

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
MONDAY, July 20th, 2015**

PRESENT: Fred Postlewait, Chairperson
Ralph Breitenstein, MD, Vice Chairperson
David Long, MD, Secretary
Bonnie Saxton, Director at Large

ABSENT: Kath Schonau, RN, BSW, CCM

ALSO PRESENT: David Bigelow, CEO, SPHS
Kathryn Doksum, Coast Finance Director, SPHS
Ursula Marinelli, PCHD Foundation Director
Chris Minor, Legal Counsel
Jamie Kraft, Recorder

CALLED TO ORDER: Chairperson Postlewait called the Regular Monthly meeting of the Board of Directors to order at 4:00 p.m. in the Education Conference room of Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:

Chairperson Postlewait announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Chair Postlewait opened the meeting for citizen comments. There were several citizen comments including inquires as to why Toledo and other East County areas were never annexed into the PCHD District. Other suggestions included possibly disbanding the District in order to reorganize and expand the boundaries as well as concerns expressed regarding a recent New Yorker Magazine article that suggests an eminent threat of earthquakes and insuring that the new hospital be out of the tsunami inundation zone. The Chairman thanked the citizens for their comments and the meeting proceeded.

CONFIRMATION OF AGENDA ITEMS: Chair Postlewait requested confirmation of the meeting agenda. It was agreed by consensus to add the SDAO meeting follow- up per Director Breitenstein.

APPROVAL OF MINUTES: Chair Postlewait called for approval of the minutes of the June 2015 Regular meeting. *There was a motion by Director Breitenstein to approve the minutes as presented. The motion was seconded by Director Saxton and carried by a voice vote.*

FINANCIAL REPORT– Kathryn Doksum presented the June Financial Reports for board review and approval. Presented were Check and Deposit Detail reports, Net Asset/Liabilities reports, Profit and Loss statement and the Government Fund Report. *Director Saxton made a motion to accept the financial reports as presented, Director Breitenstein seconded the motion which carried by a voice vote.*

SPHS UPDATE– Mr. Bigelow reported that design build and design, bid, build are being explored as possible options in building the new hospital. He also reported that there would be a meeting in August including several people to discuss both building methods and determine which would provide the most benefit and cost savings. Due to recent changes in legislation regarding prevailing wage, a builder relationship must be established before Jan 1, 2016. Also presented were options for interim cash flow needs of approximately 3 million dollars for city fees, utilities relocation, soil testing, site analysis and design fees. One option is to seek short term local bank financing until the bond proceeds are issued and available to use. Mr. Bigelow will have more to report in the August meeting. It was noted that the Waldport clinic project is proceeding ahead of schedule due to the mild summer weather.

LEGAL COUNSEL- Mr. Minor had no report this month.

CHE UPDATE – David Bigelow reported for Jon Conner and informed the board that the 9th street paving project has been completed. The need to resurface and meet current ADA requirements was the reason for the paving. Mr. Bigelow requested reimbursement to Samaritan Pacific Health Services in the amount of \$15,677.07 for the cost of paving 9th street parking area. Mr. Bigelow also reported the the punch list for the CHE is about 99% complete with only a few minor items remaining. *There was a motion by Director Breitenstein to reimburse Samaritan Pacific Health Services (SPHS) in the amount of \$15,677.07 for paving. The motion was seconded by Director Long and carried by a unanimous voice vote.*

Board Items – OCCC Nursing Program Funding Request – There was discussion regarding the funding request presented by Linda Mollino of the OCCC nursing program in June. After discussion, *there was a motion made by Director Breitenstein to support the OCCC nursing program for the next three years at 40k per year subject to budget constraints. The motion was seconded by Director Saxton and carried by a unanimous voice vote.* Ms. Mollino in attendance at the meeting, thanked the Board and agreed to report to the board each August regarding the program elements and statistics.

Nomination of Officers – After discussion, the following officers were nominated for the 2015-2016 fiscal year.

Chairperson – Ralph Breitenstein., MD
Vice Chairperson – David Long, MD
Secretary – Kath Schonau, RN, BSW, CCM
Treasurer – Bonnie Saxton
Director At Large – Fred Postlewait

There was a motion by Director Breitenstein to approve the slate of officers as presented. The motion was seconded by Director Long and carried by a unanimous voice vote.

PCHD Foundation Board Trustee Nominations – Ursula Marinelli, Foundation Director presented the following new Trustee Nominations for Board consideration and approval.

New Trustee Nomination:

Laurie Ferris - Memberships / Affiliations


- Neighbors for a New Hospital PAC- Treasurer- 2015 current
- Friends of Yaquina Lighthouses – Board Member – 2015 current
- Newport Seafood & Wine- Commercial Wine Committee- 1995 current
- Oregon Employer Council – State Treasurer – 2006 to 2013
- Lincoln Employer Council - Treasurer- 1997 to 2006
- Former member: World at Work Society, Columbia Willamette Compensation Group, Western Pension & Benefits Council

There was a motion made by Director Saxton to approve Laurie Ferris as a Trustee to the Pacific Communities Foundation Board of Directors. The motion was seconded by Director Breitenstein and carried by a voice vote.


SDAO Trainings: Director Breitenstein reported that he had recently attended a Special Districts Association of Oregon (SDAO) training and encouraged the other members of the board to attend as well; Citing regulatory and compliance pieces that would be invaluable to their service on the board. Director Breitenstein also encouraged the Directors to review the Lease and Operating Agreement between the District and Samaritan and suggested a work session including legal counsel at a later date to be determined

Website Admin: Due to the recent implementation of a website for the PCHD, Lisa Gray of Grays Web Design will train Jamie Kraft and Lisa Ely to make changes and update the website. Ms. Gray has been unable to meet the update requests in a timely manner which has prompted this change.

ADJOURN: As there was no further business to come before the Board, Chairperson Postlewait declared the meeting adjourned at 5:15 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau, BSN, RN
PACIFIC COMMUNITIES HEALTH
DISTRICT