

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, August 15th, 2016**

PRESENT: Ralph Breitenstein, MD, Chairperson
Bonnie Saxton, Treasurer
Fred Postlewait, Director at Large
Kath Schonau, Secretary

ABSENT: David Long, MD, Vice Chair

ALSO PRESENT: David Bigelow, Pharm. D, CEO, SPHS
Kathryn Doksum, Coast Finance Director, SPHS
Jon Conner, Facilities Director
Ursula Marinelli, Foundation Director
Chris Minor, Legal Counsel
Jamie Kraft, Recorder

CALLED TO ORDER: Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:02 p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:

Chairperson Breitenstein announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Chair Breitenstein opened the meeting for citizen comments. As no citizens were present, the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Chair Breitenstein requested confirmation of the meeting agenda. After confirmation, the meeting proceeded. Kathryn Doksum requested that Surplus Equipment be added to the agenda.

Approval of Minutes After review of the minutes, *Director Postlewait made a motion to approve the July 18th minutes as presented. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

Financial Reports/July 2016 – Kathryn Doksum presented the July 2016 financial reports for review and approval. Presented were the Check and Deposit Detail reports, Net Asset/Liabilities reports, and the Profit and Loss Statement. *There was a motion made by Director Saxton and seconded by Director Postlewait to approve the financial reports as presented. Motion carried by a unanimous voice vote.*

Legal Report – Mr. Minor reported that he has begun researching properties owned by the Pacific

Communities Health District (PCHD) to insure that title insurance was obtained at the time of purchase. Mr. Minor reported since the last meeting that zoning changes were in process to change from R4 to P1. Mr. Minor has agreed to follow up on the requested changes with the City of Newport and will report to the board at the meeting in September. Also mentioned was the potential need to have easements removed for all of the vacated streets within the PCHD property boundary. Ms. Doksum also presented a list to the board of all properties contained within the Pacific Communities Health District.

Hospital Report – David Bigelow reported that July was a strong revenue month for the hospital and resulted in a profit of 98k. So far in 2016, the hospital is reporting a net income of nearly two million dollars. New Hospital project meetings between the architect and hospital departments are set to begin on Tuesday, August 16th. Mr. Bigelow also reported that the Chevron design has been selected by the leadership team with bubble diagrams being reviewed and tested by the architects. There will be a dedicated C section room in the OB unit of the new building rather than transporting patients to the OR two floors below in the new building. Surgery and the Emergency Department will have department mock ups planned for the week of August 29th at the former Flash Backs diner building in South Beach. Mr. Bigelow also reviewed and explained various design elements of the new hospital with the board. Mr. Bigelow also reported that he has met with the pediatricians regarding employment opportunities within Samaritan. Samaritan has also recently purchased the I Fitness building located next to Les Schwab and will be converting it to a Sam Fit with the additional services of PT/OT/ Speech Therapy being contained within the building. Mr. Bigelow also reported that the former Dr. Bice building at 1010 SW Bay St is currently for sale.

Construction Update – Jon Conner reported that the new flouro room is in the process of being installed in Diagnostic Imaging. The CHE has also been re-stained on the outside to further protect it from the harsh coastal elements. Electrical, Mechanical & Plumbing site walks will take place next week for the new hospital. The grant application for the seismic upgrade of the 1988 portion of the hospital is in the works.

Resolution 17-02 - Authorizing a Grant Application from the Seismic Rehabilitation Grant Program with the Oregon Infrastructure Finance Authority. *After Discussion, Director Schonau made a motion to authorize Resolution 17-02. The motion was seconded by Director Postlewait and the vote follows.*

YEAS 4
NAYS 0
ABSENT 1

Grimstad Audit Letter Engagement - Kathryn Doksum presented an audit engagement letter from Signe Grimstad, CPA. *There was a motion made by Director Saxton to engage Grimstad for the 2015-2016 PCHD Fiscal Audit. Motion was seconded by Director Schonau and carried by a unanimous voice vote.*

Surplus Equipment – Kathryn Doksum presented a list of surplus equipment for board review and approval. *After discussion, Director Schonau made a motion to dispose of the surplus equipment in the customary manner. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

ADJOURN: As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:11 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau, BSN, RN
PACIFIC COMMUNITIES HEALTH
DISTRICT