

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
Tues, February 16th, 2016**

PRESENT: Fred Postlewait, Director at Large
Bonnie Saxton, Treasurer
Kath Schonau, RN, BSW, CCM, Secretary
David Long, MD, Vice Chair

ABSENT: Ralph Breitenstein, MD, Chairperson

ALSO PRESENT: David Bigelow, Pharm. D, CEO, SPHS
Kathryn Doksum, Coast Finance Director, SPHS
Chris Minor, Legal Counsel
Ursula Marinelli, PCHD Foundation Director
Kisty Rose, Marketing Coordinator, SPHS
Jamie Kraft, Recorder
Jon Conner, Facilities Director

CALLED TO ORDER: Vice Chairperson Long called the Regular Monthly meeting of the Board of Directors to order at 4:01 p.m., in the Education Conference room of Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:

Vice Chairperson Long announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Vice Chair Long opened the meeting for citizen comments. Hearing none, the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Vice Chair Long requested confirmation of the meeting agenda.

APPROVAL OF MINUTES: Vice Chair Long called for approval of the minutes of the January 2016 Regular meeting. *There was a motion by Director Saxton to approve the minutes as presented. The motion was seconded by Director Postlewait and carried by a unanimous voice vote.*

FINANCIAL REPORT– Kathryn Doksum presented the January Financial Reports for board review and approval. Presented were Check and Deposit Detail reports, Net Asset/Liabilities reports, Profit and Loss statement. *Director Saxton made a motion to accept the financial reports as presented, Director Schonau seconded the motion which carried by a unanimous voice vote.*

SPHS UPDATE– David Bigelow reported that active recruiting continues to fill slots in the primary care clinics. In addition, Samaritan Health System is recruiting for a Medical Director to oversee the Medical Detox facilities that are slated to open as soon as sites are identified. On March 11th from 3:30-6pm the

New Waldport Clinic location will host an open house. The event is open to the public and Mr. Bigelow also extended the invitation to the Board members. The Patient Family Advisory Council, (PFAC) with its newly appointed 12 members, is in the midst of training. The training consists of Privacy, HIPAA and other relative topics. The group will begin hosting regular meetings in the next few months. A team meeting was held last week regarding the new hospital project. Items discussed at the meeting were Project timeline and due diligence, which includes all mandatory environmental and site studies. Also discussed was the project timeline for the remainder of 2016 which will include public forums.

LEGAL COUNSEL- Chris Minor reported that all legal disclosures have been sent to attorney Noah Barish in Portland regarding the BOLI matter. There was consensus among the board members to engage Duncan Brown in locating an Underwriter for the bond issuance. Mr. Brown will send out an RFP on behalf of the PCHD with a deadline of 2/29/16. After review, Mr. Brown will make a recommendation to the board for consideration. There was discussion of holding a special meeting in March to choose an underwriting team. There was also discussion amongst the board whether or not to issue the bonds now or wait until the large amount of cash flow is needed. The concern with waiting is the strong possibility of interest rates increasing. Mr. Bigelow has agreed to look into the project cost timeline and report back to the board regarding the need for cash flow. *There was a unanimous consensus to hold a Special Meeting on Friday, March 4th at 12:30pm with conference call access for those unable to attend in person.*

Construction Update - Jon Conner reported that Energy Trust of Oregon has been engaged to assist with cost savings, rebates and other energy savings ideas regarding the building of the new hospital.

PCHD Foundation Report - 4th Q 2015- Ursula Marinelli presented a brief overview of items contained within her report which consisted of the following items: Executive Summary, Funded Items, and the Gift Detail and Summary Report.

ADJOURN: As there was no further business to come before the Board, Vice Chairperson Long declared the meeting adjourned at 4:50 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau, BSN, RN
PACIFIC COMMUNITIES HEALTH
DISTRICT