**PACIFIC COMMUNITIES HEALTH DISTRICT**

**REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS**

**Monday, June 20th, 2016**

**PRESENT:** Ralph Breitenstein, MD, Chairperson

Fred Postlewait, Director at Large

David Long, MD, Vice Chair

Bonnie Saxton, Treasurer

Kath Schonau, RN, BSW, CCM, Secretary

**ABSENT**: None

**ALSO PRESENT:** David Bigelow, Pharm. D, CEO, SPHS

Kathryn Doksum, Coast Finance Director, SPHS

Jamie Kraft, Recorder

Ursula Marinelli, PCHD Foundation Director

Jon Conner, Facilities Director

Chris Minor, Legal Counsel

**CALLED TO ORDER:** Chairperson Breitenstein called the Regular Monthly meeting of the Board of Directors to order at 4:03 p.m., in the Education Conference room at Samaritan Pacific Communities Hospital.

**ASSISTIVE HEARING DEVICES:**

Chairperson Breitenstein announced that hearing devices are available with 24 hr. prior notice.

**CITIZEN COMMENTS:** Chair Breitenstein opened the meeting for citizen comments. Hearing none, the meeting proceeded.

**CONFIRMATION OF AGENDA ITEMS:** Chair Breitenstein requested confirmation of the meeting agenda. It was agreed by consensus to add PCHD Foundation Trustee Nominations to the agenda.

**Approval of Minutes** After review of the minutes, *Director Saxton made a motion to approve the May 16th minutes as presented. The motion was seconded by Director Postlewait and carried by a unanimous voice vote.*

**Financial Reports/May 2016 –** Kathryn Doksum presented the May 2016 financial reports for review and approval. Presented were the Check and Deposit Detail reports, Net Asset/Liabilities reports, and the Profit and Loss Statement. Ms. Doksum noted that there were two checks written to Samaritan in May due to an oversight as the April check was not issued during the previous month. *There was a motion made by Director Postlewait and seconded by Director Saxton to approve the financial reports as presented. Motion carried by a unanimous voice vote.*

**Legal Report –** Mr. Minor reported that he has been in contact with Carrie Connelly regarding the BOLI case. There has been some discussion with Mr. Barrish who is representing the Labor Union with no resolution at this time. It is assumed that the hearing in this matter will take place sometime in August.

**Hospital Report –** Joe Kunkel, Owners Representative for Samaritan and President of Healthcare Collaborative Group presented a power point to the board regarding the new hospital project. Amongst the items presented were the projects Guiding Principles which were crafted by various hospital leaders and members of the Patient and Family Advisory Council (PFAC). Also reviewed were scheduling milestones, Budget Status, Current Building Inventory, selection of various project teams, Blocking and Stacking meetings, and various other items. Mr. Kunkel also presented a project dashboard which shows the current status and priority ranking of various elements of the project. During this report, Nyla Jebousek a community member, inquired about earthquake safety of the new hospital. Mr. Kunkel noted that seismic studies and soil samples were currently in process and is being considered a priority in the new hospital project.

**Construction Update –** Jon Conner reported that the Outpatient Treatment Center lobby has recently undergone a facelift type renovation. There is also consideration being made to install a bench along the West Entrance to allow for people to sit while waiting for the bus. Mr. Conner also informed the board that Samaritan Medical Equipment is interested in using the Patient Financial Services building for a retail space and storefront. Mr. Conner also requested that the board consider paying for the cost of adding two additional handicap spaces to the PFS parking lot to comply with ADA requirements. *After discussion there was a motion made by Director Long to pay for two additional handicap parking spaces to the PFS parking lot not to exceed $18k. The motion was seconded by Director Saxton and carried by a unanimous voice vote.*

**Public Hearing to Adopt the 2016-2017 PCHD Budget –** Chairperson Breitenstein convened a public meeting at approximately 4:30pm for the purpose of adopting the PCHD 2016-2017 Budget. As no citizens commented, the meeting proceeded. Ms. Doksum, PCHD Budget Officer, presented the LB1, Lb20, LB35, LB30, LB11 and Resolution 17-01 for board review and consideration. After review and discussion, Director Schonau made a motion to adopt Resolution 17-01 for the budgeted amount of $65,672,438. Motion was seconded by Director Long. The vote was as follows:

Yeas 5

Nays 0

Abstain 0

The budget meeting ended at approximately 4:44pm.

**Election of Officers –** Director Breitenstein opened the meeting for board officer nominations. The current officers are as follows. Chairperson, Ralph Breitenstein, MD, Vice Chair, David Long, MD, Treasurer, Bonnie Saxton, Secretary, Kath Schonau, and Director at Large, Fred Postlewait. After discussion, it was agreed to keep the current state of officers for the 2016-2017 Fiscal Year. There was a motion made by Director Schonau to adopt the carry forward the current slate of officers to the 2016-2017 fiscal years. The motion was seconded by Director Saxton. The vote was as follows:

Yeas 5

Nays 0

Abstain 0

**PCHD Foundation Trustee Nominations–** Ursula Marinelli, Foundation Director presented Lalori Lager, Executive Director of Reconnections Counseling as a nominee for the PCHD Foundation Board of Trustees. *After review, there was a motion made by Director Saxton to appoint Ms. Lager to the PCHD Foundation Board and reappoint the slate of current Trustees as presented. The motion was seconded by Director Postlewait and carried by a unanimous voice vote.*

**ADJOURN:** As there was no further business to come before the Board, Chairperson Breitenstein declared the meeting adjourned at 5:05 p.m.

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Jamie Kraft, Recorder Kath Schonau, BSN, RN

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