Fred Postlewait, who was absent last meeting, will have his oath of office notarized at the Oregon Coast Bank. Chairperson Long requested confirmation of the meeting agenda.

**APPROVAL OF MINUTES:**

*A motion was made by Ralph Breitenstein to approve the minutes from July 17, 2017. Bonnie Saxton seconded the motion. The motion was passed by a unanimous voice vote.*

**FINANCIAL REPORTS-July 2017:** Kathryn Doksum presented the July financial reports for review and approval. They are preparing for the audit. The board decided to wait to sign the agreement to have Grimstad & Associates perform the audit until they have received an estimate of the costs.

Each board member will need to update their accounts to view the online PFM account transactions. Fred Postlewait and Kathryn Doksum are the only two that will have access to move money.

The Newport News-Times failed to publish the budget. This was an error that happened outside of our control; our budget was submitted to the Lincoln County Clerk and is still valid despite the error.

It was suggested that we hire PFM to audit our compliance in regulating the bond measure interest calculation every five years. Due to Arbitrage Regulations, the District must determine whether it can retain the arbitrage or rebate it to the Federal government. The Board requested that Grimstad & Associates be asked to give an estimated cost of this service through their office so that the fees can be compared prior to making a decision.

*A motion was made by Ralph Breitenstein to accept the July financial reports and seconded by Bonnie Saxton. Motion carried by a unanimous voice vote.*

**LEGAL REPORT:** Attorney Jim Shepard had nothing to report at this time.


**CONSTRUCTION UPDATE:** Jason Brown, a Neenan representative, gave an informational construction update. The site is being used to the fullest extent. There are scheduled meetings to make cost saving decisions, CT/MRI decisions as well as faucet decisions. Jon Conner reported that the entire first floor of the Newport Sam Fit will be completed by the end of November. The upstairs should be completed in February, including adding an elevator.

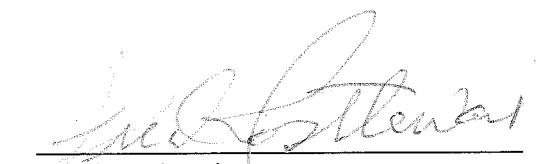
**HOSPITAL REPORT:** Lesley Ogden, CEO reported

- July numbers show us below budget in most departments. We performed better last July than this July.
- The budget reflects actual operations and does not reflect backlogs of cost adjustments.
- We are still reviewing and limited expenses. Trying to avoid layoffs by working with a LEAN structure.
- Medicaid re-enrollments dropped and are difficult to get enrolled which impacts us and our patients.
- Update on staff recruitment. The board and Dr. Ogden discussed ideas on public relations, provider recruitment and incentives to get and keep providers here.

**PCHD Foundation:** Ursula Marinelli, Foundation Director, presented staff position changes and the restructuring of the Foundations in all five sites.

**ADJOURN:** As there was no further business to come before the Board, Chairperson Long declared the meeting adjourned at 5:34 p.m.

  
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Patty Kinton, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

  
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Fred Postlewait  
PACIFIC COMMUNITIES HEALTH  
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