

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Monday, July 18th, 2016**

PRESENT: Ralph Breitenstein, MD, Chairperson
David Long, MD, Vice Chair
Bonnie Saxton, Treasurer

ABSENT: Kath Schonau, RN, BSW, CCM, Secretary
Fred Postlewait, Director at Large

ALSO PRESENT: David Bigelow, Pharm. D, CEO, SPHS
Kathryn Doksum, Coast Finance Director, SPHS
Jamie Kraft, Recorder
Jon Conner, Facilities Director
Chris Minor, Legal Counsel

CALLED TO ORDER: Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:17 p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:
Chairperson Breitenstein announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Chair Breitenstein opened the meeting for citizen comments. Hearing none, the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Chair Breitenstein requested confirmation of the meeting agenda. After confirmation, the meeting proceeded.

Approval of Minutes After review of the minutes, *Director Long made a motion to approve the June 20th minutes as presented. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

Financial Reports/June 2016 – Kathryn Doksum presented the June 2016 financial reports for review and approval. Presented were the Check and Deposit Detail reports, Net Asset/Liabilities reports, and the Profit and Loss Statement. Ms. Doksum noted that June is the last month of the fiscal year. *There was a motion made by Director Long and seconded by Director Saxton to approve the financial reports as presented. Motion carried by a unanimous voice vote.*

Legal Report – Mr. Minor reported that he has begun researching properties owned by the Pacific Communities Health District (PCHD) to insure that title insurance was obtained at the time of purchase. As most of the properties are decades old it may take some time. Mr. Minor also reported that the District should consider requesting a zoning change to the properties that will be used to construct the near replacement hospital. Current zoning is R4 and it should be changed to P. *There was a motion made*

by Director Saxton to authorize the change of all District properties from R4 to P1. The motion was seconded by Director Long and carried by a unanimous voice vote.

Hospital Report – David Bigelow reported that June was a strong month financially with SPHS earning 1.9 million so far for 2016 against a budget of \$696,815k. Primary care recruitment continues to be a strong focus as clinics continue to try to accommodate new patients. Currently an internal medicine provider, Podiatrist, primary care provider and urologist are being considered for positions in Newport. Mr. Bigelow reviewed a draft of Resolution 17-02 Authorizing a Grant Application from the Seismic Rehabilitation Grant Program. It will be finalized and presented at the August 15th Regularly Scheduled meeting.

Construction Update – Jon Conner reported that a small construction project is currently being conducted in the Diagnostic Imaging Department which should be complete mid- September. Over the next few weeks, meetings will take place to make decisions regarding Key Design Elements and review the recent Geo Technical study.

ADJOURN: As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:01 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau, BSN, RN
PACIFIC COMMUNITIES HEALTH
DISTRICT