

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, November 21st, 2016**

PRESENT: Ralph Breitenstein, MD, Chairperson
Bonnie Saxton, Treasurer
Kath Schonau, Secretary
David Long, MD, Vice Chair
Fred Postlewait, Director at Large

ABSENT: None

ALSO PRESENT: David Bigelow, Pharm. D, CEO, SPHS
Doug Boysen, SHS, CAO
Jon Conner, Facilities Director
Ursula Marinelli, Foundation Director
Chris Minor, Legal Counsel
Jamie Kraft, Recorder
Kathryn Doksum, Coast Finance Director

CALLED TO ORDER: Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:03p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:
Chairperson Breitenstein announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Chair Breitenstein opened the meeting for citizen comments. As no citizens were present, the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Chair Breitenstein requested confirmation of the meeting agenda. It was agreed to move Paynewest Insurance presentation to the agenda immediately following the approval of the minutes.

Approval of Minutes After review of the October 17th, 2016 minutes, *Director Schonau made a motion to approve the minutes as presented. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

Paynewest Insurance – John Russell from Paynewest Insurance gave a presentation of insurance items contained within his report that was given to the board. At Mr. Russell's recommendation current coverage is deemed sufficient through the Special Districts Association of Oregon (SDAO). After discussion by the board, and with legal counsel, Mr. Russel will also provide alternative coverage options and premium costs for Construction coverage, Board of Directors coverage, Cyber Theft

coverage and other potential needs at their meeting in December.

Financial Reports/October 2016 – Kathryn Doksum presented the October 2016 financial reports for review and approval. Presented were the Check and Deposit Detail reports, Net Asset/Liabilities reports, and the Profit and Loss Statement. *There was a motion made by Director Long and seconded by Director Postlewait to approve the financial reports as presented. Motion carried by a unanimous voice vote.*

Surplus Items – There were no surplus items.

Legal Report – Mr. Minor presented two land use applications for the board to sign at the meeting. These are in regards to the rezoning of district properties for the new hospital construction project.

Hospital Report – David Bigelow reported that the Neenan Company has reported some potential structural issues with the current proposed design. There will be a meeting the week of November 28th to resolve the issue. Mr. Bigelow gave a brief PowerPoint presentation to the board with the updated construction schedule and current design. Mr. Bigelow announced at the end of his report that he will retire as CEO from Samaritan Pacific Health Services effective June 1, 2017. In the interim, Dr. Lesley Ogden has been appointed to oversee both Samaritan North Lincoln Hospital and Samaritan Pacific Communities Hospital with the assistance of a Chief Operations Officer (COO) to be hired for both sites. The board expressed their sincere appreciation to Mr. Bigelow for his years of service, and collaborative relationship with the District.


Construction Update – Jon Conner reported that the Durable Medical Equipment (DME) remodel being conducted at the Patient Financial Services building will be complete the first week of December.

PCHD Foundation Reports - PCHD Foundation Director Ursula Marinelli presented the 2nd and 3rd Quarter 2016 Foundation reports for board review. Included were equipment purchased, gift items and employee assistance. The board acknowledged receipt of the reports and expressed their appreciation for the good work of the Foundation.

ADJOURN: As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:11 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau, BSN, RN
PACIFIC COMMUNITIES HEALTH
DISTRICT