

**PACIFIC COMMUNITIES HEALTH DISTRICT  
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS  
Monday, May 16<sup>th</sup>, 2016**

**PRESENT:** Ralph Breitenstein, MD, Chairperson  
Fred Postlewait, Director at Large  
David Long, MD, Vice Chair  
Bonnie Saxton, Treasurer  
Kath Schonau, RN, BSW, CCM, Secretary

**ABSENT:** None

**ALSO PRESENT:** David Bigelow, Pharm. D, CEO, SPHS  
Kathryn Doksum, Coast Finance Director, SPHS  
Jamie Kraft, Recorder  
Ursula Marinelli, PCHD Foundation Director  
Jon Conner, Facilities Director  
Chris Minor, Legal Counsel

**CALLED TO ORDER:** Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:02 p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

**ASSISTIVE HEARING DEVICES:**  
Chairperson Breitenstein announced that hearing devices are available with 24 hr. prior notice.

**CITIZEN COMMENTS:** Chair Breitenstein opened the meeting for citizen comments. Hearing none, the meeting proceeded.

**CONFIRMATION OF AGENDA ITEMS:** Chair Breitenstein requested confirmation of the meeting agenda.

**Approval of Minutes** After review of the minutes, *Director Long made a motion to approve the April 18<sup>th</sup> minutes as presented. The motion was seconded by Director Postlewait and carried by a unanimous voice vote.*

**Financial Reports/April 2016** – Kathryn Doksum presented the April 2016 financial reports for review and approval. Presented were the Check and Deposit Detail reports, Net Asset/Liabilities reports, and the Profit and Loss Statement. *There was a motion made by Director Schonau and seconded by Director Saxton to approve the financial reports as presented. Motion carried by a unanimous voice vote.*

**Legal Report** – Mr. Minor reported that a Tax Certificate will need to be signed between Samaritan Health Services, Samaritan Pacific Health Services and the Pacific Communities Health District in regards to bond proceeds.

**Hospital Report** – David Bigelow reported a slight operational loss in April of 4k. Legal Counsel has been in contact with BOLI and the PCHD should receive copies of all items being considered in the appeal with more information to follow at future meetings as it becomes available. Neenan Company

continues to meet with hospital and clinic departments to determine scopes of practice and patient flows and adjacencies which will be used to help drive design and space needs in the new facility. Lean design meetings will commence the week of 5/23. Geotech GRI firm out of Portland has been retained to perform the soil samples study later this month. There will be a community update meeting on the new hospital on May 24<sup>th</sup> at 6pm at the Center for Health Education. The event has been advertised online and in the local newspaper. Detox meetings continue with a meeting held earlier today. Samaritan has hired a Program Director to oversee facilities both in Lebanon and on the Coast. Physician recruiting continues to be a challenge but a priority. Funding and operations for a coastal Residential Treatment Facility will take place at the June 21<sup>st</sup> meeting. Recently, David Bigelow, Lorie Williams and Jon Conner attended a one day Lean Training at Virginia Mason in Seattle with the intent of using the training in the new hospital design.

**Construction Update** – Jon Conner reported that a grant has been applied for in the amount of 1.5 million to assist in seismically retrofitting the 1988 brick portion of the existing hospital. Mr. Conner will inform the board at a future meeting on the results of the grant application. Quade Construction, the CHE contractor is repairing the leaking CHE windows which should take approximately three weeks to finish. The contractor is absorbing the cost of these repairs as the CHE is less than one year old.

**Arbitrage Compliance** – Director Breitenstein noted that the Board must present an Annual Arbitrage Report; it will be placed on the agenda each year at the June PCHD Board of Directors meeting.

**Draft Budget 2016-2017** - Ms. Doksum presented the Draft Budget for Board consideration. Reviewed were the Budget Timeline, and the Budget Message. The Debt Service Fund and Capital Fund are new funds to be utilized during the next Fiscal Year as a result of the GO Bond proceeds. *There was a motion made by Director Saxton to approve the 2016-2017 draft budget, as presented. The motion was seconded by Director Schonau and carried by a unanimous voice vote.*

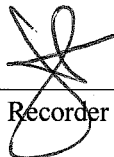
**Ongoing Disclosure**– Ms. Doksum noted that Continuing Disclosure Certificates must be signed annually to remain in compliance. Samaritan has agreed to assist in this task annually.


**Investing Bond Proceeds**– Director Postlewait reviewed investment options with the Board which included PFM Firm’s fee schedule. After discussion addressing the obligation of the board to be fiscally responsible, *there was a motion made by Director Schonau to allow Kathryn Doksum and Fred Postlewait to allocate bond proceeds in the State Pool, Columbia Bank and other allowable investments. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

**SPHS/SNLH Social Accountability** – David Bigelow reviewed the Samaritan Pacific Communities Hospital and Samaritan North Lincoln Hospital’s Social Accountability Grant Recommendations with the Board. It was noted that 140k was allocated which is a significant increase over 2015. The board acknowledged their appreciation of the assistance provided within Lincoln County.

**PCHD Equipment Disposal**– There was no equipment presented this month.

**ADJOURN:** As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:25 p.m.

  
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Jamie Kraft, Recorder

  
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Kath Schonau, BSN, RN

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