

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
MONDAY, June 15th, 2015**

PRESENT: Fred Postlewait, Chairperson
Ralph Breitenstein, MD, Vice Chairperson
David Long, MD, Secretary
Kath Schonau, Treasurer
Bonnie Saxton, Director at Large

ABSENT: None

ALSO PRESENT: David Bigelow, CEO, SPHS
Kathryn Doksum, Coast Finance Director, SPHS
Ursula Marinelli, PCHD Foundation Director
Jon Conner, Director of Plant Services, Engineering, SPHS
Chris Minor, Legal Counsel
Jamie Kraft, Recorder

CALLED TO ORDER: Vice Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:10 p.m. in the Education Conference room of Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:

Vice Chairperson Breitenstein announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Vice Chair Breitenstein opened the meeting for citizen comments. There were several citizen comments including requests to consider a 10 bed detox center within the new hospital building, requests to expand services such as mental health, family planning, Veteran services , a FQHC and dental in the new building. Chair Postlewait thanked the citizens for their comments and the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Chair Postlewait requested confirmation of the meeting agenda. Agreed to add the PCHD Foundation Board of Trustee Nominations to the end of the agenda and move the OCCC Funding request to the agenda immediately following the approval of the minutes.

APPROVAL OF MINUTES: Chair Postlewait called for approval of the minutes of the May 2015 Regular meeting. *There was a motion by Director Schonau to approve the minutes as presented. The motion was seconded by Director Breitenstein and carried by a voice vote.*

FINANCIAL REPORT– Kathryn Doksum presented the May Financial Reports for board review and approval. Presented were Check and Deposit Detail reports, Net Asset/Liabilities reports, Profit and Loss statement and the Government Fund Report. Ms. Doksum also presented four Budget Resolutions for

Board Approval. *Director Saxton made a motion to accept the financial reports as presented, Director Breitenstein seconded the motion which carried by a voice vote.*

SPHS UPDATE– Mr. Bigelow reported that both the OCCC Nursing Pinning Ceremony and the Western College of Osteopathic Medicine graduation ceremonies went well and were well attended. Having a medical school in Lebanon Oregon with 100 physicians completing their clinical training at all five Samaritan sites, should be helpful in future recruiting endeavors. Hospital planning continues with meetings planned with Bond counsel and a formation of a leadership group to help with strategic planning endeavors. This group will be comprised of hospital leadership, board members and community members. Early July Mr. Bigelow will meet with the City of Newport to discuss street vacation for 10th and Case. The next 12 months will be mostly planning, permitting and design. Construction will begin approximately 12-14 months from now.

LEGAL COUNSEL- Mr. Minor had no report this month.

CHE UPDATE – Jon Conner informed the board the building will be complete and ready for occupancy on June 30th. There will be a final walk through with the contractor on June 25th. The re-paving of 9th street begins today and is expected to be completed on Friday, June 19th. There will be an official ribbon cutting for the Center for Health Education on Wed, July 8th at 4pm. On another note, the Waldport Clinic construction is moving along, with footings and slabs being poured this week and slabs and the lower level framing to be performed next week.

Board Items – OCCC Nursing Program Funding Request – Advisors for the OCCC Nursing Program, Theresa Wisner and Linda Mollino gave a brief history and update on the current nursing program. Ms. Mollino reported that each year the program sees a deficit of approximately 175k which requires asking for other sources of funding. The request was made that the PCHD District provide 40k funding each year for the next three years to help defer the cost of the program and allow the students to continue without raising tuition. The Board acknowledged the value of having nurses trained in Newport and Ms. Mollino stated that approximately 60% of the nurses trained here, stay and work in Lincoln and Linn Counties after they graduate from the program.

Resolution 16-01 – Public Hearing to Adopt 2015-2016 Budget

After review and discussion, *there was a motion made by Director Breitenstein to adopt Resolution 16-01. The motion was seconded by Director Long and carried by a unanimous voice vote.*

Resolution 15-03 – Budget Transfer

After review and discussion, *there was a motion made by Director Schonau to authorize a funds transfer per Resolution 15-03. The motion was seconded by Director Saxton and carried by a unanimous voice vote. There was also a motion by Director Breitenstein to authorize reimbursement to Samaritan for charges incurred to Neenan Company for hospital plans and designs. The motion was seconded by Director Schonau and carried by a unanimous voice vote.*

Resolution 15-04 –Election Results

After review and discussion, *there was a motion made by Director Schonau to adopt Resolution 15-04. The motion was seconded by Director Long and carried by a unanimous voice vote.*

Resolution 15-05 – Bond Measure

After review and discussion, *there was a motion made by Director Saxton to adopt Resolution 15-05. The motion was seconded by Director Breitenstein and carried by a unanimous voice vote.*

Financial Advisory Services Agreement – Mr. Bigelow gave an overview of the proposed Financial Advisory Services Agreement offered by Public Financial Management Incorporated who services include providing financial advisory and consulting services relative to bond sales. After discussion, *there was a motion made by Director Breitenstein to approve and sign the agreement with Public Financial Management Incorporated. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

Budget Extension Letter - Ms. Doksum presented a letter written to the Lincoln County Assessor’s office for board consideration to request a budget extension until August 15th, 2015 to allow time for bond issuance. *There was a motion made by Director Long to approve the letter to be sent to the Lincoln County Assessor’s office requesting a budget filing extension. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

Nomination of Officers – After much discussion, Directors Postlewait and Schonau volunteered to bring officer nominations for 2015-2016 officers to the July PCHD Board of Directors meeting. The Directors were in agreement by consensus.

SDAO Risk Site Visit – Jon Conner advised that a representative from the Small Districts Association of Oregon (SDAO) will be visiting the hospital and surrounding properties for a semi-annual evaluation on Wed, June 24th at 1pm. The Directors are invited to attend.

PCHD Foundation Board Trustee Nominations – Ursula Marinelli, Foundation Director presented the following new Trustee Nominations for Board consideration and approval.

New Trustee Nomination:

John Baker, EdD: A long-time resident of Newport, John is a business and management consultant with Northwest Management Consultants. He is a Lincoln County Community Legend, local author and former educator. John has participated on the following boards: Atonement Lutheran, Greater Newport Chamber of Commerce, Oregon Coast Council for the Arts, RSVP and others. He is currently a member of the Samaritan Pacific Health Services board of trustees.

Tiana Tucker, EdD: Tiana is the current principal at Newport Intermediate School. She has worked in education her entire career and is a former English teacher. Tiana volunteers for the Newport High School Athletic Boosters. This will be her first board involvement. She is looking forward to connecting students with programs at the Center for Health Education.

The following Trustees would like to renew their positions for an additional three-year term:

Scarlett Kier (Trustee 2006 – present) Real Estate Agent, Past President

Margaret Mulder (Trustee 2000 – present) Owner of Mulder Sheet Metal, Past President


Joe Postlewait (Trustee 2012 – present) Banker, Treasurer

Jackie Stankey (Trustee 2012 – present) - Retired nurse


Nancy Stevens (Trustee 2015 – present) - Retired nurse

There was a motion made by Director Saxton to approve all new Trustees and returning Trustee nominations. The motion was seconded by Director Breitenstein and carried by a voice vote.

ADJOURN: As there was no further business to come before the Board, Chairperson Postlewait declared the meeting adjourned at 5:40 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



David Long, MD, Secretary,
PACIFIC COMMUNITIES HEALTH
DISTRICT