

**PACIFIC COMMUNITIES HEALTH DISTRICT
REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS
MONDAY, August 17th, 2015**

PRESENT: Ralph Breitenstein, MD, Chairperson
David Long, MD, Vice Chair
Kath Schonau, Rn, BSW, CCM, Secretary
Fred Postlewait, Director at Large

ABSENT: Bonnie Saxton, Treasurer

ALSO PRESENT: David Bigelow, CEO, SPHS
Kathryn Doksum, Coast Finance Director, SPHS
Ursula Marinelli, PCHD Foundation Director
Chris Minor, Legal Counsel
Jamie Kraft, Recorder
Jon Conner, Facilities Director, SPHS

CALLED TO ORDER: Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:05 p.m. in the Education Conference room of Samaritan Pacific Communities Hospital.

ASSISTIVE HEARING DEVICES:

Chairperson Breitenstein announced that hearing devices are available with 24 hr. prior notice.

CITIZEN COMMENTS: Chair Breitenstein opened the meeting for citizen comments. There were several citizen comments including a letter read by Cheryl Connell on behalf of the LIPSIC group. The letter requested that the board consider the need to add alcohol and drug detox beds to the hospital campus. Michelle Branham, Lincoln County District Attorney also spoke in support of the request.

CONFIRMATION OF AGENDA ITEMS: Chair Breitenstein requested confirmation of the meeting agenda. It was agreed by consensus to add 1) Resolution approval and 2) PCHD Foundation 2nd Quarter 2015 report to the agenda.

APPROVAL OF MINUTES: Chair Breitenstein called for approval of the minutes of the July 2015 Regular meeting. *There was a motion by Director Schonau to approve the minutes as presented. The motion was seconded by Director Postlewait and carried by a voice vote.*

FINANCIAL REPORT– Kathryn Doksum presented the July Financial Reports for board review and approval. Presented were Check and Deposit Detail reports, Net Asset/Liabilities reports, Profit and Loss statement and the Government Fund Report. *Director Postlewait made a motion to accept the financial reports as presented, Director Schonau seconded the motion which carried by a voice vote.*

SPHS UPDATE– Mr. Bigelow reported that the City of Newport will host a Town Hall meeting on 7/31 to discuss a possible couplet involving 9th street. When the City Council meets on 9/8/15 they will be acting on the request of the PCHD to vacate Case and 10th Streets. To date, SPHS has received 39 responses to the RFP. Mr. Bigelow also asked the District if they would be willing to write a letter of support on behalf of the fluoridation project. There was a motion made by Director Postlewait and seconded by Director Schonau to allow a letter to be written on behalf of the PCHD Board of Directors in support of fluoridation. The motion carried unanimously. Mr. Bigelow also informed the Board that the Center for Health Education (CHE) will be used for health related meetings and trainings only according to the mission statement.

LEGAL COUNSEL- Mr. Minor informed the board that a resolution would be needed to expand the prior reliance resolution. This will be required in order for the District to be reimbursed for bond related expenses once the bonds are sold. Revision of the Reliance Resolution will allow Samaritan to oversee the construction of the new hospital. Mr. Minor also advised the board to review the current Lease and Operating Agreement with Samaritan and come prepared to suggest changes and amendments. It was also suggested that the PCHD District use available funds to pay expenses associated with the new construction costs. *There was a motion made by Director Long to accept Resolution 16-02 which would allow reimbursement of expenditures. The motion was seconded by Director Schonau and carried by a unanimous voice vote.* Mr. Bigelow also reported that a draft addendum to the Lease and Operating agreement is currently in circulation and will be presented at the September board meeting. *There was also a motion by Director Long Resolving that Samaritan Pacific health Services (SPHS) carry out the hospital project on behalf of the Pacific Communities Health District (PCHD) and to allow PCHD legal counsel to work directly with Samaritan to prepare an agreement for presentation to the Board. The motion was seconded by Director Schonau and carried by a unanimous voice vote.*

CHE UPDATE – Jon Conner reported that the construction punch list is now complete.

Board Items –

Club Med Funding Request – There was discussion regarding the funding request presented by Vonda Etter on behalf of Lincoln County School District’s Club Med Program. Director Schonau expressed concern that the funding would only be used for Newport High School and stated that Waldport which is also included in the PCHD service area should also be included. *There was a motion made by Director Schonau to approve funding in the amount of \$4500.00 to the Newport High School Club Med program with the Board expressing considerable interest to expand to Waldport High School. The motion was seconded by Director Long and carried by a unanimous voice vote.* The board also noted that they would consider additional funding requests if the program were to include Waldport.

Audit Engagement Letter - Kathryn Doksum presented the annual Audit Engagement Letter from Signe Grimstad, CPA for Board review. *There was a motion made by Director Long and seconded by Director Schonau to engage Grimstad & Associates to perform the 2014-2015 FY audit. The motion carried by a unanimous voice vote.*

PCHD Foundation Trustee Nomination - Ursula Marinelli requested that the board review and decide which member would represent the PCHD District board at the PCHD Foundation Board meetings. After discussion, Director Postlewait volunteered to retain the position. Appreciation was expressed for his past and continued service. *There was a motion made by Director Schonau and Seconded by Director Long to allow Director Postlewait to continue in service to the PCHD Foundation Board. The motion carried by a unanimous voice vote.*

ADJOURN: As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:35 p.m.



Jamie Kraft, Recorder
PACIFIC COMMUNITIES HEALTH
DISTRICT



Kath Schonau, BSN, RN
PACIFIC COMMUNITIES HEALTH
DISTRICT