

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

MONDAY, November 17th, 2014

PRESENT: Fred Postlewait, Chairperson
Ralph Breitenstein, MD, Vice Chairperson
David Long, MD, Secretary
Bonnie Saxton, Director at Large
Kath Schonau, Treasurer

ABSENT: None

ALSO PRESENT: David Bigelow, CEO, SPHS
Kathryn Doksum, Coast Finance Director, SPHS
Jamie Kraft, Manager of Administration, Samaritan Pacific Health Services
Chris Minor, Atty, PC
Ursula Marinelli, PCHD Foundation Director
Jon Conner, Director of Plant Services, Engineering, SPHS

CALLED TO ORDER: Chairperson Postlewait called the Regular Monthly meeting of the Board of Directors to order at approximately 4:05 p.m. in the Education Conference room of Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:

Chairperson Postlewait announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Chair Postlewait opened the meeting for citizen comments. Hearing none, the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Chair Postlewait requested confirmation of the meeting agenda.

APPROVAL OF MINUTES: Chair Postlewait called for approval of the minutes of the October 2014 Regular meeting. *Director Breitenstein made a motion to approve the minutes Director Saxton seconded the motion which carried by a voice vote.*

FINANCIAL REPORT– Kathryn Doksum presented the October Financial Reports for board review and approval. Presented were Check and Deposit Detail reports, Net Asset/Liabilities reports, Profit and Loss statement and the Government Fund Report. There was discussion regarding the new financial format with a few minor changes recommended by the board. *There was consensus to receive the financial reports as presented.*

SPHS Update – Mr. Bigelow reported Samaritan Pacific Health Services had a positive bottom line of 233k for the month of October. Recruiting for primary care providers has been robust with five mid-level providers slated to begin at various clinics around the first of the year. Focus has also been on trying to locate physicians, which is proving to be very difficult. Leadership group meetings continue along the path of a bond measure in May of 2015. All indications at this point indicate a favorable voter outcome. Neenan Group an Architectural firm out of Colorado will be meeting with leadership this week to determine design and cost estimates.


LEGAL COUNSEL- Mr. Minor presented a revised engagement letter from the bond attorney with suggested changes in language for board review and approval. *There was a motion made by Director Breitenstein to engage Hawkins, Delafield & Wood as bond counsel and authorize Fred Postlewait as Chairperson to sign any related agreements. The motion was seconded by Director Long and carried by a unanimous voice vote.*

CHE Update – Jon Conner informed the board that construction on the Center for Health Education is still two weeks behind scheduled completion due to the weather delays in October. The tilt walls were installed on Nov 10-11 which was on schedule and were completed without complications. Between now and January 2015 framing and trusses will be installed with an anticipated roofing date sometime in January.


SDIS Joinder of Trust Agreement – After review and discussion, *there was a motion made by Director Breitenstein to approve the SDIS Joinder of Trust Agreement the motion was seconded by Director Schonau and carried by a unanimous voice vote.* Mr. Minor reported that this action will make the Pacific Communities Health District a member of the Oregon Insurance Trust.

CHE Funding - Director Breitenstein and David Bigelow presented a construction financial timeline to the board for the Center for Health Education. Mr. Bigelow gave a detailed explanation of the items contained within the report. Of note was a current financial shortfall in order to complete construction in the amount of \$184,397k which includes contingency funds in the amount of 115k. *There was a motion by Director Breitenstein to provide funding in the amount of \$184,397 to complete construction on the Center for Health Education. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

ADJOURN: As there was no further business to come before the Board, Chairperson Postlewait declared the meeting adjourned at 5:30pm.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



David Long, MD, Secretary,
PACIFIC COMMUNITIES HEALTH
DISTRICT