

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
MONDAY, May 18th, 2015**

PRESENT: Fred Postlewait, Chairperson
Ralph Breitenstein, MD, Vice Chairperson
David Long, MD, Secretary
Kath Schonau, Treasurer
Bonnie Saxton, Director at Large

ABSENT: None

ALSO PRESENT: David Bigelow, CEO, SPHS
Kathryn Doksum, Coast Finance Director, SPHS
Ursula Marinelli, PCHD Foundation Director
Kasey Postlewait, PCHD Foundation
Jon Conner, Director of Plant Services, Engineering, SPHS
Chris Minor, Legal Counsel

CALLED TO ORDER: Chairperson Postlewait called the Regular Monthly meeting of the Board of Directors to order at 4:03 p.m. in the Education Conference room of Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:
Chairperson Postlewait announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Chair Postlewait opened the meeting for citizen comments. There were none.

CONFIRMATION OF AGENDA ITEMS: Chair Postlewait requested confirmation of the meeting agenda.

APPROVAL OF MINUTES: Chair Postlewait called for approval of the minutes of the April 2015 Regular meeting. *There was a motion by Director Breitenstein to approve the minutes as presented. The motion was seconded by Director Saxton and carried by a voice vote.*

FINANCIAL REPORT– Kathryn Doksum presented the April Financial Reports for board review and approval. Presented were Check and Deposit Detail reports, Net Asset/Liabilities reports, Profit and Loss statement and the Government Fund Report. Ms. Doksum also presented the 1st Quarter 2015 Samaritan Pacific Health Services financials for Board review. *Director Breitenstein made a motion to accept the financial reports as presented, Director Long seconded the motion which carried by a voice vote.*

PCHD Foundation Quarterly Report – Ursula Marinelli presented the 1st Quarter Foundation report to the Board. There was consensus among to the board to accept the report as presented.

SPHS UPDATE– Mr. Bigelow reported Samaritan Pacific Health Services continues to actively recruit primary care providers. Dr. Travis Buzzard will start at the Waldport Clinic in September and Nellyda Anslow ANP will start at Samaritan Central Coast Internal Medicine also in September. There have been offers made to an Internal Medicine provider and two mid-level providers which are pending.

LEGAL COUNSEL- Mr. Minor had no report this month.

CHE UPDATE – Jon Conner informed the board that finishing’s and casework are being completed in the Center for Health Education over the next several weeks. Audio visual and appliances will be installed before June 1. Signage and construction fence removal to begin later this week. Opening is tentatively schedule for 7/9/15.

Board Items – Club Med – Advisors for the Club Med program report that there is approximately \$600 left over from this year’s program. *There was a motion made by Director Saxton and seconded by Director Long to allow the Club Med program to keep the funds and move them ahead to next year’s program. Motion carried by a voice vote.*


PCHD Website Content – There was discussion regarding what should be posted on the PCHD website. There was consensus to post the following items.

- 1) Biographies for each PCHD Director
- 2) Minutes – Current FY
- 3) Annual Audit – Link to SDAO website for Budget Information


Jamie Kraft has agreed to contact Lisa Gray, Gray’s Web Design to add these items to the website as soon as possible.

Proposed 2015-2016 Budget – Kathryn Doksum presented the 20105-2016 proposed Budget for Board consideration. Reviewed were the Budget Time Table, Budget Message, Budget Meeting Agenda, Profit & Loss, GO Bonds Profit & Loss, Projected Cash Available, Notice of Budget Hearing, LB-20, LB-30, LB-20 GO Bonds, LB-30 GO Bonds, and LB 35. After formal review, *there was a motion made by Director Schonau to accept the Proposed Draft Budget as presented with the stipulation that any items containing GO Bond will be removed if Bond Measure 21-163 is not successful. The motion was seconded by Director Saxton and carried by a unanimous voice vote. There was also a motion made by Director Breitenstein to reimburse the PCHD Foundation for bulk postage costs in association with an informational mailer in the amount of \$1,568.25. Motion was seconded by Director Saxton and carried by a voice vote.*

ADJOURN: As there was no further business to come before the Board, Chairperson Postlewait declared the meeting adjourned at 5:15 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



David Long, MD, Secretary,
PACIFIC COMMUNITIES HEALTH
DISTRICT