

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Tuesday, January 17th, 2017**

PRESENT: Ralph Breitenstein, MD, Chairperson
Bonnie Saxton, Treasurer
Kath Schonau, Secretary
David Long, MD, Vice Chair
Fred Postlewait, Director at Large

ABSENT: None

ALSO PRESENT: David Bigelow, Pharm. D, CEO, SPHS
Jon Conner, Facilities Director
Ursula Marinelli, Foundation Director
Chris Minor, Legal Counsel
Kathryn Doksum, Coast Finance Director
Lesley Ogden, MD, MBA, FACEP, CEO SNLH/SPHS
Signe Grimstad, CPA
Jamie Kraft, Recorder

CALLED TO ORDER: Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:02p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES: Chairperson Breitenstein announced that hearing devices are available.

CITIZEN COMMENTS: Chairperson Breitenstein opened the meeting for citizen comments. As no citizens were present, the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Chairperson Breitenstein requested confirmation of the meeting agenda. As there were no changes, the meeting proceeded.

APPROVAL OF MINUTES: After the review of the December 19th, 2016 minutes, Chairperson Schonau made a motion to approve the minutes as presented. The motion was seconded by Director Long and carried by a unanimous voice vote.

FINANCIAL REPORTS/December 2016: Kathryn Doksum presented the December 2016 financial reports for review and approval. Presented were the 2016 Bond Requisition and Interest Summary, December 2016 Balance Sheet and the Trend Analysis Report. Ms. Doksum noted that these reports will continue to be stamped unaudited until the annual audit is final. There was a motion made by Director Long and seconded by Director Schonau to approve the financial reports as presented. Motion carried by a unanimous voice vote.

SURPLUS ITEMS: There were no surplus items.


LEGAL REPORT: Per the January 9, 2017 City of Newport meeting, the current R4 zoning for several of the district lots must be changed to P zoning to allow for the new hospital building. A recent development in design will have the HVAC system on the roof of the new hospital and violate the current height restrictions of 50' with the proposed design at approximately 61'. A variance will be sought with the City of Newport to allow for the height discrepancy based on fiscal responsibility and best practice. Mr. Minor advised the board to approve the Consent to Make Land Use Application for Temporary Siting of Modular Trailer. *There was a motion made by Director Schonau to approve the Consent to Make Land Use Application, motion was seconded by Director Long and carried by a unanimous voice vote.* Also as of the date of this meeting, there are no known objections to the recent BOLI ruling to uphold their original ruling that the new hospital project is not Public Works. *There was a motion made by Director Postlewait to seek a variance from the Lincoln County Planning Commission to locate the HVAP on the roof of the new hospital which at 61ft exceeds the 50ft maximum. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

HOSPITAL REPORT: David Bigelow reported that January design meetings will focus on room details within the various departments. A financial review meeting on 1/5/17 was held and resulted in some reductions in cost to remain within the current budget. The equipment budget appears to be within the 10m limit including meetings with Samaritan North Lincoln Hospital (SNLH) which should result in some cost savings for both hospitals on volume purchasing. Sarah Brainerd, PA-C will begin full time practice in Depoe Bay beginning in late January. Dr. Flaming is once again seeing patients in Depoe Bay which is meeting a large patient need in the Depoe Bay area. Toledo is currently recruiting a PA and another physician is being recruited for Internal Medicine. DNV survey was completed in two stages, and SPCH has submitted a plan of correction for the findings. A response from DNV will be expected within two weeks. The Seismic upgrade of the 1988 hospital building is expected to cost approximately 2.1 million with the expected State of Oregon grant to cover 1.5m of the cost of changing the building from B occupancy to I occupancy along with the seismic upgrade. Mr. Bigelow is requesting that the PCHD Board consider financing the difference of 600k as they are the property owners. Mr. Bigelow also requested that the Board consider financing the new MRI required for the new hospital with an approximate cost of 1.5m and lease it back to Samaritan at a fair market rate of interest as they have done in the past.


2015-2016 Audit: Signe Grimstad, CPA presented a complete audit of the 2015-2016 FY for the Pacific Communities Health District. The audit findings were clean and Ms. Grimstad made note of the great record keeping on the part of Samaritan Accounting department. *There was a motion made by Director Postlewait to accept and approve the 2015-2016 FY audit. The motion was seconded by director Long and carried by a unanimous voice vote.*

PCHD Foundation O4 2016: Ursula Marinelli presented the 4th Quarter 2016 Foundation report for board review. Of note were recent donations received by the foundation that will assist with various projects in the coming years.

ADJOURN: As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:23 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau, BSN, RN
PACIFIC COMMUNITIES HEALTH
DISTRICT