

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS  
Monday, December 19, 2016**

**PRESENT:** Ralph Breitenstein, MD, Chairperson  
Bonnie Saxton, Treasurer  
Kath Schonau, Secretary  
David Long, MD, Vice Chair  
Fred Postlewait, Director at Large

**ABSENT:** None

**ALSO PRESENT:** David Bigelow, Pharm. D, CEO, SPHS  
Joe Ashcraft, Architect, Neenan Co.  
Jon Conner, Facilities Director  
Ursula Marinelli, Foundation Director  
James Shepherd, Legal Counsel  
Addie Demaris, Recorder  
Kathryn Doksum, Coast Finance Director  
Lesley Ogden, MD, MBA, FACEP  
John Russell, Paynewest Insurance  
Lorie Williams, VP of Nursing

**CALLED TO ORDER:** Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:00p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

**ASSISTIVE HEARING DEVICES:** Chairperson Breitenstein announced that hearing devices are available.

**CITIZEN COMMENTS:** Chairperson Breitenstein opened the meeting for citizen comments. As no citizens were present, the meeting proceeded.

**CONFIRMATION OF AGENDA ITEMS:** Chairperson Breitenstein requested confirmation of the meeting agenda. It was agreed to move the New Hospital presentation before the Paynewest Insurance agenda item.

**APPROVAL OF MINUTES:** After the review of the November 21, 2016 minutes, Chairperson Breitenstein made a motion to approve the minutes as presented. The motion was seconded by Secretary Schonau and carried by a unanimous voice vote.

**FINANCIAL REPORTS/OCTOBER 2016:** Kathryn Doksum presented the November 2016 financial reports for review and approval. Presented were the 2016 Bond Requisition and Interest Summary, November 2016 Balance Sheet and the Trend Analysis Report. There was a motion made by Director Long and seconded by Director Schonau to approve the financial reports as presented. Motion carried by a unanimous voice vote.

**SURPLUS ITEMS:** There were no surplus items.

**LEGAL REPORT:** On January 9, 2017 there will be a city hearing regarding the rezoning of district property from R4 property to P1 property. David Bigelow, Jon Conner, James Shepard and Chris Minor will be attending the hearing.

**HOSPITAL REPORT :** David Bigelow was pleased to note that in 3Q 2016, SPS went from a three star patient survey rating to a four star patient survey rating. In January it is the goal to make public announcements regarding telemedicine and telestroke. This will be in conjunction with Providence St. Vincent and will be utilized by all five hospitals within Samaritan. It was discussed that this has already rolled out; however, the system wants to make sure all is running correctly before advertising. David Bigelow also mentioned that beginning on November 29, 2016 SPS had their 2016 three day survey. The Plant Services surveyor came at a later date due to illness. There were not any big surprises and we should be expecting the official DNV report shortly.


**CONSTRUCTION UPDATE:** Jon Conner reported that the Durable Medical Equipment (DME) remodel being conducted at the Patient Financial Services (PFS) building will be complete by the end of the month. DME will move into the PFS building in February.

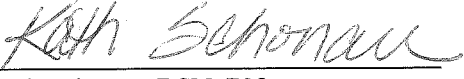
**NEW HOSPITAL PRESENTATION:** It was reported that the hazardous survey has been completed. This came back with an estimate below budget and will not happen until around two years from now. The Modular clinic build will be completed in March and ready to occupy in May. Concerns that have been identified are currently being addressed with the Oregon Health Authority. It was also reported that the clinic floor plans have been decided upon, regarding provider based clinic versus rural health clinic. SPS will not find out about the seismic grant until roughly around March.

Joe Ashcraft presented a Power Point Presentation of the floor plans and renderings of the new hospital.

**PAYNEWEST INSURANCE:** John Russell explained that he met with Kathryn Doksum and Jamie Kraft and discussed the application regarding insurance coverage for the district. John plans to give more of a breakdown at the next meeting.

**ADJOURN:** As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:20 p.m.

  
Addie Demaris, Recorder  
PACIFIC COMMUNITIES HEALTH  
DISTRICT

  
Kath Schonau, BSN, RN  
PACIFIC COMMUNITIES HEALTH  
DISTRICT