

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, March 20th, 2017**

PRESENT: Ralph Breitenstein, MD, Chairperson
Bonnie Saxton, Treasurer
Kath Schonau, Secretary
Fred Postlewait, Director at Large
David Long, MD, Vice Chair

ABSENT: None

ALSO PRESENT: David Bigelow, Pharm. D, CEO, SPHS
Jon Conner, Facilities Director
Chris Minor, Legal Counsel
Kathryn Doksum, Coast Finance Director
Lesley Ogden, MD, MBA, FACEP, CEO SNLH/SPHS
Ursula Marinelli, PCHD Foundation Director
Jamie Kraft, Recorder

CALLED TO ORDER: Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:02p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES: Chairperson Breitenstein announced that hearing devices are available.

CITIZEN COMMENTS: Chairperson Breitenstein opened the meeting for citizen comments. As no citizens were present, the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Chairperson Breitenstein requested confirmation of the meeting agenda.

APPROVAL OF MINUTES: After the review of the February 20th, 2017 minutes, Chairperson Saxton made a motion to approve the minutes as presented. The motion was seconded by Director Postlewait and carried by a unanimous voice vote.

FINANCIAL REPORTS/February 2017: Kathryn Doksum presented the February financial reports for review and approval. Presented were the 2016 Bond Requisition and Interest Summary, January 2017 Balance Sheet, Check Register, PCHD Capital Fund, PCHD Debt Service Fund and the Trend Analysis Report. Requested was a separate notation for checks written regarding the new hospital project. There was much discussion regarding bond funds. There was a motion made by Director Postlewait and seconded by Director Saxton to approve the financial reports as presented. Motion carried by a unanimous voice vote.


Surplus Items – Kathryn Doksum presented surplus items for board review and approval. Included are former assets for the former CCIM and Waldport Clinics. *There was a motion made by Director Saxton to dispose of all items in the customary manner, motion was seconded by Director Long and carried by a voice vote.*

LEGAL REPORT: Attorney Chris Minor reported that no other BOLI information is available. Insurance presentation from John Russell of PayneWest Insurance. SDAO covers the PCHD against Tort claims which includes personal and property damage. Errors and Omissions are not Tort claims under Oregon law but could result in potential board liability. Mr. Minor recommends coverage to be in place during the construction phase of the new hospital. SDAO also provides cyber risk insurance but Mr. Minor doesn't recommend adding additional coverage. Crime Coverage covers losses to the PCHD as a result of a crime which could include embezzlement or cyber hacking. Current coverage has a 50k limit. For an additional 1k coverage could be increased to 1m. Builders Risk insurance is also available through CNA would be less expensive and provide broader coverage. Mr. Bigelow will contact Neenan with additional information regarding the lower priced policy. *Mr. Minor will contact John Russell to add a Directors and Officers policy for the board.*


CONSTRUCTION UPDATE: Jon Conner reported that women's health will move in the new few weeks to the former CCIM clinic. Next week temporary power will be located behind the ER for a CT upgrade.

HOSPITAL REPORT: David Bigelow presented a 3D power point of the latest hospital plans for board review. Project is expected to be totally complete in fall/winter 2019. Dr. Breitenstein expressed interest in Samaritan retaining Joe Kunkel consulting service until the new hospital is complete. Mr. Kunkel has made a written proposition to Samaritan. Dr. Ogden also reported that robust provider recruiting continues with several candidates including, mid-levels for both Toledo and Depoe Bay, an internal medicine provider for SHCN and a possible arrangement for ENT services on the coast in discussion.

ADJOURN: As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:22 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau, BSN, RN
PACIFIC COMMUNITIES HEALTH
DISTRICT